

# Monthly Recommendations Report

Closed During November 2017



Office of Inspector General  
Department of State  
Broadcasting Board of Governors

## Recommendation Status

As of November 30, 2017, the OIG Management Information System (MIS) reported the following recommendation counts:

		Unclassified	Sensitive and Classified	Total
Open	State	426	338	807*
	BBG	28	15	
Closed within Month	State	71	23	97
	BBG	3	0	
Newly Issued	State	24	28	52**
	BBG	0	0	

\*this total includes the following recommendations associated with the IBWC: Open Sensitive/Classified: +9.

\*\*this total excludes 1 BBG report with 4 recommendations all of which are resolved.

## Recommendation Status Explained

**Unresolved:** No agreement between OIG and management on the recommendation or proposed corrective action (remains open).

**Resolved:** Agreement on the recommendation and proposed corrective action (remains open) but implementation has not been completed.

**Closed:** Agreed upon corrective action is complete.

**Action Office:** The organization to which a recommendation has been assigned for action.

## Searching Explained

The recommendations are sorted alphabetically by action office, then by the date the report containing the recommendations was issued.

Use Ctrl+F within your internet browser to search for keywords within this PDF document.

Example searches:

- To find recommendations related to a particular bureau or office, type the name of that bureau or office. For example, "Office of the Deputy Secretary" or "Bureau of Diplomatic Security." [View the Department of State Organizational Chart](#) for more information on Department bureaus and offices.
- To find recommendations related to a particular embassy, type "Embassy" and the city in which the embassy is located. For example, "Embassy Berlin" or "Embassy Kabul."
- To find recommendations with a specific word or phrase, type the keyword. For example, "information technology" or "contracts."

## Additional Information

- This report includes only unclassified information entered into our MIS system as of the last business day of the previous month. For example, the November report will include information in our system as of 4 P.M. on the last business day of October.
- Action office have up to 30 days after a report is issued to respond to newly issued recommendations.
- Questions? Contact the OIG [Office of Congressional and Public Affairs](#).

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
1	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a formal process to obtain feedback from customers that would include providing customers information on the results of the effort including specific plans on how concerns would be addressed.	Closed - Implemented	11/14/2017
2	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (A/LM/AQM), develop a formal methodology to identify customers who want and whom A/LM/AQM determines would benefit from on-site procurement staff.	Closed - Implemented	11/14/2017
3	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (A/LM/AQM), take action to provide on-site procurement staff to bureaus and offices that A/LM/AQM determines would benefit from this practice.	Closed - Implemented	11/14/2017
4	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop a 3-year staffing plan that identifies the number of staff needed and the required mix of staff, based on expectations of contracting needs, including contract oversight responsibilities.	Closed - Implemented	11/14/2017
5	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	14	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop a succession plan.	Closed - Implemented	11/14/2017
6	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	17	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, identify additional internal reviews that it would perform to assess procurement activity, internal processes, and performance and develop a plan to implement the reviews that it considers beneficial.	Closed - Implemented	11/14/2017
7	Bureau of Administration	AUD-FM-13-29	Audit of Department of State Application of the Procurement Fee to Accomplish Key Goals of Procurement Services	5/14/2013	19	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (A/LM/AQM), develop a process to formally measure and report on its accomplishment of the Business Plan goals. A/LM/AQM should refine or update the goals as needed.	Closed - Implemented	11/14/2017

