

Monthly Recommendations Report

March 30, 2018



Office of Inspector General
Department of State
Broadcasting Board of Governors

Recommendation Status

As of March 30, 2018, the OIG Management Information System (MIS) reported the following recommendation counts:

		Unclassified	Sensitive and Classified	Total
Open	State	437	353	846*
	BBG	32	15	
Closed within Month	State	53	13	67
	BBG	1	0	
Newly Issued	State	57	9	66
	BBG	0	0	

*this total includes the following recommendations associated with the IBWC: Open Sensitive/Classified: +9.

Recommendation Status Explained

Unresolved: No agreement between OIG and management on the recommendation or proposed corrective action (remains open).

Resolved: Agreement on the recommendation and proposed corrective action (remains open) but implementation has not been completed.

Closed: Agreed upon corrective action is complete.

Action Office: The organization to which a recommendation has been assigned for action.

Searching Explained

The recommendations are sorted alphabetically by action office, then by the date the report containing the recommendations was issued.

Use Ctrl+F within your internet browser to search for keywords within this PDF document.

Example searches:

- To find recommendations related to a particular bureau or office, type the name of that bureau or office. For example, "Office of the Deputy Secretary" or "Bureau of Diplomatic Security." [View the Department of State Organizational Chart](#) for more information on Department bureaus and offices.
- To find recommendations related to a particular embassy, type "Embassy" and the city in which the embassy is located. For example, "Embassy Berlin" or "Embassy Kabul."
- To find recommendations with a specific word or phrase, type the keyword. For example, "information technology" or "contracts."

Additional Information

- This report includes only unclassified information entered into our MIS system as of the last business day of the previous month. For example, the November report will include information in our system as of 4 P.M. on the last business day of October.
- Action office have up to 30 days after a report is issued to respond to newly issued recommendations.
- Questions? Contact the OIG [Office of Congressional and Public Affairs](#).

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
1	Bureau of Administration	ESP-16-01	Evaluation of the Department of State's FOIA Processes for Requests Involving the Office of the Secretary	1/7/2016	1	The Bureau of Administration should identify necessary permanent personnel as part of FOIA workforce planning efforts and quickly acquire those resources so the Department can comply with applicable law and improve the timeliness of FOIA searches and responses.	Resolved
2	Bureau of Administration	ISP-I-16-04	Management Assistance Report: Annual Purchase Card Program Reviews	1/22/2016	1	The Bureau of Administration should require bureaus and posts to submit the results of annual purchase card reviews to allow the Bureau of Administration to monitor compliance. (Action: A)	Resolved
3	Bureau of Administration	AUD-FM-16-47	Audit of Department of State Strategic Sourcing Efforts	9/7/2016	10	OIG recommends that the Bureau of Administration, in coordination with the Strategic Sourcing Council (Recommendation 1), develop and implement a process to track bureau and office compliance with Department requirements to use strategic sourcing initiatives.	Resolved
4	Bureau of Administration	AUD-FM-16-47	Audit of Department of State Strategic Sourcing Efforts	9/7/2016	11	OIG recommends that the Bureau of Administration, in coordination with the Strategic Sourcing Council (Recommendation 1), develop and implement controls to prohibit users from ordering office supplies from vendors other than the approved Federal Strategic Sourcing Initiative office supply vendors without obtaining a valid waiver.	Resolved

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5	Bureau of Administration	AUD-SI-16-43	Compliance Follow-up Review of the Department of State's Implementation of Executive Order 13526, Classified National Security Information	9/20/2016	1	OIG recommends that the Bureau of Administration develop and disseminate guidance to all Department of State (Department) bureaus and offices regarding how the bureaus should meet their responsibilities outlined in the Foreign Affairs Manual for monitoring and enforcing the mandatory classification training requirements for all Department employees. The guidance should specify, at a minimum, how the bureaus should identify their staff members who require classification training to comply with Executive Order 13526, when each bureau's initial list of individuals who must take the required training is due to the Bureau of Administration, and how often the lists need to be updated. The guidance should also specify the procedures that each bureau must follow to sanction security-cleared individuals who do not take the required training.	Resolved
6	Bureau of Administration	AUD-SI-16-43	Compliance Follow-up Review of the Department of State's Implementation of Executive Order 13526, Classified National Security Information	9/20/2016	2	OIG recommends that the Bureau of Administration, in coordination with the Bureau of Diplomatic Security, develop and disseminate guidance to Department of State bureaus and offices that describes when a security-cleared contractor must take classification training required by Executive Order 13526, who will pay for the training, and how the suspension of classification authority will apply to security-cleared contractors who do not complete the required training.	Resolved
7	Bureau of Administration	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a) a methodology to calculate the cost associated with the contractor not meeting performance metrics and b) a process to reduce payment to the contractor when contractual requirements are not being met. This methodology and process should be included in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved

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8	Bureau of Administration	ISP-17-33	Management Assistance Report: Improved Oversight Needed to Standardize the Use of Risk Assessments and Monitoring Plans for Overseas Grants	7/10/2017	1	The Bureau of Administration, in coordination with the Foreign Service Institute, should accelerate development of updated online training that adequately explains risk assessment and monitoring plan requirements for grants and cooperative agreements. (Action: A, in coordination with FSI)	Resolved
9	Bureau of Administration	ISP-17-31	Inconsistent Guidance Governing Property Controls Over Mobile Devices Left Department at Risk of Wasteful Spending	8/14/2017	1	The Bureau of Administration should publish specific, clear and consistent guidance and procedures for the management, inventory, and tracking of smart phones and similar mobile devices. (Action: A)	Resolved
10	Bureau of Administration	ISP-17-31	Inconsistent Guidance Governing Property Controls Over Mobile Devices Left Department at Risk of Wasteful Spending	8/14/2017	2	The Bureau of Administration, in coordination with the Bureau of Information Resource Management, should issue comprehensive guidance mandating the use of the Office of Mobile and Remote Access for procurement of mobile devices and service plans. (Action: A, in coordination with IRM)	Resolved
11	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	1	OIG recommends the Bureau of Administration develop and implement a plan to use independent economic data to determine post allowance rates where such data for post exist.	Resolved
12	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	2	OIG recommends the Bureau of Administration re-determine and update by the end of FY 2018 post allowance rates using independent economic data where such data for post exist. Once the rates have been updated, the Bureau of Administration should determine the amount saved by implementing the new rates. OIG determined that using independent, economic data would have saved the Department approximately \$18.2 million between FY 2013 and FY 2015 for six posts tested (that is, funds that could have been put to better use).	Resolved

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13	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	3	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated policies and procedures to posts related to the post allowance rate methodology that provide detailed procedures for (a) collecting and summarizing living pattern questionnaires in eAllowances, and (b) collecting prices that reflect the requirements outlined in the Department of State Standardized Regulations on the retail price schedule Parts 3 and 4.	Resolved
14	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	4	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated internal procedures for calculating post allowances to include detailed instructions to (a) verify post living pattern questionnaire summary information in eAllowances with hard copies provided by post, and (b) remove inappropriate or unreasonable prices from the retail price schedule in a consistent manner across all subcategories of goods, including the use of independent data when available.	Resolved
15	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	5	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration conduct and formally document an analysis to determine how to make the Washington, DC, prices used in the post allowance rate calculations reflective of the consumption patterns of the average salary level for a post employee stationed in a foreign area so that data are comparable between Washington, DC, and the overseas post. The Bureau of Administration should implement changes as necessary as a result of its analysis.	Resolved

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16	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	6	OIG recommends the Bureau of Administration revise the Department of State Standardized Regulations for changes in the post allowance methodology as a result of implementing recommendations from this report.	Resolved
17	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	7	OIG recommends that the Bureau of Administration develop and implement standard operating procedures to specify how analysts maintain and update the base schools list.	Resolved
18	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	9	OIG recommends that the Bureau of Administration develop and implement standard operating procedures to maintain and update an independent list of the conclusions related to the adequacy of Department of State-assisted schools.	Resolved
19	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	10	OIG recommends that the Bureau of Administration review and update voluntary and involuntary separate maintenance allowance rates in accordance with its internal standard operating procedures and update the rates in the Department of State Standardized Regulations accordingly.	Resolved
20	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	11	OIG recommends that the Bureau of Administration develop and implement internal controls to ensure separate maintenance allowance rates are reviewed annually, as required.	Resolved
21	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	12	OIG recommends that the Bureau of Administration develop and implement internal controls to ensure analysts document the results of their reviews and supervisors validate the procedures used to determine separate maintenance allowance rates.	Resolved

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22	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	13	OIG recommends that the Bureau of Administration, in coordination with the Bureau of the Comptroller and Global Financial Services, determine and report to OIG the amount saved for the first pay period after the recalculated separate maintenance allowance rates is applied [Recommendation 10], which OIG estimated would have been \$1.7 million from FY 2013 through FY2015.	Resolved
23	Bureau of African Affairs	AUD-CG-14-07	Audit of Department of State Selection and Positioning of Contracting Officer's Representatives	1/31/2014	2	OIG recommends that the Bureau of African Affairs not use contractors to perform contract administration and oversight tasks to avoid assigning inherently governmental, critical, or closely related functions to contractors, as prohibited by the Federal Acquisition Regulation.	Resolved
24	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	5	OIG recommends that the Bureau of African Affairs discontinue the use of site coordinators in locations that allow Government personnel to work within that country and develop and implement processes to ensure that contracting officer's representatives and government technical monitors with the appropriate levels of Federal Acquisition Certification for Contracting Officer's Representatives are officially delegated to conduct oversight of their assigned contracts.	Resolved
25	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	8	OIG recommends that the Bureau of African Affairs develop guidance that requires contracting officer's representatives to perform site visits for each contract recipient at least once during the life of the contract or annually for those recipients identified as high-risk.	Resolved
26	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	24	OIG recommends that Bureau of African Affairs Grants Officer Representatives (GOR) assess the risk of ongoing grants and identify and re-classify high-risk grant recipients. For each high-risk recipient, GORs should develop a risk mitigation strategy that includes changes to oversight and a corrective action plan.	Resolved

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27	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	1	The Bureau of African Affairs should review its roster of reemployed annuitants and terminate the appointments of those who meet its criteria for non-extension of appointment. (Action: AF)	Resolved
28	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	2	The Bureau of African Affairs, in coordination with the Office of the U.S. Global AIDS Coordinator and Health Diplomacy, should update the President's Emergency Plan for AIDS Relief agreement to define roles and responsibilities for funds control, staffing, and financial reporting. (Action: AF, in coordination with S/GAC)	Resolved
29	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	3	The Bureau of African Affairs should conduct and document management reviews twice a year for procurement and property management functions. (Action: AF)	Resolved
30	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	4	The Bureau of African Affairs should require the designated Domestic Information Systems Security Officers to regularly perform and document their information systems security officer responsibilities and complete required training. (Action: AF)	Resolved
31	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	5	The Bureau of African Affairs should implement a records management program that complies with Department standards. (Action: AF)	Resolved
32	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	1	The Bureau of African Affairs should undertake a review of its foreign assistance programs to align policy, planning, resources, and program decision-making. (Action: AF)	Resolved
33	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	2	The Bureau of African Affairs should strengthen oversight of foreign assistance program offices by realigning responsibilities to provide coordinated senior-level leadership over foreign assistance program management. (Action: AF)	Resolved

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34	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	3	The Bureau of African Affairs should document its foreign assistance business processes, including administrative responsibilities and internal control procedures for project planning, funds management, human resources, contract and grants management, and risk management. (Action: AF)	Resolved
35	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	4	The Bureau of African Affairs should identify duplicative and fragmented administrative functions related to monitoring and evaluation, invoice reviews, and procurement, and consolidate functions to improve program efficiency. (Action: AF)	Resolved
36	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	5	The Bureau of African Affairs should develop a bureau-wide process to reclassify foreign assistance funds before the funds cancel. (Action: AF)	Resolved
37	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	6	The Bureau of African Affairs should implement mechanisms to track information on foreign assistance programs and provide financial and program reports to the bureau's senior leadership on core program management responsibilities. (Action: AF)	Resolved
38	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	7	The Bureau of African Affairs should implement risk management policies and procedures for foreign assistance that incorporate measures to further reduce the likelihood that foreign assistance will inadvertently finance terrorist activities. (Action: AF)	Resolved
39	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	9	The Bureau of African Affairs, in coordination with the Bureau of Administration, should develop a customized risk assessment template for Federal financial assistance to accurately assess and mitigate risks specific to programs in Africa. (Action: AF, in coordination with A)	Resolved
40	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	10	The Bureau of African Affairs should complete required monitoring and evaluation reports, as specified in individual Federal assistance monitoring plans. (Action: AF)	Resolved

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41	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	4	The Bureau of Consular Affairs should create a system security plan for ConsularOne. (Action: CA)	Resolved
42	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	5	The Bureau of Consular Affairs should create a contingency plan for ConsularOne. (Action: CA)	Resolved
43	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	7	The Bureau of Consular Affairs should publish scheduled system maintenance outages, including weekly maintenance windows and periodic longer outages, in which the Office of Consular Systems and Technology has complete authority to take systems offline. (Action: CA)	Resolved
44	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	24	The Bureau of Consular Affairs should direct the Office of Consular Systems and Technology to review the \$18.54 million of unliquidated obligations for contracts that require close out and document justifications of remaining prior year balances. (Action: CA)	Resolved
45	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	1	OIG recommends that the Bureau of Consular Affairs immediately set the fee amounts charged for Machine Readable Visas in accordance with Office of Management and Budget Circular A-25 and applicable fee statutes.	Resolved
46	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	2	OIG recommends that the Bureau of Consular Affairs, in coordination with the Bureau of Budget and Planning, (a) propose legislative changes, as suggested by Office of Management and Budget Circular A-25, to allow it to retain all consular fees collected or (b) seek appropriated funds during the annual budgeting process for any projected funding shortfalls created by not being allowed to retain all consular fees collected.	Resolved
47	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	4	OIG recommends that the Bureau of Consular Affairs conduct an analysis to determine and formally document in its procedures, a reasonable maximum threshold for carry forward balances for each consular fee. Carry forward balances should be adequately precise and adequately explained estimates of actual costs. This determination should consider known and anticipated Consular and Border Security Program costs.	Resolved

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48	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	5	OIG recommends that the Bureau of Consular Affairs design, implement, and formally document a procedure to review prior-year net financial results annually to determine whether the fee-setting methodology should be adjusted. The procedure should include a process to determine the effect of excess revenue and carry forward balances on the fee levels.	Resolved
49	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	6	OIG recommends that the Bureau of Consular Affairs remit unobligated balances that exceed the carry forward threshold (Recommendation 4), which OIG reported as \$284 million in funds that could be put to better use for FY 2017, to the Department of the Treasury.	Started
50	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	7	OIG recommends that the Bureau of Consular Affairs develop and implement policies and procedures that standardize the documentation used to determine consular fees and develop retention guidance for the supporting documentation to ensure historical source files and other information supporting consular fee calculations are available. The policy and procedures should include guidance on documenting changes made to data before the data are entered into the Bureau of Consular Affairs Cost of Service Model.	Resolved
51	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	8	OIG recommends that the Bureau of Consular Affairs develop and implement a quality control program to ensure data entered into the Cost of Service Model are complete and accurate. This program should include processes to validate data obtained from one source by comparing it to data maintained in other systems or databases.	Resolved
52	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	9	OIG recommends that the Bureau of Consular Affairs develop standardized reports within the Travel Documents Issuance System and Consular Consolidated Database to ensure the complete, accurate, and consistent generation of workload counts related to providing consular services.	Resolved

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53	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	10	OIG recommends that the Bureau of Consular Affairs develop and implement procedures to include only actual expenditures in the Cost of Service Model and eliminate non-expenditure items (such as obligations and allotments) from the cost inputs entered into the model.	Resolved
54	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	11	OIG recommends that the Bureau of Consular Affairs, in coordination with the Bureau of the Comptroller and Global Financial Services, obtain read-only access within the Department's financial management system to all financial information related to the Consular and Border Security Program fund codes, including revenue and expenditure information from other Department of State bureaus.	Resolved
55	Bureau of Consular Affairs	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	8	The Bureau of Consular Affairs should issue guidance in 9 Foreign Affairs Manual for consular officers explaining how to determine potential visa ineligibilities under 8 U.S.C. 1182e. (Action: CA)	Resolved
56	Bureau of Counterterrorism and Countering Violent Extremism	AUD-MERO-17-37	Management Assistance Report: Challenges Remain in Monitoring and Overseeing Antiterrorism Assistance Program Activities in Pakistan	5/31/2017	1	OIG recommends that the Bureau of Counterterrorism, in coordination with the Bureau of Diplomatic Security, implement a monitoring and evaluation system to include measuring performance in accordance with the requirements outlined in the Department's Performance Management Guidebook and the Memorandum of Agreement executed between the Bureaus of Counterterrorism and Diplomatic Security's Office of Antiterrorism Assistance.	Resolved
57	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	5	OIG recommends that the Bureau of Democracy, Human Rights, and Labor distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved

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58	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	6	OIG recommends that the Bureau of Democracy, Human Rights, and Labor develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved
59	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	7	OIG recommends that the Bureau of Democracy, Human Rights, and Labor include in future award agreements the vetting requirements for Syria programs.	Resolved
60	Bureau of Democracy, Human Rights, and Labor	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	9	The Bureau of Democracy, Human Rights and Labor, in coordination with the Bureau of Consular Affairs, should implement a plan to eliminate the backlog of advisory opinion requests for visa applicants who are potentially ineligible under 8 U.S.C. 1182e. (Action: DRL, in coordination with CA)	Resolved
61	Bureau of Diplomatic Security	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	1	The Department should take steps (as previously recommended in OIG's report on the 2012 inspection (ISP-I-13-18)), to enhance the integrity of DS's internal investigations process by implementing safeguards to prevent the appearance of, or actual, undue influence and favoritism by Department officials.	Unresolved

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62	Bureau of Diplomatic Security	AUD-SI-17-20	Management Assistance Report: Health and Safety Concerns Identified Related to Armored Vehicle Disposals	1/12/2017	1	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Directorate for Operations, Bureau of Overseas Buildings Operations, Office of Safety, Health, and Environmental Management, develop and implement specific safety guidance for the disposal of armored vehicles overseas. The guidance should reference obligatory occupational health and safety standards, instruct how to conduct an Activity Hazard Analyses in accordance with Overseas Buildings Operations requirements, specify that Activity Hazard Analyses must be performed during the pre-award contract phase, and mandate specialized health and safety training for post personnel involved in armored vehicle disposals in order that they may verify contractor compliance with required occupational health and safety standards.	Resolved
63	Bureau of Diplomatic Security	AUD-SI-17-20	Management Assistance Report: Health and Safety Concerns Identified Related to Armored Vehicle Disposals	1/12/2017	2	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Directorate for Operations, Bureau of Overseas Buildings Operations, Office of Safety, Health, and Environmental Management, develop a contract template for overseas posts to use for armored vehicle disposal contracts. The template should include specific contract clauses relating to occupational health and safety standards for contractors performing vehicle disposals.	Resolved
64	Bureau of Diplomatic Security	AUD-MERO-17-37	Management Assistance Report: Challenges Remain in Monitoring and Overseeing Antiterrorism Assistance Program Activities in Pakistan	5/31/2017	3	OIG recommends that the Bureau of Diplomatic Security develop and implement procedures to verify that the contracting officer's representative has appropriate documentation to support the receipt and payment of goods or services prior to approving invoices for payment in accordance with the Foreign Affairs Handbook.	Resolved

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65	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	1	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability, should inform the Office of the Director of National Intelligence of the inaccuracies identified by OIG and the steps it is taking to correct these errors. These steps should increase the accuracy of data for the time it takes to process both initial and reciprocal clearances, specifically by measuring the time it takes for clearances to move through the initiation stage rather than relying upon a blanket estimate, removing cancelled cases from its data, making corrections to its timeliness formula, and reconciling any data discrepancies in its case management systems.	Resolved
66	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	2	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability, in coordination with the Bureau of Human Resources, should establish clear responsibilities for the processing of security clearance requests in order to reduce or eliminate unnecessary delays in the clearance process and require appropriate training for all Human Resources personnel involved in the process.	Resolved
67	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	3	The Bureau of Diplomatic Security should perform a workforce analysis of its employees who perform security clearance work to ensure that it has the proper staffing levels in place to meet its timeliness goals.	Resolved
68	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	5	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability should determine the actual cost of the security clearance work it performs for other Government agencies in order to fully recoup its expended funds, in accordance with the Economy Act and Department policy.	Resolved
69	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	6	The Bureau of Diplomatic Security should seek reimbursement for funds it expended for work performed for other Government agencies from 2009 through 2016, in accordance with the Economy Act and Department policy.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
70	Bureau of Diplomatic Security	ISP-17-39	Management Assistance Report: Deficiencies Reported in Cyber Security Assessment Reports Remain Uncorrected	7/26/2017	1	The Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management and regional bureaus, should require implementation of Cyber Security Assessment report recommendations and establish a process to track and verify that overseas posts comply with those recommendations. (Action: DS, in coordination with IRM, AF, EAP, EUR, NEA, SCA, and WHA)	Resolved
71	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	1	OIG recommends that the Bureau of Diplomatic Security, in conjunction with the Bureau of Legislative Affairs, (a) identify the detailed steps and action entities needed to prepare and submit reports on reward payments made within 30 days of the payment of such rewards; (b) determine the amount of time for each step, including the amount of time the Bureau of Legislative Affairs needs to finalize and send each report to Congress; and (c) redesign the flow and processes to meet the 30-day reporting requirement.	Resolved
72	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	2	OIG recommends that the Bureau of Diplomatic Security (a) develop and implement a process to follow up with the nominating agencies on the status of the reward payment receipts to help expedite the submittal of Reward Payment Reports within the mandated 30-day reporting timeline and (b) consider entering into formal agreements (that is, Letters of Agreement) with the nominating agencies to strengthen the joint commitments toward timely submissions of reports to Congress.	Resolved

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73	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	3	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Legislative Affairs, establish and implement a process to (a) identify the expenses necessary to operate the Rewards for Justice Program, (b) compile and accumulate data on operating expenses annually, (c) prepare the annual report, and (d) submit the report to the Bureau of Legislative Affairs within timeframes as agreed to by the Bureau of Legislative Affairs to meet the requirement to submit the annual report no later than 60 days after the end of each fiscal year.	Resolved
74	Bureau of Diplomatic Security	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	5	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management, fully comply with Department policy by completing the Systems Authorization Process with an authorization memorandum for the Classified Investigative Management System.	Resolved
75	Bureau of Diplomatic Security	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	6	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management, fully comply with Department policy by completing the Systems Authorization Process with an authorization memorandum for the SY Namecheck.	Resolved
76	Bureau of Diplomatic Security	ISP-I-18-05	Inspection of the Bureau of Diplomatic Security's Office of Mobile Security Deployments	10/19/2017	1	The Bureau of Diplomatic Security should make the Office of Mobile Security Deployments' temporary administrative chief a permanent position. (Action: DS)	Resolved
77	Bureau of East Asian and Pacific Affairs	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	9	The Bureau of East Asian and Pacific Affairs, in coordination with Consulate General Hong Kong and the Bureau of Human Resources, should determine the number and levels for language designated positions at Consulate General Hong Kong in accordance with Department standards, and put up to \$2 million to better use. (Action: EAP, in coordination with Consulate General Hong Kong and DGHR)	Resolved

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78	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	1	OIG recommends that the Bureau of Educational and Cultural Affairs issue immediately, and annually thereafter, a directive to all designated Grants Officers and Grants Officer Representatives reminding them of their specific oversight responsibilities and requirements to provide appropriate oversight of cooperative agreements and grants in which they are entrusted.	Resolved
79	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	2	OIG recommends that the Bureau of Educational and Cultural Affairs verify that the performance standards for all designated Grants Officer Representatives contain appropriate work commitments and performance metrics to enhance transparency, managerial responsibility, and proper oversight of cooperative agreements, as outlined in Department Notice Number 2016-12-142, dated December 28, 2016. Performance standards of any designated Grants Officer Representatives that do not contain the appropriate work commitments should be revised accordingly.	Resolved
80	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	3	OIG recommends that the Bureau of Educational and Cultural Affairs issue immediately, and annually thereafter, a directive reminding all designated Grants Officers and Grants Officer Representatives to review and verify that the cost-sharing expenses for the cooperative agreements they are assigned are appropriate, documented, and supported in accordance with Federal regulations.	Resolved
81	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	4	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$14,829,120 for cooperative agreement S-ECAGD-14-CA-1017 (October 1, 2013, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the agreement accordingly, as stipulated in the agreement.	Resolved

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82	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	5	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$993,554 for cooperative agreement S-ECAGD-14-CA-1032 (October 1, 2013, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the cooperative agreement accordingly, as stipulated in the agreement.	Resolved
83	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	6	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$19,153,955 for cooperative agreement S-ECAGD-15-CA-1015 (December 11, 2014, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the cooperative agreement accordingly, as stipulated in the agreement.	Resolved
84	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	7	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$1,024,262 for cooperative agreement S-ECAGD-15-CA-1016 (December 11, 2014, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the cooperative agreement accordingly, as stipulated in the agreement.	Resolved
85	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	8	OIG recommends that the Bureau of Educational and Cultural Affairs develop and implement internal controls to monitor and verify that the designated Grants Officer and the Grants Officer Representative review and test expenses periodically, at least quarterly, to validate that claimed expenses for cooperative agreements are supported, allocable, and allowable in accordance with Federal regulations and Department policy.	Started

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86	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	9	OIG recommends that the Bureau of Educational and Cultural Affairs verify that the Institute of International Education's accounting system is adequate for tracking and supporting expenses and cost-sharing contributions, is capable of providing an audit trail in accordance with Federal regulations, and takes necessary action to remedy any deficiencies found.	Resolved
87	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	10	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the questioned costs of \$1,000,000 for unsupported contractual expenses for cooperative agreement S-ECAGD-14-CA-1017 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
88	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	11	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$1,572,775 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-15-CA-1015 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
89	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	12	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$825,902 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-16-CA-1004 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
90	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	13	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$29,394 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-14-CA-1032 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved

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91	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	14	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$1,957 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-15-CA-1016 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
92	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	15	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$34,496 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-16-CA-1003 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
93	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	16	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$2,015 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-14-CA-1037 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
94	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	17	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$3,045 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-16-CA-1014 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved

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95	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	18	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$1,145 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-14-CA-1021 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
96	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	19	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$43,000 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-15-CA-1011 are supported and (b) recover any costs determined to be unsupported.	Resolved
97	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	20	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the identified questioned costs of \$986 for unsupported contractual expenses, salary expenses, and travel expenses for cooperative agreement S-ECAGD-16-CA-1006 are supported and allowable and (b) recover any costs determined to be unsupported or unallowable.	Resolved
98	Bureau of Educational and Cultural Affairs	ESP-18-01	Management Assistance Report: Cultural Property Advisory Committee Reporting Under the Federal Advisory Committee Act	3/1/2018	1	The Bureau of Educational and Cultural Affairs should ensure that the Cultural Property Advisory Committee complies with all reporting requirements under the Federal Advisory Committee Act and issues, at least annually, a report with a summary of activities that provides the public with information regarding the committee's closed meetings.	Resolved
99	Bureau of Human Resources	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	3	OIG recommends that the Office of the Director General for Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, develop and implement administrative and disciplinary procedures related to the Travel Card Program to include misuse, non-usage, and abuse.	Resolved

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100	Bureau of Human Resources	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	2	The Bureau of Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, should identify and remedy the causes of the discrepancy with its administrative leave records.	Resolved
101	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	1	The Director General of the Foreign Service and Director of Human Resources should institute annual surveys of American and locally employed staff to provide feedback on Chief of Mission performance. (Action: DGHR)	Unresolved
102	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	3	The Director General of the Foreign Service and Director of Human Resources should issue additional Foreign Affairs Manual and Foreign Affairs Handbook guidance requiring all chiefs of mission and deputy chiefs of mission to implement structured First- and Second-Tour employee programs in collaboration with First- and Second-Tour employees at their posts. (Action: DGHR)	Unresolved
103	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	2	(U) OIG recommends that the Bureau of Information Resource Management update and implement Volumes 5 and 12 of the Foreign Affairs Manual to specifically address the deficiencies in Active Directory account management.	Resolved
104	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	3	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Human Resources and Diplomatic Security, develop and implement guidance that describes a sustainable and repeatable process for determining how to identify and then disable or remove unneeded OpenNet accounts, including users that are not Department of State employees, such as contractors and other Federal agencies.	Resolved
105	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	4	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process to ensure that Information Systems Security Officers conduct monthly reviews of audit logs for security anomalies, as prescribed by Volume 12, Section 629.2-7, of the Foreign Affairs Manual.	Resolved