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8	Bureau of Administration	ISP-17-33	Management Assistance Report: Improved Oversight Needed to Standardize the Use of Risk Assessments and Monitoring Plans for Overseas Grants	7/10/2017	4	The Bureau of Administration should update Federal Award File Form DS-4012 to reflect the latest risk assessment requirements and integrate the updated form into the State Award Management System. (Action: A)	Closed - Implemented	11/21/2017
9	Bureau of Administration	ISP-17-33	Management Assistance Report: Improved Oversight Needed to Standardize the Use of Risk Assessments and Monitoring Plans for Overseas Grants	7/10/2017	5	The Bureau of Administration should amend its guidance to require regional bureaus to verify that risk assessments and monitoring plans are completed and that they meet Department of State requirements as a prerequisite for approving overseas grants and cooperative agreements. (Action: A)	Closed - Implemented	11/27/2017
10	Bureau of Diplomatic Security	AUD-MERO-17-37	Management Assistance Report: Challenges Remain in Monitoring and Overseeing Antiterrorism Assistance Program Activities in Pakistan	5/31/2017	5	OIG recommends that the Bureau of Diplomatic Security complete a review of the \$4.2 million in weapons and equipment currently being stored for the Pakistan ATA program within 90 days and determine if the weapons and equipment can be used in other ATA programs.	Closed - Implemented	11/27/2017
11	Bureau of Diplomatic Security	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	2	OIG recommends that the Bureau of Diplomatic Security revise the Contracting Officer's Representative Checklist to include additional elements of invoice review. Specifically, the Bureau of Diplomatic Security should require Contracting Officer's Representatives to review timesheets to ensure that the total number of hours invoiced are reflected on the individual timesheets and should require Contracting Officer's Representatives to review all contract line item numbers associated with other direct costs to ensure that reimbursable goods and services invoiced were received.	Closed - Implemented	11/8/2017
12	Bureau of Human Resources	ISP-C-16-18	Compliance Follow-up Review of the Inspection of the Bureau of Diplomatic Security, High Threat Programs Directorate	5/25/2016	3	The Bureau of Human Resources, in coordination with the Bureau of Diplomatic Security, should undertake a comprehensive review of the structure, management, and manpower needs of the High Threat Programs Directorate and make necessary adjustments. (Action: DGHR, in coordination with DS)	Closed - Implemented	11/21/2017
13	Bureau of Information Resource Management	ISP-16-05	Management Assistance Report: Continued Deficiencies Identified in Information Technology Contingency Planning	2/11/2016	1	The Bureau of Information Resource Management, in coordination with the regional bureaus, should include the requirement to complete and test information technology contingency plans in the work requirements for information management personnel. (Action: IRM, in coordination with AF, EAP, EUR, NEA, SCA, and WHA)	Closed - Implemented	11/21/2017

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14	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	2	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process describing when and how Bureau management will review and approve changes to the Capital Planning and Investment Control Program Guide to ensure the guide is compliant with Office of Management and Budget requirements. At a minimum, the plan should include a description of the officials who will review and formally approve the changes to the Program Guide.	Closed - Implemented	11/2/2017
15	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	6	OIG recommends that the Bureau of Information Resource Management issue formal guidance stating that bureaus and offices must consult with and receive the approval of the Bureau of Information Resource Management prior to initiating a reorganization of IT investments.	Closed - Implemented	11/2/2017
16	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	7	OIG recommends that the Bureau of Information Resource Management develop guidelines on how and when a reorganization of IT investments is necessary and allowable and include those guidelines in the Capital Planning and Investment Control Program Guide.	Closed - Implemented	11/2/2017
17	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	9	OIG recommends that the Bureau of Information Resource Management modify the Capital Planning and Investment Control Program Guide to state that the Bureau of Information Resource Management shall review and approve bureau-specific IT investment methodologies used to develop and invest in IT projects (also known as control gates).	Closed - Implemented	11/2/2017
18	Bureau of Information Resource Management	ISP-17-24	Management Assistance Report: Non-Performance of Information Systems Security Officer Duties by Overseas Personnel	5/23/2017	1	The Bureau of Information Resource Management, in coordination with the regional bureaus, should implement a plan to enforce the performance of information systems security officer duties by overseas information management personnel in accordance with Department standards. (Action: IRM, in coordination with AF, EAP, EUR, NEA, SCA, and WHA)	Closed - Implemented	11/21/2017
19	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-15-02	Audit of Bureau of International Narcotics and Law Enforcement Affairs Counternarcotics Assistance to Afghanistan	11/12/2014	2	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs analyze its counternarcotics spending patterns and prior expenditure rates and adjust its budget requests accordingly.	Closed - Implemented	11/13/2017