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106	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	5	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process directing Organizational Unit Administrators to update their Active Directory organizational unit structure, in accordance with the Department of State Global Address List and Active Directory Standardization Guidelines.	Resolved
107	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	6	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Diplomatic Security and Human Resources, implement the use of Personal Identity Verification cards—as detailed in the Chief Information Officer’s implementation plan for logical access—for all Department employees who are eligible for a National Agency Check and Inquiry, as required by Homeland Security Presidential Directive 12.	Resolved
108	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	1	OIG recommends that the Bureau of Information Resource Management update the Capital Planning and Investment Control Program Guide to comply with Office of Management and Budget requirements. Specifically, the definition of an IT investment should be modified and a requirement to perform a review for duplicative investments across the agency, Federal Government, and private sector should be included.	Resolved
109	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	3	OIG recommends that the Bureau of Information Resource Management develop and implement a process to increase the transparency of IT spending related to existing investments, including operations and maintenance costs.	Resolved
110	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	4	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process for the Bureau of Budget and Planning to provide detailed information to the Bureau of Information Resource Management on bureaus’ IT budgeting and spending.	Resolved

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111	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	5	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to enforce the requirement that bureaus and offices must consult with and receive guidance from the Bureau of Information Resource Management prior to initiating an IT investment.	Resolved
112	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	8	OIG recommends that the Bureau of Information Resource Management establish and implement a plan to review IT investment reorganizations that occurred since FY 2010 to ensure that the investments resulting from the reorganizations comply with Office of Management and Budget requirements for information technology investments.	Resolved
113	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	10	OIG recommends that the Bureau of Information Resource Management develop and implement a process to (a) identify and review all bureau-specific IT investment methodologies (ones currently in place as well as ones that will be developed in the future); (b) determine whether the bureau-specific IT investment methodologies comply with Office of Management and Budget Circular A-130; and, if they do not comply, (c) provide bureaus with guidance regarding the modifications needed to fully comply and verify that the methodologies were modified as necessary. This effort should include reviewing the standard forms used by each bureau during the IT selection process to ensure consistency and compliance with Office of Management and Budget Circular A-130.	Resolved
114	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	11	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to oversee and enforce requirements for bureaus and offices to avoid duplicative IT investments.	Resolved

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115	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	12	OIG recommends that the Bureau of Information Resource Management develop and implement a process to perform periodic, but no less than annual, reviews of the entire agency IT portfolio to enforce bureau accountability and identify potential duplicative systems.	Resolved
116	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	13	For duplicative systems that are identified by the new process implemented to perform periodic reviews of the entire agency IT portfolio (Recommendation 12), OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to combine, eliminate, or replace duplicative systems, as practicable.	Resolved
117	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	14	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to perform semiannual or more frequent reviews of bureau-funded IT contracts to identify new IT investments developed as part of the contracts.	Resolved
118	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	17	OIG recommends that the Bureau of Information Resource Management (a) develop and implement a policy requiring bureaus and offices to provide details of IT investments, programs, and projects in iMatrix and (b) develop and disseminate guidance specifying the level of detail necessary for each investment, including general descriptions and technical capabilities.	Resolved
119	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	18	OIG recommends that the Bureau of Information Resource Management develop and implement controls in iMatrix to require that the investment manager and budget analyst revalidate data when financial information for an investment in iMatrix is modified.	Resolved

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120	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	20	OIG recommends that the Bureau of Information Resource Management develop and issue a policy stating that bureaus must update the information on non-major investments in iMatrix quarterly, rather than only when the reports are due to be submitted to the Office of Management and Budget.	Resolved
121	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	21	OIG recommends that the Bureau of Information Resource Management develop and implement a process to identify bureaus or offices that have not certified investment information in iMatrix and take action to ensure that the information is certified before the report is submitted to the Office of Management and Budget.	Resolved
122	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	22	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to verify that all bureau and office IT investment managers and budget analysts complete the respective training courses related to IT capital planning and reporting that are provided annually.	Resolved
123	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	23	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, include information on reporting reimbursable costs in the annual training provided to investment managers and budget analysts on how to report IT investment data in iMatrix.	Resolved
124	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	24	OIG recommends that the Bureau of Information Resource Management develop guidance on reporting reimbursable costs in iMatrix and distribute that guidance to bureau investment managers and budget analysts.	Resolved

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125	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	25	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the completeness of the data in iMatrix. At a minimum, this process should include an analysis of IT expenditures in the financial management system to ensure expenditures are reported in iMatrix, as needed.	Resolved
126	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	26	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the accuracy of data in iMatrix. This could include developing and implementing analytical procedures to identify anomalies in iMatrix data.	Resolved
127	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	27	OIG recommends that the Bureau of Information Resource Management develop and implement a policy requiring bureaus and offices to submit source documents to support the information entered into iMatrix.	Resolved
128	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	28	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that bureaus and offices are submitting source documents to support the information entered into iMatrix in accordance with the policy developed that requires bureaus and offices to submit source documents that support the information entered into iMatrix.	Resolved
129	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	29	OIG recommends that the Bureau of Information Resource Management determine the information for non-major investments that should be included in iMatrix and develop a policy to implement that determination.	Resolved

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130	Bureau of Information Resource Management	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a corrective action plan that addresses how the Department will comply with Department policy on the Systems Authorization Process. The corrective action plan should identify the root cause of compliance failures, action steps to resolve such compliance failures, improvement benchmarks and a timeframe for completion, and an escalation process to hold system owners accountable.	Resolved
131	Bureau of Information Resource Management	AUD-IT-17-61	Audit of the Department of State's Efforts to Detect and Address the Use of Unapproved Portable Devices	9/14/2017	3	OIG recommends that the Bureau of Information Resource Management enforce its authority to administer the use of portable devices in the Department of State, as well as the policies, standards, and procedures related to portable devices.	Resolved
132	Bureau of Information Resource Management	AUD-IT-17-61	Audit of the Department of State's Efforts to Detect and Address the Use of Unapproved Portable Devices	9/14/2017	6	OIG recommends that the Bureau of Information Resource Management develop and implement formal, standardized procedures for regularly performing an analysis of the Symantec Endpoint Protection Application and Device Control reports. At a minimum, the procedures should provide guidance for analysts on how to review the Symantec reports, how to identify high risk exceptions for follow-up, what actions should be taken during follow-up, and how to document the follow-up and the remediation taken.	Resolved
133	Bureau of Information Resource Management	AUD-IT-17-61	Audit of the Department of State's Efforts to Detect and Address the Use of Unapproved Portable Devices	9/14/2017	7	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Diplomatic Security, develop and implement formal procedures to identify and remediate cybersecurity policy violations created when employees connect unapproved portable devices to OpenNet. The formal procedures should include a description of each bureau's roles and responsibilities in the process.	Resolved

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134	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	1	OIG recommends that the Bureau of Information Resource Management develop and implement a detailed program plan for the Information Technology Configuration Control Board process that includes clear goals and attainable objectives and defines areas of authority and responsibility.	Resolved
135	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	2	OIG recommends that the Bureau of Information Resource Management develop and implement a process to establish and periodically update a list of system, product, or software owners who will be authorized to make change requests for their system, product, or software. The list should be made available to users and members of the Information Technology Configuration Control Board through the Information Technology Configuration Control Board website or applicable policies and procedures outlined in Recommendation 12.	Resolved
136	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	3	OIG recommends that the Bureau of Information Resource Management determine what documentation is needed to support a change request and modify the policies and procedures outlined in Recommendation 12 or other guidance, such as the submitters guide, provided to change request submitters to reflect the documentation that is required for a complete and accurate change request submission.	Resolved
137	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	4	OIG recommends that the Bureau of Information Resource Management develop and implement guidance for change requests to require and include: (a) minimum testing standards for change requests, (b) instructions that testing be performed in advance of the change request being submitted and that the testing documentation be submitted as part of the change request process, and (c) a clearly defined technical review of the testing documentation that is submitted to verify the documentation complies with minimum standards.	Resolved

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138	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	5	OIG recommends that the Bureau of Information Resource Management remove the default proceed ability for Technical Reviewers in the Virtual Information Technology Configuration Control Board application.	Resolved
139	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	6	OIG recommends that the Bureau of Information Resource Management formally notify all Technical Reviewers that default proceeds are no longer allowed and that all Technical Reviewers must review all change requests and either approve, stop, or reject the change request. Policies and procedures outlined in Recommendation 12 or other guidance should be updated to reflect this change to the process.	Resolved
140	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a quality assurance assessment process for all change requests going through the enterprise-wide Information Technology Configuration Control Board. At a minimum, the quality assurance process should include periodic evaluation of open "stops," reviews to ensure retention of all relevant documentation, and a final check prior to adding change to the baseline to ensure all pertinent process controls occurred at a minimum.	Resolved
141	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	8	OIG recommends that the Bureau of Information Resource Management verify, no later than 30 days after the final issuance of this report, that all Technical Reviewers and Voters that participate in the Information Technology Configuration Control Board process are formally appointed.	Resolved
142	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	9	OIG recommends that the Bureau of Information Resource Management develop and implement a process to formally appoint new Technical Reviewers and Voters who participate in the Information Technology Configuration Control Board process.	Resolved

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143	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	10	OIG recommends that the Bureau of Information Resource Management define the roles, responsibilities, and technical skillsets for each technical review and voting area and develop and implement a vetting process to verify Technical Reviewers and Voters have the knowledge, skills, and abilities to perform their assigned duties related to the Information Technology Configuration Control Board process.	Resolved
144	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	11	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that Technical Reviewers and Voters have formally appointed alternatives.	Resolved
145	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	12	OIG recommends that the Bureau of Information Resource Management develop and implement complete and consistent policies and procedures and supplemental guidance, such as a Submitter's Guide, for the Information Technology Configuration Control Board process. The policies, procedures, and guidance should, at a minimum, include guidance on roles and responsibilities, detailed procedure steps for submitters, minimum testing requirements, instructions on how Technical Reviewers and Voters should conduct their review, the appropriate use of "stops," and established timelines for the process.	Resolved

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146	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	13	OIG recommends that the Bureau of Information Resource Management develop and implement a process to periodically review and validate the accuracy and completeness of the data in the Virtual Information Technology Configuration Control Board database and to correct data integrity, omissions and inaccuracies existing between the new and old databases and when identified going forward. As part of this effort, the Bureau of Information Resource Management should ensure that the old database is available solely as a read-only reference resource and that new data cannot be entered into that database.	Resolved
147	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	14	OIG recommends that the Bureau of Information Resource Management develop and implement required, periodic, training for Information Technology Configuration Control Board management and personnel, Bureau Sponsors, Technical Reviewers, Voters, and change request submitters involved in the Information Technology Configuration Control Board process.	Resolved
148	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	15	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to (a) monitor the status of all change requests throughout each stage of the change request process and (b) notify stakeholders when a request is nearing the end of a deadline or when an event occurs that may affect the deadline for a change request.	Resolved
149	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	16	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to hold officials accountable for failure to meet established deadlines in the Information Technology Configuration Control Board change request process. Once completed, the policies, procedures, and supplemental guidance discussed in Recommendation 12 should be updated.	Resolved

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150	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	17	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to periodically gather, assess, and report on its change request review process timeliness metrics and to make those results available to its stakeholders and customers in addition to appropriate bureau officials.	Resolved
151	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-15-02	Audit of Bureau of International Narcotics and Law Enforcement Affairs Counternarcotics Assistance to Afghanistan	11/12/2014	1	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs implement Performance Measurement Plans for all initiatives in Afghanistan that measure and manage program performance and communicate program results.	Resolved
152	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	2	OIG recommends that that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Law Enforcement and Border Security program to be inserted as Amendments to the Letter of Agreement and the Project Implementation Letters between the U.S. Government and the Government of Pakistan.	Resolved
153	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	3	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Counternarcotics and Rule of Law Programs for future Amendments to the Letter of Agreement and Project Implementation Letters between the U.S Government and the Government of Pakistan.	Resolved

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154	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	6	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs revise its Standard Operating Procedure for invoice review, entitled INL Standard Operating Policy/Procedure on Certification of Invoice, to include additional invoice review steps to verify the validity of invoiced student training expenses, including confirming that (1) all student travel and other training expenses are contractually authorized and approved by the Contracting Officer's Representative, (2) student travel and other training expenses are properly supported, including identifying what constitutes proper support, and (3) cash payments have accompanying supporting documentation that establish cash payments were received by the intended recipient for the amount approved.	Resolved
155	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	1	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs fill the permanent Contracting Officer's Representative vacancies in Kabul, Afghanistan, to ensure adequate oversight of its Afghanistan contracts.	Resolved
156	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	2	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement invoice review training for its oversight staff with a focus on its Afghanistan contracts to ensure that newly assigned Contracting Officer's Representatives charged with reviewing invoices are fully prepared and familiar with the specific features of these contracts.	Resolved

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157	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	3	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement procedures to verify that the Quality Assurance Surveillance Plan inspection reports for its Afghanistan contracts are completed in accordance with Department requirements, including specifying the period covered by the report and identifying the actions taken by the contractor to correct previously identified deficiencies to afford the Contracting Officer and succeeding Contracting Officer's Representatives a complete history of contract implementation.	Resolved
158	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	4	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs include, in the Kabul-specific Standard Operating Procedures it is developing, clarification of the role of contract assistants in contributing to the Quality Assurance Surveillance Plan inspections reports for its Afghanistan contracts and procedures for the Contracting Officer's Representatives to review, verify, and document the inspection reports.	Resolved
159	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	5	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs implement procedures requiring Contracting Officer's Representatives for its Afghanistan contracts to formally document their review and acceptance of contractor progress and status reports in compliance with the Foreign Affairs Handbook and INL's Standard Operating Policy/Procedures for Contracting Officer's Representative Working File Maintenance.	Resolved

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160	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	6	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs incorporate, in the Kabul-specific Standard Operating Procedures it is developing, control steps (a) for the Contracting Officer's Representatives to maintain quality assurance records in accordance with Department requirements and (b) verify that Contracting Officer's Representatives follow INL's Standard Operating Policy/Procedures for Contracting Officer's Representative Working File Maintenance.	Resolved
161	Bureau of International Security and Nonproliferation	INV-17-02	Management Assistance Report: Bureau of International Security and Nonproliferation, Nonproliferation and Disarmament Fund Invoice Submission Process	9/29/2017	1	OIG recommends that ISN coordinate with the Department to create a policy within 14 Foreign Affairs Manual 730 requiring all Department employees to receive official Department business information and correspondence at an official Department mailing address to ensure the proper screening and receipt of official correspondence and to eliminate any perception of inappropriate employee activity.	Resolved
162	Bureau of Medical Services	AUD-CGI-16-40	Audit of the Aeromedical Biological Containment Evacuation Contracts Within the Bureau of Medical Services	8/4/2016	4	OIG recommends the Bureau of Medical Services develop and implement procedures for processing invoices, billing, and collecting reimbursements for non-Department of State medical evacuations.	Resolved
163	Bureau of Near Eastern Affairs	AUD-MERO-16-41	Audit of Task Orders for the Union III Compound Awarded Under the Operations and Maintenance Support Services Contract	7/8/2016	2	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a Quality Assurance Surveillance Plan in accordance with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance," and the revised Performance Work Statements, to guide oversight of all ongoing and future revitalization, transition, and sustainment requirements for task orders SAQMMA15F0567 and SAQMMA15F1245.	Resolved
164	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	2	OIG recommends that the Bureau of Near Eastern Affairs distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved

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165	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	3	OIG recommends that the Bureau of Near Eastern Affairs develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved
166	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	4	OIG recommends that the Bureau of Near Eastern Affairs include in future award agreements the vetting requirements for Syria programs.	Resolved
167	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	5	OIG recommends that the Bureau of Near Eastern Affairs conduct a study to determine the appropriate numbers of trained, technically experienced, and certified oversight personnel required to oversee the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, to include specific consideration of 2-year assignments, required Federal Acquisition Certification for Contracting Officer's Representatives certification levels, and appointment of additional assistant contracting officer's representatives.	Resolved
168	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	6	OIG recommends that the Bureau of Near Eastern Affairs use the results of the study from Recommendation 5 to nominate appropriate personnel so contracting officers with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, can assign qualified oversight personnel for those contracts and task orders.	Resolved

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169	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	9	OIG recommends that the Bureau of Near Eastern Affairs, a) in coordination with the contracting officer in the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, contractually require PAE Government Services, Inc., to obtain operation and maintenance manuals for all fuel storage and distribution equipment and machinery, to include the manufacturers' recommended maintenance schedules; and b) include steps for inspecting these requirements in the corresponding quality assurance surveillance plans.	Resolved
170	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	10	OIG recommends that the Bureau of Near Eastern Affairs review all requirements included in the fuel-related task orders under the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, and develop and implement quality assurance surveillance plans that address key requirements and high-risk areas related to all fuel acquisition and services.	Resolved
171	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	11	OIG recommends that the Bureau of Near Eastern Affairs develop and implement training for contracting officer's representatives that emphasizes contractor responsibilities for inspecting goods prior to delivery and focuses on limitations of authority for contracting officer's representatives to accept nonconforming goods.	Resolved
172	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	2	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, provide sufficient resources to the Contract Management Office-Frankfurt to ensure all unallowable costs are identified and recovered in a timely manner. This review should begin with those invoices provisionally approved beginning in September 2014 and already identified as awaiting post-payment review and then going back to identify and review those provisionally approved invoices submitted before September 2014 that did not receive full review.	Resolved

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173	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	3	OIG recommends that the Bureau of Near Eastern Affairs report the status of the backlog to the Office of Inspector General, Assistant Inspector General for Audits, including the number of invoices reviewed and the dollar value of questioned costs, quarterly until such time as it has been eliminated.	Resolved
174	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	4	OIG recommends that the Bureau of Near Eastern Affairs direct its invoice review staff to fully document sampling done in each applicable checklist and to follow the checklist guidance.	Resolved
175	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	6	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a process to a) track and ensure that contracting officer's representative inspections are completed in accordance with the inspection schedule; b) document the inspection results, including deficiencies found; and c) report the inspection results to the Contract Management Office-Frankfurt in a timely manner.	Resolved
176	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	7	OIG recommends that the Bureau of Near Eastern Affairs, develop reliable, objective, clear, and measurable performance metrics and include these metrics in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved
177	Bureau of Near Eastern Affairs	ISP-I-17-22	Inspection of the Bureau of Near Eastern Affairs	5/23/2017	2	The Bureau of Near Eastern Affairs should institute formal processes to measure performance against strategic goals in accordance with Department standards. (Action: NEA)	Resolved
178	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	6	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management and U.S. Embassy Baghdad, perform a viability assessment on the implementation of a point-of-sale cafeteria system under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 at Department of State sites in Iraq.	Resolved

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179	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	9	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management and the U.S. Embassy Baghdad, determine whether it shall (a) establish controls that limit physical access to dining facilities by local national employees and individuals not serving under chief of mission authority to one meal per work day in accordance with Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 or (b) appropriately modify the contract.	Resolved
180	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	10	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, establish controls that deter and prevent local national employees from removing food items from Department of State dining facilities in Iraq in accordance with Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved
181	Bureau of Near Eastern Affairs	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	1	The Bureau of Near Eastern Affairs, in coordination with the Office of Management Policy, Rightsizing, and Innovation and the Yemen Affairs Unit, should assess the Yemen Affairs Unit's location, functions, and staffing. In doing so, it should consider lessons learned since the Yemen Affairs Unit opened in 2015 and expected future requirements to meet U.S. foreign policy objectives in Yemen. (Action: NEA, in coordination with M/PRI and YAU)	Resolved

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182	Bureau of Near Eastern Affairs	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	2	The Bureau of Near Eastern Affairs, in coordination with the Bureaus of Overseas Buildings Operations and Diplomatic Security and the Yemen Affairs Unit, should (a) conduct a cost-benefit analysis to determine whether the Department should continue to lease, maintain, and secure the Diplomatic Transit Facility and, (b) if the Bureau of Near Eastern Affairs does not continue to lease, maintain, and secure the Diplomatic Transit Center, it should put \$23.5 million in projected future costs to run the facility to better use. (Action: NEA, in coordination with OBO, DS, and YAU)	Resolved
183	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	7	OIG recommends that the Bureau of Overseas Buildings Operations, in coordination with the Bureau of Diplomatic Security, develop and implement formal standardized processes to prioritize physical security-related deficiencies at posts by category, such as major physical security upgrades, forced-entry/ballistic-resistant projects, and minor physical security upgrades. The prioritizations should be performed based on a comprehensive list of all physical security needs and should be periodically updated based on changes in risk factors or posts' needs. The processes used to perform the prioritizations should be documented and repeatable. In addition, in developing the processes, consideration should be given to how the Overseas Security Policy Board standards will be utilized, what risk factors will be considered, and what impact upcoming major rehabilitation projects or new construction would have on the prioritized rankings.	Resolved
184	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	8	OIG recommends that the Bureau of Overseas Buildings Operations, in coordination with the Bureau of Diplomatic Security, develop and issue a Long-Range Physical Security Plan.	Resolved

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185	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	9	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a process to respond to posts' formal requests for physical security-related funding, which should include commitments to respond within certain timeframes.	Resolved
186	Bureau of Overseas Buildings Operations	AUD-MERO-17-28	Management Assistance Report: Improvements Needed to the Security Certification Process To Ensure Compliance With Security Standards at Embassy Kabul, Afghanistan	3/3/2017	2	OIG recommends that the Bureau of Overseas Buildings Operations, in coordination with the Bureau of Diplomatic Security, revise the physical security certification process to include a follow-up inspection by DS to confirm that OBO took actions to address all identified deficiencies in accordance with physical security standards prior to occupancy.	Started
187	Bureau of Overseas Buildings Operations	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	5	The Bureau of Overseas Buildings Operations, in coordination with Embassy Monrovia, should take prompt corrective action to treat sewage and waste water in accordance with Department guidelines. (Action: OBO, in coordination with Embassy Monrovia)	Resolved
188	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	2	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all plumbing installations in the Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
189	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	3	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the installation of electrical systems conduct a full inspection, analysis, and recommissioning of electrical systems in both the New Office Annex and Staff Diplomatic Apartment-1. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved

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190	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	4	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all electrical system installations in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
191	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	5	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations establish guidance for hydronic water systems in both buildings, including specifying recommended concentrations of tolytriazole (40–50 parts per million) and nitrite (600–1,000 parts per million).	Resolved
192	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	6	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations require Caddell to conduct an examination of existing copper pipe in both buildings by removing samples of the piping or by ultrasound testing and submit the results for independent laboratory analysis to verify whether scaling, corrosion, or other life-expectancy impacts are detected from the high pH operating conditions.	Resolved
193	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	7	OIG recommends that if the independent laboratory analysis verifies the existence of pipe scaling or corrosion in the New Office Annex or Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations implement actions to remedy any damage to hydronic pipes.	Resolved

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194	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	8	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement protocols to verify that its water treatment programs are in compliance with industry best practices, including (a) determining the best possible treatment to effectively protect copper piping, (b) conducting regular testing based on the specialized requirements of each system, (c) conducting quarterly quality-assurance testing performed by an independent industrial water treatment lab, and (d) installing a corrosion testing system.	Resolved
195	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	9	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified technician conduct an inspection of the New Office Annex and Staff Diplomatic Apartment-1 to identify poor workmanship and incorrect installations affecting heating, ventilation, and air conditioning systems. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved
196	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	10	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to correct all heating, ventilation, and air conditioning system installations in the New Office Annex and Staff Diplomatic Apartment-1 that do not conform to the contract requirements, including the specific examples OIG cited in this report.	Resolved
197	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	11	OIG recommends that the Bureau of Overseas Buildings Operations identify and relocate all inaccessible smoke detectors in the New Office Annex and Staff Diplomatic Apartment-1 so that they can be accessed for periodic testing and maintenance.	Resolved

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198	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	12	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the certification of fire safety systems conduct a full inspection of the New Office Annex and Staff Diplomatic Apartment-1 elevator lobby fire doors and the Staff Diplomatic Apartment-1 efficiency suite connector door frames to determine whether they meet National Fire Protection Association code standards. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved
199	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	13	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all elevator lobby doors and efficiency suite connector doors in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements or National Fire Protection Association standards.	Resolved
200	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	14	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the certification of elevators to meet EN 81 standards conduct a full inspection, analysis, and recertification of the New Office Annex and Staff Diplomatic Apartment-1 elevator sets. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved
201	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	15	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to correct all work related to the elevator sets in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved

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202	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	16	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement standards for quality assurance and oversight for construction projects, including (a) a minimum number of staff members assigned to provide management oversight, administration, and quality assurance on the basis of the size and complexity of the project and (b) minimum requirements for quality assurance staff regarding years of experience and technical qualifications.	Resolved
203	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	17	OIG recommends that the Bureau of Overseas Buildings Operations assign a project manager to oversee all efforts related to the inspection, analysis, recommissioning, and required repairs of existing installations in the New Office Annex and Staff Diplomatic Apartment-1. This project manager should help to prioritize corrective actions to address identified deficiencies and coordinate with key stakeholders in order to ensure that they are completed in a timely, cost-effective, and efficient manner.	Resolved
204	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	18	OIG recommends that the Bureau of Overseas Buildings Operations either a) require Caddell Construction, Inc. to replace and correct all work in the New Office Annex and Staff Diplomatic Apartment-1 found to be defective or non-conforming to contract requirements or b) seek an appropriate adjustment in contract price for all instances where, in the public interest, the Bureau of Overseas Buildings Operations consents to accept work that is defective or does not conform to contract requirements.	Resolved

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205	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	19	OIG recommends that, in all cases where the Bureau of Overseas Buildings Operations conducts an inspection, analysis, or recommissioning of existing installations in the New Office Annex and Staff Diplomatic Apartment-1 and finds the work to be defective or nonconforming in any material respect due to the fault of the contractor or its subcontractors, the Bureau of Overseas Buildings Operations should a) determine the cost of all inspections, analysis, or recommissioning of existing installations and b) recover this amount from Caddell Construction, Inc.	Resolved
206	Bureau of Overseas Buildings Operations	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	28	The Bureau of Overseas Buildings Operations, in coordination with Embassy Beijing, should implement a long-term strategy to evaluate seismic safety of residential buildings in the embassy housing pool. (Action: OBO, in coordination with Embassy Beijing)	Resolved
207	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	1	OIG recommends that the Bureau of Overseas Buildings Operations issue a Construction Alert defining which building equipment and systems must be fully commissioned prior to substantial completion and update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include those requirements.	Started
208	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	2	OIG recommends the Bureau of Overseas Buildings Operations require project directors to certify that all required building equipment and systems are fully commissioned prior to issuing the certificate of substantial completion.	Started

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209	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement internal controls to verify that all required documentation in support of commissioning testing is completed prior to substantial completion. This should include all pre-functional checks, functional performance tests, and integrated systems tests to ensure that building equipment and systems are functioning as intended.	Started
210	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	4	OIG recommends that the Bureau of Overseas Buildings Operations move responsibility for oversight and management of commissioning agents from the Office of Construction Management to the Office of Facility Management. Specifically, the Office of Facility Management should oversee all aspects of the commissioning process, including (a) ensuring that commissioning agents have fulfilled the terms outlined in the statement of work; (b) verifying that all building systems are designed, installed, and tested to meet the Department's contract requirements; and (c) ensuring that commissioning of all major systems is done before the project is declared substantially complete.	Started

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211	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	5	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include procedures for identifying and approving instances in which it is appropriate to issue the certificate of substantial completion before commissioning has been fully completed. Specifically, these protocols should include mechanisms that (a) require a formal waiver be issued by the construction executive to proceed with substantial completion and occupancy even though commissioning is not yet complete, (b) establish milestones for completing the commissioning process after substantial completion and occupancy, and (c) execute a contract modification requiring the contractor to grant an extended warranty for those systems that were not commissioned at the time of substantial completion.	Started
212	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	6	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) as well as its Guide to Excellence in Diplomatic Facilities to ensure that references to the commencement of the warranty period are consistent with FAR 52.246-21, Warranty of Construction. Specifically, existing policies and procedures should be updated to indicate that the warranty period either begins at final acceptance unless the Government takes possession of any part of the work before final acceptance, in which case, the warranty shall begin at the date the Government takes possession. The Bureau of Overseas Buildings Operations should also explicitly define when the Government officially takes possession of the completed work, including whether possession occurs at substantial completion or at the time of occupancy.	Resolved