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20	Bureau of Near Eastern Affairs	AUD-MERO-17-08	Audit of the Bureau of Near Eastern Affairs Middle East Partnership Initiative	11/23/2016	1	OIG recommends that the Bureau of Near Eastern Affairs develop and implement written procedures for all awards to ensure performance indicators meet the Performance Management Guidebook standards for indicator appropriateness and include appropriate baseline data and performance targets. These written procedures should be incorporated into the Bureau of Near Eastern Affairs Office of Assistance Coordination Grants Management Policies and Procedures Manual.	Closed - Implemented	11/21/2017
21	Bureau of Near Eastern Affairs	AUD-MERO-17-08	Audit of the Bureau of Near Eastern Affairs Middle East Partnership Initiative	11/23/2016	2	OIG recommends that the Bureau of Near Eastern Affairs provide standard procedures and training to its personnel on developing appropriate indicators.	Closed - Implemented	11/21/2017
22	Bureau of Near Eastern Affairs	AUD-MERO-17-08	Audit of the Bureau of Near Eastern Affairs Middle East Partnership Initiative	11/23/2016	3	OIG recommends that the Bureau of Near Eastern Affairs establish and implement additional policies and procedures to require that award monitoring plans include assessments of progress toward achieving the goals, objectives, and expected outcomes of awards and the technical assistance that may be provided. These written procedures should be incorporated into the Bureau of Near Eastern Affairs Office of Assistance Coordination Grants Management Policies and Procedures Manual.	Closed - Implemented	11/21/2017
23	Bureau of Near Eastern Affairs	AUD-MERO-17-08	Audit of the Bureau of Near Eastern Affairs Middle East Partnership Initiative	11/23/2016	4	OIG recommends that the Bureau of Near Eastern Affairs establish and implement additional written policies and procedures to require performance monitoring during site visits and provide a template on how that monitoring should be conducted. These written procedures should be incorporated into the Bureau of Near Eastern Affairs Office of Assistance Coordination Grants Management Policies and Procedures Manual.	Closed - Implemented	11/21/2017
24	Bureau of Near Eastern Affairs	AUD-MERO-17-08	Audit of the Bureau of Near Eastern Affairs Middle East Partnership Initiative	11/23/2016	5	OIG recommends that the Bureau of Near Eastern Affairs establish and implement additional written policies and procedures to require documentation of the review of quarterly performance reports to ensure that progress is being made toward achieving award objectives. These written procedures should be incorporated into the Bureau of Near Eastern Affairs Office of Assistance Coordination Grants Management Policies and Procedures Manual.	Closed - Implemented	11/21/2017

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25	Bureau of Near Eastern Affairs	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	2	The Bureau of Near Eastern Affairs, in coordination with Embassy Tel Aviv, should assess the efficiency and effectiveness of the Middle East Regional Cooperation Program interagency agreement to determine whether to renew the Agreement. (Action: NEA, in coordination with Embassy Tel Aviv)	Closed - Implemented	11/21/2017
26	Bureau of Near Eastern Affairs	ISP-I-17-22	Inspection of the Bureau of Near Eastern Affairs	5/23/2017	7	The Bureau of Near Eastern Affairs should establish and disseminate guidance to all missions in the region to address potential weaknesses in Leahy vetting processes related to certification of security units that receive U.S. security assistance. (Action: NEA)	Closed - Implemented	11/21/2017
27	Bureau of Near Eastern Affairs	ISP-I-17-22	Inspection of the Bureau of Near Eastern Affairs	5/23/2017	11	The Bureau of Near Eastern Affairs should complete all remaining 2015 performance appraisals for its Civil Service employees. (Action: NEA)	Closed - Implemented	11/21/2017
28	Bureau of Near Eastern Affairs	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	4	OIG recommends that the Bureau of Near Eastern Affairs perform a post-payment review of the invoices related to task orders SAQMMA13F3862 and SAQMMA14F0096 that were not tested by OIG to identify unsupported and/or unallowable costs projected by OIG to be \$2.1 million in unsupported costs and \$109,000 in unallowable costs.	Closed - Implemented	11/27/2017
29	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	6	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a method to track the funding status of every physical security deficiency identified by the Bureau of Diplomatic Security in the Deficiencies Database.	Closed - Implemented	11/28/2017
30	Bureau of Overseas Buildings Operations	AUD-MERO-17-28	Management Assistance Report: Improvements Needed to the Security Certification Process To Ensure Compliance With Security Standards at Embassy Kabul, Afghanistan	3/3/2017	1	OIG recommends that the Bureau of Overseas Buildings Operations instruct Caddell Construction, Inc., to immediately replace the improperly altered security door components in accordance with contract terms and obtain confirmation from the Bureau of Diplomatic Security that the replaced components meet physical security standards.	Closed - Implemented	11/27/2017
31	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	2	Consulate General Jerusalem should implement monitoring plans for all active grants and ensure the use of both risk assessments and monitoring for all Federal assistance awards. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017