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213	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	7	OIG recommends that the Bureau of Overseas Buildings Operations establish requirements in its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) for the preparation and submission of key project documents for newly constructed facilities, including (a) owner's project requirements, (b) a Basis of Design document, (c) systems manuals, (d) a commissioning plan, and (e) a final commissioning report. These documents should be prepared and submitted at the appropriate interval of construction for each building or facility constructed by the Bureau of Overseas Buildings Operations. Additionally, the requirements should indicate the parties responsible for preparation, review, and approval of each of the key project documents.	Started

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214	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	8	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to establish a memorandum of agreement 9 months prior to the estimated substantial completion target date to facilitate the building turnover process. This memorandum of agreement should, at a minimum, (a) define the type of access that Facility Management personnel and operations and management contractors should be given to new buildings prior to substantial completion; (b) specify relevant documentation, such as punch lists, lists of equipment to be maintained, and commissioning documentation that should be provided to facility managers and operations and management contractors; and (c) establish timelines for providing building access and documentation to facility personnel and operations and management contractors prior to substantial completion and occupancy.	Resolved
215	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	9	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to hold a pre-turnover meeting approximately 60 days prior to substantial completion. The entire project team should be included in this meeting with participants discussing the status of construction, commissioning, required turnover documentation, and the planned schedule and outstanding actions required to ensure a smooth and successful turnover of facilities.	Started

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216	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	10	OIG recommends that the Bureau of Overseas Buildings Operations develop requirements mandating the use of a phased approach for projects that involve the construction of multiple buildings or facilities. This approach should outline specific phasing requirements for each building or facility constructed, including separate and distinctive commissioning, substantial completion, turnover, and acceptance requirements. This approach should also include protocols for a phased operations and management turnover process, requiring the contractor to provide key operations and management deliverables at the completion of each building if multiple buildings or facilities are being constructed under a single Bureau of Overseas Buildings Operations construction contract.	Resolved
217	Bureau of Overseas Buildings Operations	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	3	The Bureau of Overseas Buildings Operations, in coordination with the Bureau of Western Hemisphere Affairs, should conduct a cost-benefit analysis of Energy Savings Performance Contract SAQMMMA13F1607 prior to exercising contractual options for a second-phase expansion under the contract. (Action: OBO, in coordination with WHA)	Resolved
218	Bureau of Population, Refugees, and Migration	AUD-MERO-15-22	Audit of Department of State Humanitarian Assistance in Response to the Syrian Crisis	3/27/2015	2	OIG recommends that the Bureau of Population, Refugees and Migration develop and implement internal control procedures that ensure that grants officers follow Department guidance for monitoring a grant that has been issued to a public international organization, such as selecting the appropriate type of assistance instrument and tracking funds and grant activities, in compliance with Grants Policy Directive 54, Grants and Voluntary Contributions to Public International Organizations.	Resolved

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219	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	1	OIG recommends that the Bureau of South and Central Asian Affairs immediately terminate grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014 with Omran Holding Group and deobligate the \$5,092,874 in remaining funds.	Resolved
220	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	2	OIG recommends that the Bureau of South and Central Asian Affairs direct Omran Holding Group to reimburse the Department for the \$1,203,426 in unspent funds related to grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014, and verify that the Department has received reimbursement for all unspent funds.	Resolved
221	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	3	OIG recommends that the Bureau of South and Central Asian Affairs require the grants officer to determine the allowability of \$502,890 in potentially unallowable costs identified by OIG, direct Omran Holding Group to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Resolved
222	Bureau of South and Central Asian Affairs	AUD-CG-15-33	Audit of Department of State Oversight Responsibilities, Selection, and Training of Grants Officer Representatives	6/24/2015	6	OIG recommends that the Bureau of South and Central Asian Affairs develop and implement a process to track grants officer representatives' compliance with requirements to perform and document their reviews of performance and financial reports consistent with Grants Policy Directive 16, "Designation of Grants Officer Representatives," and Grants Policy Directive 42, "Monitoring Assistance Awards."	Resolved
223	Bureau of South and Central Asian Affairs	AUD-SI-17-43	Audit of Department of State Grants and Cooperative Agreements Awarded to Kennesaw State University	6/22/2017	1	OIG recommends that the Bureau of South and Central Asian Affairs (a) determine whether the \$229,405 in unallowable costs and \$565,046 in unsupported costs related to awards SAF20013CA024, SPK33013CA051, and SIN65014GR053 (see tables B.1, B.5 and B.6 in Appendix B) are allowable and supported, and (b) recover any costs determined to be unallowable or unsupported.	Resolved

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224	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	1	OIG recommends that the Bureau of South and Central Asian Affairs direct its Afghanistan Life Support Services contract contracting officers' representatives to record performance for each distinct performance standard in the Afghanistan Life Support Services contract food services task order quality assurance report to further ensure that each performance standard is satisfactorily achieved and any identified deficiencies are addressed accordingly.	Resolved
225	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	2	OIG recommends that the Bureau of South and Central Asian Affairs develop and implement training to fully prepare and familiarize newly assigned contracting officer's representatives charged with overseeing the Afghanistan Life Support Services contract with the unique features of the contract.	Resolved
226	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	1	The Bureau of South and Central Asian Affairs should institute a formal, periodic process to measure program and policy performance against strategic goals. (Action: SCA)	Resolved
227	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	2	The Bureau of South and Central Asian Affairs should conduct a second, more comprehensive review of its staffing and skills inventory to achieve a balance among meeting mission needs, delivering efficient service, and managing employees effectively. (Action: SCA)	Resolved
228	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	3	The Bureau of South and Central Asian Affairs should implement a bureau-wide process to track foreign assistance that fully obligates foreign assistance appropriations and identifies and reclassifies foreign assistance funds before the funds cancel. (Action: SCA)	Resolved
229	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	4	The Bureau of South and Central Asian Affairs should complete and file monitoring reports, Grants Officer Representative designation letters, and Grants Officer Representative evaluation reports for its non-public diplomacy grants. (Action: SCA)	Resolved

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230	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	5	The Bureau of South and Central Asian Affairs should measure all its project objectives with indicators that meet Department guidelines and use those indicators in required reports. (Action: SCA)	Resolved
231	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	6	The Bureau of South and Central Asian Affairs should require all Government Technical Monitors to complete mandatory training. (Action: SCA)	Resolved
232	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	7	The Bureau of South and Central Asian Affairs should complete the nine remaining Civil Service performance appraisals for the 2016 rating cycle. (Action: SCA)	Resolved
233	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop, implement, and publish policies in the Foreign Affairs Manual and/or Foreign Affairs Handbook governing cash advances on Department-issued travel cards, specifically regarding the timing and dollar value of cash advances that may be obtained.	Resolved
234	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services establish controls to identify Department employees eligible to receive a travel card who travel more than two times in a 12-month period and verify that they obtain and use a Department-issued travel card for all official travel-related expenses.	Resolved
235	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement split disbursement procedures as required by the Office of Management and Budget for all Department-issued travel card holders.	Resolved
236	Bureau of the Comptroller and Global Financial Services	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	1	The Bureau of the Comptroller and Global Financial Services, in conjunction with the Bureau of Human Resources, should ensure that its new payroll systems have the ability to collect information regarding the justification for why administrative leave is granted.	Resolved

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237	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement additional quality control procedures requiring that a supervisor review determinations regarding the improper payments impact of audit findings and recommendations for the applicable fiscal year during the risk assessment process.	Resolved
238	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in OIG reports for the applicable fiscal year.	Resolved
239	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in Defense Contract Audit Agency reports for the applicable fiscal year.	Resolved
240	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information on improper payments identified and recovered by other Department of State bureaus and offices through contract and grant oversight activities, such as contract and grant closeout procedures, during the applicable fiscal year.	Resolved

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241	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a process to report all improper payments identified by sources outside payment recapture audits for the applicable period in the annual Agency Financial Report. The process should require the Bureau of the Comptroller and Global Financial Services to present this information even if corresponding collection information is not readily available, unless written instructions advising otherwise is obtained from the Office of Management and Budget.	Resolved
242	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	1	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should issue consistent guidance to overseas missions on the proper procedures for paying Official Residence Expense staff salaries within 30 days of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved
243	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	2	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should revise and reissue consistent Foreign Affairs Manual and Foreign Affairs Handbook guidance on paying Official Residence Expense staff salaries within 6 months of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved

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244	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	14	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement uniform guidance for use by overseas posts to identify education allowance payments by student to comply with Department of State Standardized Regulations. This process, at a minimum, should include setting up individual obligations by student for the education allowance and include documentation requirements. The process instructions should be disseminated to all posts and then formalized in relevant Foreign Affairs Manual or Foreign Affairs Handbook sections, accordingly.	Resolved
245	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services determine whether the Bureau of Consular Affairs violated the Antideficiency Act, 31 U.S. Code § 1341, for each year in which it spent funds from any fee collections in excess of cost, and report any violations as required by 31 U.S. Code § 1351 and in accordance with Office of Management and Budget Circular A-11, Section 145.	Resolved
246	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services complete the implementation of system interfaces and new procedures that are designed to improve financial data collection overseas.	Resolved
247	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, update and issue guidance for Contracting Officers and Grants Officers related to entering accurate and complete procurement and financial assistance award transaction data into the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved

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248	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, modify existing quality control procedures to include a requirement to verify the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved
249	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement procedures to verify that the quarterly DATA Act File C submission includes only transactions that occurred within the applicable quarter.	Resolved
250	Chief Information Officer	ESP-16-03	Office of the Secretary: Evaluation of Email Records Management and Cybersecurity Requirements	5/1/2016	7	The Bureau of Information Resource Management should: - issue regular notices to remind Department employees of the risks associated with the use of non-Departmental systems; - provide periodic briefings on such risks to staff at all levels; and - evaluate the cost and feasibility of conducting regular audits of computer system usage to ascertain the degree to which Department employees are following the laws and policies concerning the use of personal email accounts.	Resolved
251	Consulate General Hamilton	ISP-I-17-26	Inspection of Emergency Preparedness at Consulate General Hamilton, Bermuda	5/23/2017	2	Consulate General Hamilton should test its high-frequency radio network in accordance with Department standards. (Action: Consulate General Hamilton)	Resolved
252	Consulate General Hamilton	ISP-I-17-26	Inspection of Emergency Preparedness at Consulate General Hamilton, Bermuda	5/23/2017	3	Consulate General Hamilton, in coordination with the Regional Information Management Center in Ft. Lauderdale, should repair or replace the high-frequency radio at its alternate command center. (Action: Consulate General Hamilton, in coordination with RIMC Ft. Lauderdale)	Resolved
253	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	1	Consulate General Hong Kong should improve the intake process for nonimmigrant visa applicants in the Consular Section. (Action: Consulate General Hong Kong)	Resolved

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254	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	6	Consulate General Hong Kong, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular customers. (Action: Consulate General Hong Kong, in coordination with OBO and CA)	Resolved
255	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	7	Consulate General Hong Kong, in coordination with the Bureau of Consular Affairs, should implement a policy for consular fee collections during outreach events that complies with Department standards. (Action: Consulate General Hong Kong, in coordination with CA)	Resolved
256	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	8	Consulate General Hong Kong should update its standard operating procedure for grants administration to include checking the Excluded Parties List system and preparing a Grants Officer's Delegation of Authority Letter. (Action: Consulate General Hong Kong)	Resolved
257	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	10	Consulate General Hong Kong should translate any policies affecting locally employed staff into Cantonese. (Action: Consulate General Hong Kong)	Resolved
258	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	12	Consulate General Hong Kong, in coordination with the Bureau of Administration, should clarify whether transportation of non-U.S. Government employees to representational events is appropriate, and then document the justification in accordance with Department standards. (Action: Consulate General Hong Kong in coordination with A).	Resolved
259	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	14	Consulate General Hong Kong should require all drivers to be trained and medically cleared in accordance with the Department's Motor Vehicle Safety Management Program. (Action: Consulate General Hong Kong)	Resolved
260	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	15	Consulate General Hong Kong should limit driver duty hours to 10 hours per day. (Action: Consulate General Hong Kong)	Resolved

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261	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	17	Consulate General Hong Kong should designate and train additional contracting officer's representatives to assist with contract oversight. (Action: Consulate General Hong Kong)	Resolved
262	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	18	Consulate General Hong Kong should implement procedures to inventory and store controlled substances in accordance with Department standards. (Action: Consulate General Hong Kong)	Resolved
263	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	19	Consulate General Hong Kong should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its information management programs. (Action: Consulate General Hong Kong)	Resolved
264	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	4	The Bureau of Overseas Buildings Operations, in coordination with Consulate General Jerusalem, should bring the General Services Annex/Warehouse into compliance with Department standards. (Action: OBO, in coordination with Consulate General Jerusalem)	Resolved
265	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	5	Consulate General Jerusalem should enforce Department motor vehicle standards for all personnel under Chief of Mission authority (Action: Consulate General Jerusalem)	Resolved
266	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	9	Consulate General Jerusalem should document that security upgrades were performed on all residences in accordance with Department standards. (Action: Consulate General Jerusalem).	Resolved
267	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	12	Consulate General Jerusalem should bring all high-rise residential properties into compliance with Department fire safety standards. (Action: Consulate General Jerusalem)	Resolved
268	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	14	Consulate General Jerusalem should schedule semiannual safety, health and environmental management committee meetings and maintain all related meeting minutes. (Action: Consulate General Jerusalem)	Resolved