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32	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	3	Consulate General Jerusalem should realign the Assistant Regional Security Officer–Investigator duties and ensure compliance with the 80-20 percent time split called for in the governing memorandum of understanding between the Bureaus of Consular Affairs and Diplomatic Security. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
33	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	6	Consulate General Jerusalem should reduce the meals and incidental expenses rate of U.S. Security Coordinator temporary duty staff to conform to Bureau of Near Eastern Affairs policy. (Action: Consulate General Jerusalem, in coordination with NEA).	Closed - Implemented	11/21/2017
34	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	7	Consulate General Jerusalem should process all U.S. Security Coordinator temporary duty staff's travel vouchers through the Department's Post Support Unit. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
35	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	8	Consulate General Jerusalem should designate the purchase card program coordinator and approving officials in accordance with Department guidance. (Action: Consulate General Jerusalem).	Closed - Implemented	11/21/2017
36	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	10	Consulate General Jerusalem should implement a policy to review all motor vehicle mishaps and a corrective action plan to mitigate the number of motor vehicle mishaps. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
37	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	13	Consulate General Jerusalem should conduct and document Post Occupational Safety and Health inspections in accordance with Department standards. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
38	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	16	Consulate General Jerusalem should implement standard operating procedures for Information Systems Security Officers duties. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
39	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	19	Consulate General Jerusalem should reconfigure the Information Systems Center to limit access to the workspace to authorized personnel. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
40	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	20	Consulate General Jerusalem should implement standard operating procedures for recording and tracking helpdesk requests for the unclassified and dedicated internet networks. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017

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41	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	21	Consulate General Jerusalem should implement standard operating procedures for managing mobile devices that include authorization, issuance, tracking and inventory. (Action: Consulate General Jerusalem)	Closed - Implemented	11/21/2017
42	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	8	Embassy Accra should require all contracting officer's representatives to administer contracts in accordance with Department standards. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
43	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	14	Embassy Accra should implement standard operating procedures to ensure that tanks are calibrated in accordance with Department guidelines. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
44	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	16	Embassy Accra should establish association bus fees that do not generate excessive profits. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
45	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	17	Embassy Accra should adjust the American Embassy Association's business model to comply with Department standards. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
46	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	18	Embassy Accra should complete and test an information technology contingency plan for the unclassified information system in accordance with Department standards. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
47	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	20	Embassy Accra should implement procedures for regularly scanning for unauthorized wireless network activity on the mission compound. (Action: Embassy Accra)	Closed - Implemented	11/21/2017
48	Embassy Ankara	ISP-I-16-24A	Inspection of Embassy Ankara, Turkey	9/9/2016	7	Embassy Ankara should establish standardized decision criteria and documentation, approved by the Emergency Action Committee, for adjudicating requests to travel in southeastern Turkey. (Action: Embassy Ankara)	Closed - Implemented	11/6/2017
49	Embassy Ankara	ISP-I-16-24A	Inspection of Embassy Ankara, Turkey	9/9/2016	25	Embassy Ankara should require all mission Contracting Officer's Representatives to maintain required files. (Action: Embassy Ankara)	Closed - Implemented	11/27/2017
50	Embassy Cairo	ISP-I-16-15A	Inspection of Embassy Cairo, Egypt	4/19/2016	1	Embassy Cairo, in coordination with the Bureau of Near Eastern Affairs, should disseminate Department-wide a written procedure for ambassadorial review and approval of all foreign assistance activities where Egypt is a place of performance. (Action: Embassy Cairo, in coordination with NEA).	Closed - Implemented	11/21/2017