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269	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	17	Consulate General Jerusalem should update and test the information technology contingency plans for the unclassified and the classified networks and develop a process for periodically updating the plans as systems environments and resources change. (Action: Consulate General Jerusalem)	Resolved
270	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	18	Consulate General Jerusalem should conduct initial and annual refresher contingency training for personnel based on their classified and unclassified information technology contingency planning roles and responsibilities. (Action: Consulate General Jerusalem)	Resolved
271	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	22	Consulate General Jerusalem should implement standard operating procedures to manage, track, and register its dedicated internet networks. (Action: Consulate General Jerusalem)	Resolved
272	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	24	Consulate General Jerusalem should relocate the telecommunication demarcation point outside the controlled access telephone frame room in the Post One facility. (Action: Consulate General Jerusalem)	Resolved
273	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	25	Consulate General Jerusalem should establish safe and secure diplomatic mail and pouch sorting spaces. (Action: Consulate General Jerusalem)	Resolved
274	Embassy Abu Dhabi	AUD-MERO-12-47	Compliance Followup Review of Department of State Actions To Reduce the Risk of Trafficking in Persons Violations in Four States in the Cooperation Council for the Arab States of the Gulf	9/24/2012	1	OIG recommends that Embassy Abu Dhabi establish and implement a monitoring process for service contracts to ensure compliance with host-country labor laws and contractor-provided housing plans.	Started

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275	Embassy Abu Dhabi	AUD-MERO-12-47	Compliance Followup Review of Department of State Actions To Reduce the Risk of Trafficking in Persons Violations in Four States in the Cooperation Council for the Arab States of the Gulf	9/24/2012	2	OIG recommends that Embassy Abu Dhabi establish a process to ensure that statements of work for service contracts include requirements that contractors should provide detailed descriptions of housing accommodations for foreign workers; provide workers with standard contracts in English and workers' native languages that include policies on wages, overtime rates, allowances, salary increases, the contract term, leave accrual, and other personnel matters; provide workers with written information, in workers' native languages, on relevant United Arab Emirates labor laws; and provide workers with written information, in workers' native languages, about the U.S. Government's zero tolerance policy toward trafficking in persons.	Unresolved
276	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	2	Embassy Accra should close out all FY 2015 grants in accordance with the Department's Federal Assistance Policy Directive. (Action: Embassy Accra)	Resolved
277	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	5	Embassy Accra, in coordination with the Bureau of Overseas Buildings Operations, should reconfigure the Consular Section and neighboring office space in accordance with Department standards. (Embassy Accra, in coordination with OBO)	Resolved
278	Embassy Amman	AUD-MERO-17-50	Management Assistance Report: Additional Measures Needed at Embassy Amman to Safeguard Against Residential Fuel Loss	7/27/2017	1	OIG recommends that Embassy Amman purchase and install a real-time monitoring system at all of the embassy residences to monitor diesel fuel use.	Resolved
279	Embassy Amman	AUD-MERO-17-50	Management Assistance Report: Additional Measures Needed at Embassy Amman to Safeguard Against Residential Fuel Loss	7/27/2017	2	OIG recommends that Embassy Amman establish and implement policies and procedures to use the real-time fuel monitoring system at the embassy residences, once installed, to alert the Regional Security Officer of potential fuel theft and to prompt immediate intervention by local police for the purpose of deterring fuel theft.	Resolved

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280	Embassy Amman	AUD-MERO-17-50	Management Assistance Report: Additional Measures Needed at Embassy Amman to Safeguard Against Residential Fuel Loss	7/27/2017	3	OIG recommends that Embassy Amman, in the interim before it installs a real-time monitoring system at the embassy residences, lower the diesel fuel levels maintained in residential fuel tanks in accordance with seasonal requirements to mitigate residential fuel theft.	Resolved
281	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	3	OIG recommends that Embassy Amman (1) review all purchase orders and delivery orders from October 1, 2012, to January 31, 2017, that relate to diesel fuel and gasoline purchases, as well as fuel card expenditures, to determine whether any additional unauthorized commitments occurred and (2) provide all results to the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, for review and possible ratification.	Resolved
282	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	5	OIG recommends that Embassy Amman develop and implement procedures that safeguard Embassy Amman against unauthorized commitments when processing all types of requests for fuel.	Resolved
283	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	6	OIG recommends that Embassy Amman review all purchase orders for gasoline and diesel fuel awarded between October 2012 and August 2016 and follow the procedures outlined in Federal Acquisition Regulation, Part 4.804, "Closeout of Contract Files," to close all purchase orders and deobligate all funds remaining on those purchase orders, including the \$259,631 OIG identified.	Resolved
284	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	7	OIG recommends that Embassy Amman review its procedures within its procurement functions and immediately adopt and implement necessary changes so that all future contracts can be properly closed and funds timely deobligated in accordance with Federal Acquisition Regulation, Part 4.804, "Closeout of Contract Files."	Resolved

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285	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	8	OIG recommends that Embassy Amman develop and implement training on contract file retention requirements as defined in Federal Acquisition Regulation 4.805, "Storage, Handling, and Contract Files," and the Foreign Affairs Handbook (FAH), 14 FAH-2 H-573.3, "Government Contract Files," and provide this training annually to all personnel within the General Services Office.	Resolved
286	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	9	OIG recommends that Embassy Amman, to the extent practicable, identify and recreate all contract files that were destroyed prior to expiration of the 6-year retention requirement in accordance with Federal Acquisition Regulation 4.805, "Storage, Handling, and Contract Files," and also create an electronic copy of all recreated contracts on a shared drive for administrative ease according to the Foreign Affairs Handbook (FAH), 14 FAH-2 H-573.3, "Government Contract Files."	Resolved
287	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	10	OIG recommends that Embassy Amman develop and implement a quality assurance surveillance plan for contract SJO10015D0003 based on the contract's performance work statement and incorporate procedures to (1) test gasoline for water content and sediment and (2) require contractors to certify that delivered gasoline is 95 octane, as required in the contract.	Resolved
288	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	11	OIG recommends that Embassy Amman develop and implement a quality assurance surveillance plan for contract SJO10016D0017 based on the contract's performance work statement and incorporate procedures to test diesel fuel for water content and sediment.	Resolved

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289	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	12	OIG recommends that Embassy Amman establish and implement procedures in the quality assurance surveillance plans for contracts SJO10015D003 and SJO10016D0017 that require oversight personnel to (1) independently verify the quantity of fuel delivered using embassy-owned flow meters and (2) detail the process that should be followed if fuel does not meet quality standards or if the volume of fuel measured by the embassy's flow meters does not match the contractor's flow meters.	Resolved
290	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	13	OIG recommends that Embassy Amman assign Government Technical Monitors that are Level II Federal Acquisition Certification for Contracting Officer's Representatives certified to accept gasoline for contract SJO10015D0003 and to accept residential diesel fuel for contract SJO10016D0017 on behalf of the Contracting Officer's Representatives.	Resolved
291	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	14	OIG recommends that Embassy Amman establish and implement procedures and corresponding checklists that require Contracting Officer's Representatives (CORs) to maintain all pertinent documentation in the COR files in accordance with the Bureau of Administration, Office of the Procurement Executive Procurement, Information Bulletin 2014-10, "Contract Files and COR File Checklist (Updated June 4, 2015)."	Resolved
292	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	15	OIG recommends that Embassy Amman direct its Contracting Officers to immediately review the Contracting Officer's Representatives' files for contracts SJO10015D0003 and SJO10016D0017 for completeness and include in the contract files the results for this review.	Resolved

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293	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	16	OIG recommends that Embassy Amman establish and implement procedures to have its Contracting Officers review the Contracting Officer's Representatives' files for contracts SJO10015D0003 and SJO10016D0017 on an annual basis, including a requirement to annotate the results of the review, such as findings and recommended actions, in the file.	Resolved
294	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	17	OIG recommends that Embassy Amman develop and implement procedures to obtain Contracting Officer's Representative (COR) files, including contracts SJO10015D0003 and SJO10016D0017, from the CORs upon completion or termination of the contracts to be retained in the Contracting Officer's official contract file.	Resolved
295	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	18	OIG recommends that Embassy Amman provide training to Contracting Officers regarding their obligations to verify that all Contracting Officer's Representative (COR) candidates are certified at the appropriate level of the Federal Acquisition Certification for Contracting Officer's Representatives prior to appointing candidates as a COR.	Resolved
296	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	19	OIG recommends that Embassy Amman establish and implement procedures requiring Contracting Officer's Representative (COR) delegations to be reviewed by the Contracting Officer's supervisor to ensure that all COR delegations are executed in accordance with the Department's Procurement Information Bulletin 2012-15.	Resolved
297	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	20	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$1.9 million paid against those invoices and identified by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved

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298	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	21	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$6.4 million paid against those invoices and projected by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved
299	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	22	OIG recommends that Embassy Amman develop and implement invoice review procedures and corresponding checklists that require, at a minimum, voucher examiners to review submitted invoices for (1) all proper elements that are required by Federal Acquisition Regulation 32.905, "Payment Documentation and Process," (2) the translation of key words if the invoice is in a foreign language as required by the Foreign Affairs Handbook (FAH) under 4 FAH-3 H-422, "Invoices," and (3) evidence that the Contracting Officer's Representatives certified the validity of the costs claimed and that the goods and/or services had been received.	Resolved
300	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	23	OIG recommends that Embassy Amman develop and implement invoice review procedures that require, at a minimum, all fuel contractor invoices to be (1) stamped with the date they are received, (2) tracked throughout the review and approval process, and (3) automatically paid, with the interest penalties due to the contractor if the invoice is paid late, so that contractor payments can be made consistent with the requirements of the Prompt Payment.	Resolved

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301	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	24	OIG recommends that Embassy Amman review all invoices paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 and (a) determine the dates by which to start the prompt payment clock, (b) compare those dates to the dates the invoices were paid, (c) calculate interest penalties for those invoices that were paid after the 30-day requirement, and (d) determine if interest penalties should be paid to the contractors in accordance with prompt payment requirements in 5 Code of Federal Regulations § 1315.	Resolved
302	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	25	OIG recommends that Embassy Amman modify contracts SJO10015D0003 and SJO10016D0017 to (a) clarify procedures for contractors to submit invoices directly to the Financial Management Office according to the provisions and clauses section of those contracts, and (b) replace language that requires the contractor to provide Contracting Officer's Representatives with the invoices at the time of delivery with a requirement to provide bills of lading at the time of delivery.	Resolved
303	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	26	OIG recommends that Embassy Amman issue letters to the fuel contractors for contracts SJO10015D0003 and SJO10016D0017 directing them to submit proper invoices to Embassy Amman's Financial Management Office in accordance with the clauses section of the respective contracts.	Resolved

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304	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	27	OIG recommends that Embassy Amman establish and implement invoice review procedures and corresponding checklists for Contracting Officer's Representatives (CORs) assigned to contracts SJO10015D0003 and SJO10016D0017 that require the CORs to (1) verify quantities of fuel received, unit prices paid, and the total cost of the invoices against contractual terms and supporting documentation, in accordance with the Foreign Affairs Handbook (FAH) under 14 FAH-2 H-142, "Responsibilities of the Contracting Officer's Representative (COR)," and 4 FAH-3 H-425, "Voucher Prepayment Examination;" and (2) certify invoices with an authorized signature, in accordance with the Foreign Affairs Manual (FAM) under 4 FAM 424, "Voucher Approval."	Resolved
305	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	28	OIG recommends that Embassy Amman (1) perform a reconciliation of all invoices submitted and paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to determine whether the contractors were overpaid or underpaid, and (2) either pursue reimbursement or pay any additional amounts owed to the contractors.	Resolved
306	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	1	Embassy Beijing, in coordination with the Bureau of East Asian and Pacific Affairs, should determine whether Consulate General Shanghai requires a deputy principal officer, and if so, formally establish the position and delineate its duties, including supervisor responsibilities. (Action: Embassy Beijing, in coordination with EAP)	Resolved
307	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	3	Embassy Beijing, in coordination with the Bureau of International Information Programs, should require the consulates general to develop annual resource development and program plans for their American Spaces. (Action: Embassy Beijing, in coordination with IIP).	Resolved

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308	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	4	Embassy Beijing, in coordination with the Bureau of East Asian and Pacific Affairs, should suspend new funding for American Cultural Centers and conduct a formal evaluation of the American Cultural Center program. (Action: Embassy Beijing, in coordination with EAP)	Resolved
309	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	5	Embassy Beijing, in coordination with the Bureau of Administration, should require all Public Affairs Section locally employed staff with responsibility for grants management at Consulate General Chengdu to complete introductory grants training, including training on the use of the State Award Management System. (Action: Embassy Beijing, in coordination with A)	Resolved
310	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	10	Embassy Beijing should provide a closed-circuit TV monitoring system or other means to enable consular managers to visually observe the activities within the Consular Section's subcashier booth. (Action: Embassy Beijing)	Resolved
311	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	11	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular applicants at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
312	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	12	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a privacy booth in the consular waiting room at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
313	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	13	Embassy Beijing should realign responsibilities for the Assistant Regional Security Officer Investigator at Consulate General Chengdu to ensure the requirements in the 2012 memorandum of agreement are met. (Action: Embassy Beijing)	Resolved

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314	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	16	Embassy Beijing, in coordination with the Bureau of Administration, should require Consulate General Wuhan to report its own location-specific survey data for post allowances. (Action: Embassy Beijing, in coordination with A)	Resolved
315	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	17	Embassy Beijing, in coordination with the Bureau of Administration, should require Consulates General Chengdu and Wuhan to submit updated post consumables allowances justifications. (Action: Embassy Beijing, in coordination with A)	Resolved
316	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	19	Embassy Beijing should implement a standard operating procedure for employees to pay for housing-related services that are not the responsibility of the U.S. Government. (Action: Embassy Beijing)	Resolved
317	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	24	Embassy Beijing should institute access controls at its offsite warehouse in accordance with Department standards. (Action: Embassy Beijing)	Resolved
318	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	26	Embassy Beijing should require that all mission drivers have valid medical clearances in order to operate official vehicles. (Action: Embassy Beijing).	Resolved
319	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	27	Embassy Beijing should require that all drivers assigned to operate armored vehicles complete required Department training. (Action: Embassy Beijing)	Resolved
320	Embassy Freetown	ISP-I-17-16	Inspection of Embassy Freetown, Sierra Leone	5/4/2017	4	Embassy Freetown should clear outstanding travel advances of \$67,098 in accordance with Department guidelines. (Action: Embassy Freetown)	Resolved
321	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	1	OIG recommends that Embassy Kabul (a) update the embassy's vehicle inventory systems (Integrated Logistics Management System and Fleet Management Information System) to fully account for all vehicles authorized to access the embassy's vehicle-fueling system; and (b) establish procedures to periodically review and update the inventory systems.	Resolved