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51	Embassy Freetown	ISP-I-17-16	Inspection of Embassy Freetown, Sierra Leone	5/4/2017	4	Embassy Freetown should clear outstanding travel advances of \$67,098 in accordance with Department guidelines. (Action: Embassy Freetown)	Closed - Implemented	11/20/2017
52	Embassy Freetown	ISP-I-17-16	Inspection of Embassy Freetown, Sierra Leone	5/4/2017	7	Embassy Freetown should implement standard operating procedures to require all sub-cashiers' supervisors to conduct unannounced cash verifications and monitor compliance in accordance with Department standards. (Action: Embassy Freetown)	Closed - Implemented	11/20/2017
53	Embassy Freetown	ISP-I-17-16	Inspection of Embassy Freetown, Sierra Leone	5/4/2017	10	Embassy Freetown should review and update locally employed staff position descriptions in accordance with Department guidelines. (Action: Embassy Freetown)	Closed - Implemented	11/20/2017
54	Embassy Freetown	ISP-I-17-16	Inspection of Embassy Freetown, Sierra Leone	5/4/2017	12	Embassy Freetown should complete a medical exam and certification for all incidental drivers in accordance with Department guidelines. (Action: Embassy Freetown)	Closed - Implemented	11/20/2017
55	Embassy Kingston	ISP-I-17-25A	Inspection of Emergency Preparedness and Residential Security at Embassy Kingston, Jamaica	6/20/2017	2	Embassy Kingston should ensure that all satellite phones are operational. (Action: Embassy Kingston)	Closed - Implemented	11/27/2017
56	Embassy Kingston	ISP-I-17-25A	Inspection of Emergency Preparedness and Residential Security at Embassy Kingston, Jamaica	6/20/2017	3	Embassy Kingston should store its emergency radio equipment at the alternate command center in an environmentally controlled room. (Action: Embassy Kingston)	Closed - Implemented	11/21/2017
57	Embassy Kingston	ISP-I-17-25A	Inspection of Emergency Preparedness and Residential Security at Embassy Kingston, Jamaica	6/20/2017	4	Embassy Kingston should update and test an information technology contingency plan for the unclassified information system in accordance with Department standards. (Action: Embassy Kingston)	Closed - Implemented	11/21/2017
58	Embassy Kinshasa	ISP-I-16-19A	Inspection of Embassy Kinshasa, Democratic Republic of the Congo	6/16/2016	15	Embassy Kinshasa should implement standard operating procedures that require Information System Security Officers to perform required duties. (Action: Embassy Kinshasa)	Closed - Implemented	11/21/2017
59	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	1	Embassy Luanda should close out all open grants in accordance with the Department's Federal Assistance Policy Directive. (Action: Embassy Luanda)	Closed - Implemented	11/16/2017
60	Embassy Skopje	ISP-I-17-40	Inspection of Embassy Skopje, Macedonia	8/23/2017	1	Embassy Skopje should implement a vehicle key control system for all official vehicles. (Action: Embassy Skopje)	Closed - Implemented	11/27/2017