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322	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	2	OIG recommends that once Embassy Kabul updates its vehicle inventory, including all vehicles that fall under Chief of Mission authority, the embassy (a) direct PAE Government Services, Inc., to update the listing of authorized vehicle identification numbers in the vehicle-fueling system; and (b) verify that PAE Government Services, Inc. updated the vehicle-fueling system by periodically testing the system.	Resolved
323	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	3	OIG recommends that Embassy Kabul (a) direct PAE Government Services, Inc., to reprogram the agency personal identification number to connect the personal identification number to a specific vehicle identification number in the fueling system; and (b) verify that PAE Government Services, Inc., updated the vehicle-fueling system by periodically testing the system.	Resolved
324	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	4	OIG recommends that Embassy Kabul update its control related to the odometer reading entered into the vehicle-fueling system so that (1) zero cannot be entered as a valid mileage amount and (2) the driver cannot enter an odometer reading that is lower than one previously entered for that vehicle.	Resolved
325	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	5	OIG recommends that Embassy Kabul update its control specific to the personal badge number entered into the vehicle-fueling system so that only embassy staff with a mission requirement to access fuel are programmed into the fueling system.	Resolved
326	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	6	OIG recommends that Embassy Kabul procure a new vehicle-fueling system (hardware and software) to replace the current outdated system.	Resolved

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327	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	7	OIG recommends that the Embassy Kabul motor pool manager review and reconcile the vehicle fuel transactions and the vehicle usage reports on a monthly basis to determine if any theft or improper use of fuel has occurred, in accordance with the Foreign Affairs Handbook, 14 FAH-1, H-814.2-2, "Motor Pool Manager Review."	Resolved
328	Embassy Kinshasa	ISP-I-16-19A	Inspection of Embassy Kinshasa, Democratic Republic of the Congo	6/16/2016	5	Embassy Kinshasa, in coordination with the Bureau of International Information Programs and the Bureau of Educational and Cultural Affairs, should bring the appearance of the Information Resource Center into conformity with Department standards. (Action: Embassy Kinshasa, in coordination with IIP and ECA)	Resolved
329	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	6	Embassy Luanda, in coordination with the Bureau of Overseas Buildings Operations, should relocate employees to residences that meet Department fire standards. (Action: Embassy Luanda, in coordination with OBO)	Resolved
330	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	7	Embassy Luanda should strengthen its controls over residential fuel deliveries in accordance with Department standards to include establishing a receiving clerk to oversee deliveries. (Action: Embassy Luanda)	Resolved
331	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	8	Embassy Luanda, in coordination with the Bureau of Overseas Buildings Operations, should construct an unclassified server room that meets physical security requirements. (Action: Embassy Luanda, in coordination with OBO)	Resolved
332	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	9	Embassy Luanda should repair or replace the high-frequency radio at the alternate command center. (Action: Embassy Luanda)	Resolved
333	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	1	Embassy Managua should implement strategic planning and evaluation mechanisms to assess the performance of its American Space. (Action: Embassy Managua)	Resolved

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334	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	2	Embassy Managua should perform required annual inspections of all office work areas and semi-annual inspections of increased risk work areas and operations. (Action: Embassy Managua)	Resolved
335	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	4	Embassy Managua should require that all drivers assigned to operate armored vehicles receive required training. (Action: Embassy Managua)	Resolved
336	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	5	Embassy Managua should require that all chauffeurs and incidental drivers under Chief of Mission authority receive Smith Safety driver training. (Action: Embassy Managua)	Resolved
337	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	6	Embassy Managua should require that Information Systems Security Officers perform information security duties in accordance with Department guidance. (Action: Embassy Managua)	Resolved
338	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	7	Embassy Managua should update and test information technology contingency plans for unclassified and classified networks in accordance with Department standards. (Action: Embassy Managua)	Resolved
339	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	8	Embassy Managua should implement a plan for conducting initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities. (Action: Embassy Managua)	Resolved
340	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	1	Embassy Monrovia should implement formal standard operating procedures for conducting merit reviews and risk assessments of all grants proposals in accordance with Department guidance. (Action: Embassy Monrovia)	Resolved
341	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	3	Embassy Monrovia should comply with Department standards for consular crisis preparedness. (Action: Embassy Monrovia)	Resolved

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342	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	4	Embassy Monrovia, in coordination with the Bureau of Overseas Buildings Operations and Diplomatic Security, should provide accommodations to visa applicants in accordance with Department standards. (Action: Embassy Monrovia, in coordination with OBO and DS)	Resolved
343	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	6	Embassy Monrovia should conduct a safety, health, environmental management inspection in accordance with Department guidelines and correct any deficiencies identified. (Action: Embassy Monrovia)	Resolved
344	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	7	Embassy Monrovia should clear outstanding travel advances of \$54,403 in accordance with Department guidelines. (Action: Embassy Monrovia)	Resolved
345	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	10	The Bureau of Comptroller and Global Financial Services should conduct an audit to determine how much Embassy Monrovia overpaid for airline tickets and, as appropriate, collect the overpayments from the employees who benefitted. (Action: CGFS)	Resolved
346	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	11	Embassy Monrovia should nominate, appoint, and train contracting officer's representatives in accordance with Department guidelines. (Action: Embassy Monrovia)	Resolved
347	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	13	Embassy Monrovia should sell or dispose of excess inventory in accordance with Department guidelines. (Action: Embassy Monrovia)	Resolved
348	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	14	Embassy Monrovia should conduct an annual property utilization survey in accordance with Department standards. (Action: Embassy Monrovia)	Resolved
349	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	16	Embassy Monrovia, in coordination with the Bureau of Human Resources, should update its local employee staff human resources handbook and local compensation plan to reflect the Government of Liberia's labor law. (Embassy Monrovia, in coordination with DGHR)	Resolved

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350	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	17	Embassy Monrovia should request a comprehensive legal review and opinion from the Office of the Legal Adviser about whether a building on the embassy compound can be used to operate a medical clinic for locally employed staff (Action: Embassy Monrovia)	Resolved
351	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	18	Embassy Monrovia should submit a retail price survey to the Bureau of Administration. (Action: Embassy Monrovia)	Resolved
352	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	20	Embassy Monrovia should encrypt all laptops in accordance with Department guidance. (Action: Embassy Monrovia)	Resolved
353	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	24	Embassy Monrovia, in coordination with the Bureau of Diplomatic Security, should train Information Management staff in accordance with Department guidance. (Action: Embassy Monrovia, in coordination with DS)	Resolved
354	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	25	Embassy Monrovia should review, update, and test the IT Contingency Plan in accordance with Department standards. (Action: Embassy Monrovia)	Resolved
355	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	4	Embassy Nicosia should restrict access to the North Office consular work space to employees having official reasons for access. (Action: Embassy Nicosia)	Resolved
356	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	6	Embassy Nicosia should conduct an annual inventory of its facility expendable supplies and enter it into the Integrated Logistics Management System. (Action: Embassy Nicosia)	Resolved
357	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	7	Embassy Nicosia should require that all chauffeurs and incidental drivers under chief of mission authority receive required safe driver training and have required medical clearances. (Action: Embassy Nicosia)	Resolved
358	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	10	Embassy Nicosia should install a fire alarm system in its North Office to meet Department fire safety standards. (Embassy Nicosia, in coordination with OBO)	Resolved
359	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	11	Embassy Nicosia, in coordination with the Bureau of Overseas Buildings Operations, should configure the unclassified server room to meet Department standards. (Action: Embassy Nicosia, in coordination with OBO)	Resolved

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360	Embassy Quito	ISP-I-16-27	Inspection of Embassy Quito, Ecuador	9/21/2016	3	Embassy Quito, in coordination with the Bureau of Consular Affairs, should replace the automatic queuing system in Consulate General Guayaquil. (Action: Embassy Quito, in coordination with CA)	Resolved
361	Embassy Sanaa	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	3	The Yemen Affairs Unit should review Embassy Sanaa's balance of \$4.89 million in unliquidated obligations and validate or de-obligate the funds to put them to better use as applicable. (Action: YAU)	Resolved
362	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	1	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement policies and procedures in accordance with 6 Foreign Affairs Manual (FAM) 531.2 to document, support and control the deleting of accounting transactions in the commercial off-the-shelf accounting software. At a minimum, those procedures should include monthly reviews of deleted transactions, comparisons of opening and closing balances, and review of documentation to support the deletion of transactions.	Resolved
363	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	2	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement procedures in accordance with 6 FAM 531.2 to verify that: a) Daily cash receipts and deposits are reconciled monthly. b) Bank reconciliations are conducted. c) Monthly reconciliations are performed between the cash register sales and commercial off-the-shelf accounting software systems.	Resolved

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364	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	3	OIG recommends the Board Chair of the Tbilisi Embassy Employee Association develop and implement cash management procedures in accordance with the internal controls prescribed for cash collection and handling by embassy cashiers in 4 Foreign Affairs Handbook (FAH)-3 H- 396.1 (g) and 4 FAH-3 H-390. Specifically, these procedures should include requirements to: a) Prepare daily deposit slips for cash and negotiable instruments. b) Deposit cash daily, or as often as needed, to avoid excess "cash on hand" as defined by local accounting and cash management procedures.	Resolved
365	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	4	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement policies and procedures to restrict access to the accounting system by: a) Requiring individual user IDs and strong passwords for all users. b) Restricting Administrator rights to appropriate staff.	Resolved
366	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	5	OIG recommends that the Management Officer at the U.S. Embassy - Tbilisi develop and implement on-going monitoring and conduct annual reviews of the Tbilisi Embassy Employee Association's management of the program.	Resolved
367	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	3	Embassy Tel Aviv should comply with Federal records management policies for the Middle East Regional Cooperation program. (Action: Embassy Tel Aviv)	Resolved
368	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	11	Embassy Tel Aviv, in coordination with the Bureau of Overseas Buildings Operations, should sell the Hassadot property and put the \$8 million in estimated sales proceeds to better use. (Action: Embassy Tel Aviv, in coordination with OBO)	Resolved
369	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	16	Embassy Tel Aviv should comply with the Department's Motor Vehicle Safety Management Program policy to not exceed the daily 10-hour limit on duty shifts. (Action: Embassy Tel Aviv)	Resolved

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370	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	18	Embassy Tel Aviv should update all outdated locally employed staff position descriptions. (Action: Embassy Tel Aviv)	Resolved
371	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	20	Embassy Tel Aviv should complete and test the information technology contingency plans for the unclassified and the classified networks and develop a process for periodically updating the plans as systems environments and resources change. (Action: Embassy Tel Aviv)	Resolved
372	Embassy Valletta	ISP-I-17-43	Inspection of Embassy Valletta, Malta	9/15/2017	1	Embassy Valletta should dispose of the Chief of Mission backup armored vehicle according to Department guidelines for disposing of armored vehicles and put \$18,000 to better use. (Action: Embassy Valletta)	Resolved
373	Embassy Valletta	ISP-I-17-43	Inspection of Embassy Valletta, Malta	9/15/2017	3	Embassy Valletta, in coordination with the Bureau of Overseas Buildings Operations, should identify and dispose of excess property, and put up to \$650,000 to better use. (Action: Embassy Valletta, in coordination with OBO)	Resolved
374	Embassy Valletta	ISP-I-17-43	Inspection of Embassy Valletta, Malta	9/15/2017	5	Embassy Valletta, in coordination with the Regional Information Management Center in Frankfurt, should provide an emergency and evacuation very high frequency radio network through which all residences can communicate directly with the embassy. (Action: Embassy Valletta, in coordination with RIMC Frankfurt)	Resolved
375	Foreign Service Institute	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	2	The Foreign Service Institute should develop and include training on management control responsibilities in its classes for Chief of Mission candidates and Deputy Chief of Missions. (Action: FSI)	Resolved
376	Office of Acquisitions Management	AUD-MERO-15-03	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 10 Kabul Embassy Security Force	10/29/2014	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, review the \$1,726,155 in costs OIG identified as possibly unallowable and recover any funds deemed unallowable.	Resolved

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377	Office of Acquisitions Management	AUD-MERO-15-03	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 10 Kabul Embassy Security Force	10/29/2014	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all contractor invoices and supporting documentation to determine whether the contractor submitted adequate supporting documentation for all costs, including the \$6,916,330 identified in this report. If the documentation was not submitted, the contracting officer should request supporting documentation from the contractor and determine whether the costs were allowable under the contract terms. If the reimbursable costs cannot be supported or are not allowable under the terms of the contract, these funds should be recovered.	Resolved
378	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine whether the questioned costs of \$140,627 pertaining to flight labor hours and base operations identified by OIG under contracts SAQMPD05C1103 and SAQMMA12C1103, Task Orders 3616 and 2643, are allowable and recover any costs determined to be unallowable from DynCorp International.	Resolved
379	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine whether the questioned costs of \$789,416 pertaining to flight labor hours and base operations and the potentially misapplied costs of \$2,601 pertaining to materials identified by OIG under contracts SAQMPD05C1103 and SAQMMA12C1103, Task Orders 3616 and 2643, are allowable and supportable and recover any costs determined to be unsupported or misapplied from DynCorp International.	Resolved

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380	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all cost reimbursable contractor invoices related to Embassy Air-Iraq to determine whether the charges were allocable, allowable, and supportable.	Resolved
381	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, require DynCorp International to provide documentation to INL that clearly, accurately, and completely supports all costs submitted on its invoices.	Resolved
382	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, develop a contract definitization process that identifies all scope of work requirements in advance of the period of performance and ensures that the contractor submits accurate price and technical proposals that incorporate the requirements in advance of the period of performance.	Resolved
383	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management provide to the OIG its rationale and all documentation (e.g., written legal opinions, written business cases, emails, meeting minutes, and decision papers and memos) used to support the decisions to authorize and obligate \$25,886,861 for reimbursements to DynCorp International (DynCorp) for (1) the payment of DynCorp's employees' personal income and Social Security tax liabilities to the Government of Iraq and (2) DynCorp's employer contributions to Iraq Social Security.	Resolved

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384	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, recover the \$13.6 million in deferred assessments from SOC.	Resolved
385	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of and recover, as appropriate, the \$652,061 in unallowed costs identified in this report.	Resolved
386	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine whether unsupported costs are allowable and recover, as appropriate, the \$6.5 million in unsupported costs identified in this report.	Resolved
387	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$10.8 million in questioned costs related to Worldwide Protective Services Task Order 8 expenses as identified in this audit are allowable or supported and (b) recover any costs determined to be unallowable or unsupported.	Resolved
388	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of Diplomatic Security, conduct a comprehensive review of all Task Order 8 contractor invoices and supporting documentation to determine whether all costs, including those identified in this report, are allowable and supported.	Resolved