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61	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	1	Embassy Tel Aviv, in coordination with Consulate General Jerusalem, should adopt a joint standard operating procedure to coordinate the tracking of pending transit permits for Consulate General Jerusalem locally employed staff and residents of Gaza and the West Bank invited to participate in U.S. Government-sponsored activities. (Action: Embassy Tel Aviv, in coordination with Consulate General Jerusalem)	Closed - Implemented	11/21/2017
62	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	7	Embassy Tel Aviv, in coordination with the Bureau of International Information Programs, should implement a strategic plan for the American Corner in Akko to meet minimum standards for American Spaces. (Action: Embassy Tel Aviv, in coordination with IIP)	Closed - Implemented	11/21/2017
63	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	21	Embassy Tel Aviv should develop a plan for conducting initial and annual refresher contingency training for personnel based on their classified and unclassified information technology contingency planning roles and responsibilities. (Action: Embassy Tel Aviv)	Closed - Implemented	11/21/2017
64	Office of Acquisitions Management	AUD-CG-15-19	Management Assistance Report-Grant Improprieties by Nour International Relief Aid	1/15/2015	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management determine the allowability of contractor fees that were not part of the grant's authorized budget, direct Nour International Relief Aid to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Closed - Implemented	11/8/2017
65	Office of Acquisitions Management	AUD-CG-15-19	Management Assistance Report-Grant Improprieties by Nour International Relief Aid	1/15/2015	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management determine the allowability of the \$1,504,151 in costs incurred for items procured beyond the Notice of Award, direct Nour International Relief Aid to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Closed - Implemented	11/8/2017

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66	Office of Acquisitions Management	AUD-CG-15-19	Management Assistance Report-Grant Improprieties by Nour International Relief Aid	1/15/2015	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management determine the allowability of \$29,799 in unsupported costs that were withdrawn from the Payment Management System without providing the Department support of its expenses, direct Nour International Relief Aid to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Closed - Implemented	11/8/2017
67	Office of Acquisitions Management	AUD-MERO-16-41	Audit of Task Orders for the Union III Compound Awarded Under the Operations and Maintenance Support Services Contract	7/8/2016	10	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management develop and implement a process to ensure that Department offices performing invoice reviews, including the Contract Management Office within the Bureau of Near Eastern Affairs, are provided timely notification of undefinitized task order awards and subsequent definitization actions.	Closed - Implemented	11/16/2017
68	Office of Acquisitions Management	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management recover any questioned costs identified by the Bureau of Near Eastern Affairs during its post-payment review of invoices not tested by OIG related to task order SAQMMA14F0096.	Closed - Implemented	11/27/2017
69	Office of Acquisitions Management	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	6	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management recover any questioned costs identified by the Bureau of Near Eastern Affairs during its post-payment review of invoices not tested by OIG related to task order SAQMMA13F3862.	Closed - Implemented	11/27/2017
70	Office of Acquisitions Management	AUD-SI-17-43	Audit of Department of State Grants and Cooperative Agreements Awarded to Kennesaw State University	6/22/2017	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of Democracy, Human Rights, and Labor, (a) determine whether the \$838,732 in unallowable costs related to awards SLMAQM08GR0598 and SLMAQM09GR0542 (see tables B.3 and B.4 in Appendix B) are allowable, and (b) recover any costs determined to be unallowable.	Closed - Implemented	11/21/2017

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U.S. Department of State - Office of Inspector General  
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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
71	Office of Management Policy, Rightsizing, and Innovation	ISP-16-17	Management Assistance Report: Armored Vehicle Training	7/20/2016	1	The Office of Management Policy, Rightsizing, and Innovation, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Diplomatic Security, should establish a mandatory training requirement on armored vehicle safe-driving techniques for all overseas professional chauffeurs and incidental drivers who operate such vehicles. (Action: M/PRI, in coordination with OBO and DS)	Closed - Implemented	11/27/2017
72	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	2	OIG recommends that the Board of Governors develop and implement enforcement mechanisms to ensure accountability for compliance with the action plan developed in response to Recommendation 1. This must include regular monitoring and evaluation of the acquisition function and compliance with the action plan.	Closed - Implemented	11/27/2017
73	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	3	OIG recommends that the Director of Global Operations adhere to the conditions stated in 22 U.S. Code 6206 for hiring personal services contractors; specifically, a determination of resources needed should be made; the Director should approve the employment of each personal services contractor; and contract length, including options, should not exceed 2 years.	Closed - Acceptable Alternative	11/27/2017
74	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	38	OIG recommends that the Director of Global Operations develop and implement an updated reporting structure for contracting officers that are embedded in program offices to ensure that all contracting officers are provided with proper oversight by the Office of Contracts.	Closed - Implemented	11/27/2017