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389	Office of Acquisitions Management	AUD-MERO-17-41	Audit of the Department of State's Contract To Monitor Foreign Assistance Programs in Iraq	5/23/2017	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management determine whether the \$3,053,893 OIG questioned in unsupported costs (as identified in Table 2) under the indefinite-delivery, indefinite-quantity contract SAQMMA11D0119 are adequately supported and recover, as appropriate, all costs determined to be unsupported and unallowable.	Resolved
390	Office of Acquisitions Management	AUD-MERO-17-41	Audit of the Department of State's Contract To Monitor Foreign Assistance Programs in Iraq	5/23/2017	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review the remaining invoiced costs associated with all task orders awarded under the indefinite delivery, indefinite quantity contract SAQMMA11D0119 that were not included in OIG's sample to determine whether all costs were supported and allowable and recover, as appropriate, all costs determined to be unsupported and unallowable.	Resolved
391	Office of Acquisitions Management	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$1,746,116 in unsupported costs related to task order SAQMMA14F0096 as identified by OIG in Appendix B, Table B.2 is supported and (b) recover any costs determined to be unsupported.	Resolved
392	Office of Acquisitions Management	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether total questioned costs of \$451,495, of which \$451,291 are considered unsupported and \$204 are considered unallowable, related to task order SAQMMA13F3862 as identified by OIG in Appendix B, Table B.1 is supported and allowable and (b) recover any costs determined to be unsupported and unallowable.	Resolved

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393	Office of Acquisitions Management	AUD-MERO-17-45	Audit of Baghdad Diplomatic Support Center Task Orders Awarded Under Operations and Maintenance Support Services Contract SAQMMA12D0165	6/5/2017	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$117,789 in unallowable costs related to task order SAQMMA14F0096 as identified by OIG in Appendix B, Table B.2 is allowable and (b) recover any costs determined to be unallowable.	Resolved
394	Office of Acquisitions Management	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of Diplomatic Security, develop and implement a communications strategy including but not limited to ensuring that local guard force Contracting Officer's Representatives review and understand the contract requirements when assigned to that position. This communications strategy should underscore the critical importance of reviewing the contract for specific requirements, obtaining and reviewing required monthly supporting documentation related to local guard force invoices, and the timeframes associated with approving invoices.	Resolved
395	Office of Acquisitions Management	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) determine whether the \$26,744 in questioned costs (all of which was considered unsupported as listed in Table B.1 of Appendix B) identified during the review of invoices for the Embassy Islamabad Torres Advanced Enterprise Solutions, LLC, local guard force contract (SAQMMA12C0109) are supported, and (b) recover any costs determined to be unsupported.	Resolved

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396	Office of Acquisitions Management	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) determine whether the \$40,277 in questioned costs (all of which was considered unsupported as listed in Table B.2 of Appendix B) identified during the review of invoices for the Embassy Kampala Torres Advanced Enterprise Solutions, LLC, local guard force contract (SAQMMA13C0130) are supported, and (b) recover any costs determined to be unsupported.	Resolved
397	Office of Acquisitions Management	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	6	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) determine whether the \$17,082 in questioned costs (consisting of \$16,496 in unsupported costs and \$586 in unallowable costs as listed in Table B.3 of Appendix B) identified during the review of invoices for the Embassy Lima Torres Advanced Enterprise Solutions, LLC, local guard force contract (SAQMMA12C0103) are supported and allowable, and (b) recover any costs determined to be unsupported or unallowable.	Resolved
398	Office of Acquisitions Management	AUD-CGI-17-63	Audit of Invoices Submitted by Torres Advanced Enterprise Solutions, LLC, for Select Local Guard Force Contracts	9/22/2017	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) determine whether the \$22,687 in questioned costs (consisting of \$19,381 in unsupported costs and \$3,306 in unallowable costs as listed in Table B.4 of Appendix B) identified during the review of invoices for the Embassy Panama City Torres Advanced Enterprise Solutions, LLC, local guard force contract (SAQMMA13C0033) are supported and allowable, and (b) recover any costs determined to be unsupported or unallowable.	Resolved

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399	Office of Acquisitions Management	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review and, as appropriate, take action to recover that part of the \$5 million in student travel and venue rental expense payments that is determined to be unallowable.	Resolved
400	Office of Acquisitions Management	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, modify the new Corrections System Support Program contract to provide direction specifying requirements for documenting student training expenses.	Resolved
401	Office of Acquisitions Management	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, modify the new Justice Sector Support Program contract to provide direction specifying requirements for documenting student training expenses.	Resolved
402	Office of Acquisitions Management	AUD-MERO-18-01	Lapse in Oversight at Embassy Islamabad, Pakistan, Allowed Design Change To Proceed Without the Contracting Officer's Knowledge	12/12/2017	5	OIG recommends that the Bureau of Administration, in coordination with the Bureau of Overseas Buildings Operations, establish and implement internal controls to ensure that the contracting officer for the New Embassy Compound and Housing construction project in Islamabad, Pakistan, designates replacement contracting officer's representatives for contract oversight prior to the departure of the incumbents.	Started

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403	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (AQM), (a) require the National Endowment for Democracy (NED) to follow up with one of its discretionary grantees to obtain the required support regarding a missing 2016 quarter one invoice, (b) require NED to determine the disposition of the \$52,000 provided to the grantee and report its conclusion to AQM, and (c) recover any costs determined to be unsupported.	Resolved
404	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, instruct the National Endowment for Democracy to review its "Compliance Policies and Procedures" to identify outdated procedures and update the policy document, as appropriate, as well as verify that the policies have been updated. At a minimum, the sections on the Risk Matrix and Invoice Verification should be updated.	Resolved
405	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) determine whether the questioned costs of \$718 identified related to August 2015 rent payments for the Zimbabwe Field Office under Solidarity Center's FO-544-Zimbabwe NED 15 Project were allowable and (b) recover any costs determined to be unallowable.	Resolved
406	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) instruct the National Endowment for Democracy (NED) to develop and implement procedures requiring core institutes to report questioned costs identified subsequent to expensing by the core institute to NED for review and action and (b) verify that the procedures were implemented.	Resolved

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407	Office of Acquisitions Management	AUD-CGI-18-26	Management Assistance Report: Process Used by the Department of State To Prepare the Joint Purchase and Integrated Card Violation Report Requires Improvement	2/6/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a process to collect and report in a timely manner all relevant information pertaining to purchase and integrated card violations, as required by Office of Management and Budget Memorandum M-13-21. The process should include a review by OIG of the report before it is submitted to Office of Management and Budget because the statute and OMB guidance call for a joint report from the agency head and the inspector general.	Resolved
408	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$3.55 million in questioned basic daily food allowance costs that OIG identified under the base year of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 was allowable per the contract terms and conditions, and (b) recover all costs determined to be unallowable.	Resolved
409	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$37.4 million in questioned basic daily food allowance costs paid to PAE Government Services, Inc. during option years 1, 2, and 3 of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable, and (b) recover any costs determined to be unallowable.	Resolved

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410	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management perform price reasonableness determinations prior to the exercise of future option years and bridge contracts for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to ensure that the Department receives a fair and reasonable price on food services in Iraq.	Resolved
411	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish and implement internal procedures for Contracting Officers to perform price reasonableness determinations prior to exercising each option year and use that analysis as a tool for negotiating price on the associated option year. The policy should also require the Contracting Officer to maintain the documentation and associated analyses in the contract file.	Resolved
412	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management instruct all Contracting Officers that they must comply with Federal Acquisition Regulation 17.207, "Exercise of Options," prior to the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management exercising all future option years or bridge contracts under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved

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413	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management modify Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to update the requirement for a point-of-sale cafeteria system in pertinent contractual documentation, once the results of the viability assessment from Recommendation 6 are determined.	Resolved
414	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management use contractual remedies under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 and seek adjustment from PAE Government Services, Inc. for relieving them of the requirement to implement the point-of-sale cafeteria system, pending the viability assessment from Recommendation 6.	Resolved
415	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	11	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish a contractual requirement for PAE Government Services, Inc. to maintain records of dining facility access by individuals not serving under chief of mission authority in Iraq.	Resolved
416	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	12	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$4.1 million in questioned costs for unauthorized meals paid to PAE Government Services, Inc. under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable and (b) recover any costs determined to be unallowable.	Resolved

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417	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	14	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management inform all Contracting Officer's Representatives, Alternate Contracting Officer's Representatives, Bureau of Near Eastern Affairs officials, and Mission Iraq management officials involved with the Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 that they are not authorized to negotiate with or otherwise deal with the contractors on contracting actions, and that the Contracting Officer is the authorized agent with sole authority to negotiate, award, administer, modify, or terminate contracts on behalf of the Department.	Resolved
418	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	1	OIG recommends that the Office of Acquisitions Management develop a plan to issue an annual reminder to Contracting Officers that, if a contractor requests the issuance of a Limited or final Notice to Proceed, the Contracting Officer should consult with the Contracting Officer's Representative and formally respond to the contractor's request by either authorizing the construction project to proceed or notify the contractor in writing the reasons why the Notice to Proceed is being withheld and the actions the contractor needs to complete before the Notice to Proceed can be granted.	Resolved
419	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	2	OIG recommends that the Office of Acquisitions Management develop and implement a process that notifies Assessing Officials and Assessing Official Representatives when contractor performance evaluations are due and ensures the evaluations are recorded and approved in the Contractor Performance Assessment Reporting System in accordance with the Federal Acquisition Regulation.	Resolved

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420	Office of Management Policy, Rightsizing, and Innovation	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	2	The Department should clarify and revise the Foreign Affairs Manual and should promulgate and implement additional protocols and procedures, in order to ensure that allegations of misconduct concerning Chiefs of Mission and other senior Department officials are handled fairly, consistently, and independently.	Unresolved
421	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	1	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and disseminate formal guidance regarding registering, approving, and reporting conferences in compliance with Federal requirements.	Resolved
422	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	3	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and implement a communications strategy to periodically keep Department of State personnel informed of conference registration, approval, and reporting requirements to ensure the integrity of the data is accurately reported and errors are corrected in a timely manner.	Resolved
423	Office of Management Policy, Rightsizing, and Innovation	ISP-I-17-30	Capital Security Cost Sharing Program: Inconsistent Criteria for Managing Vacant Positions Resulted in Inaccurate Counts	8/9/2017	1	The Under Secretary for Management, in coordination with the Bureau of Human Resources, should implement consistent criteria for managing vacant positions overseas. (Action: M/PRI, in coordination with DGHR)	Resolved
424	Office of the Deputy Secretary of State	ISP-C-17-27	Compliance Follow-up Review: Department of State is Still Unable to Accurately Track and Report on Foreign Assistance Funds	6/28/2017	1	The Deputy Secretary should issue clear requirements for the data needs of senior Department policymakers and prioritize efforts to create the capability for the Department of State to address foreign assistance management and legal and regulatory oversight needs as well as external reporting requirements. (Action: D)	Resolved

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425	Office of the Procurement Executive	AUD-MERO-14-06	Audit of the Contract Closeout Process for Contracts Supporting the U.S. Mission in Iraq	12/12/2013	5	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, revise the Department of State Acquisition Regulation to reflect the interagency agreement between the Department of State and the Defense Contract Audit Agency for conducting incurred cost audits.	Resolved
426	Office of the Procurement Executive	AUD-MERO-14-06	Audit of the Contract Closeout Process for Contracts Supporting the U.S. Mission in Iraq	12/12/2013	9	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, in conjunction with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement an e-Filing policy and document management system to provide effective contract file inventory control and documentation standards while allowing for ready accessibility through a central locator system. The policy should include minimum guidance over the completeness of data contained in the files and a schedule of milestones identifying mandatory implementation dates.	Resolved

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427	Office of the Procurement Executive	ESP-18-02	Management Assistance Report: Incorporation of Clause Requiring Contractor Cooperation with the Office of Inspector General	3/1/2018	1	<p>The Bureau of Administration, Office of the Procurement Executive, should amend the Department of State Acquisition Regulation to require contracting officers to include a provision requiring contracting officers to insert a clause in all current and future contracts stating:</p> <p>“(a) This contract incorporates by reference 1 FAM 053.2-5, which mandates the contractor’s and/or any subcontractor’s duty to cooperate fully with Office of Inspector General personnel.</p> <p>(b) Cooperation includes:</p> <p>(1) Complete, prompt, and free access to all files (in any format), documents, premises, and employees, except as limited by law, including access to records, premises, and employees;</p> <p>(2) Statements, both oral and written, including statements under oath or affirmation;</p> <p>(3) Technical consultation, examination, and assistance regarding information or evidence being collected or developed;</p> <p>(4) Such other information and assistance as may be requested in order to complete the OIG activity.”</p>	Resolved
428	Office of the Procurement Executive	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	13	<p>OIG recommends that, if the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management does not seek reimbursement for \$4.1 million in unauthorized meals paid to PAE Government Services, Inc. in response to Recommendation 12, the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, “[Ratification] Procedures,” for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.</p>	Resolved

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429	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	1	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, examine fuel purchases to determine if ratification is warranted and, if so, implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for purchase orders SJO10014M0242, SJO10014M0317, SJO10015M0346, and SJO10015M0771 and delivery order SJO10016F0091, which were used to purchase diesel fuel and gasoline between January 15, 2014, and July 24, 2016.	Resolved
430	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	2	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, examine fuel purchases to determine if ratification is warranted and, if so, implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for purchase orders SJO10015M0659, SJO10016M0914, and SJO10017M0001, which were used to purchase fuel through the fuel card program between June 4, 2015, and October 23, 2016.	Resolved
431	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	4	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, review all unauthorized commitments provided by Embassy Amman as a result of Recommendation 3 and, as needed, ratify the unauthorized commitments in accordance with Department of State Acquisition Regulations 601-602-3, "Ratification of Unauthorized Commitments."	Resolved

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432	Office of the Under Secretary for Management	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	1	OIG recommends that the Under Secretary for Management consolidate and codify all current Syria vetting policies issued by the Department and bureaus into one detailed guidance explaining specifically how the vetting process should be carried out for Syrian awards. This consolidated guidance should be distributed to all bureaus once completed.	Resolved
433	Office of the Under Secretary for Management	ISP-17-23	Management Assistance Report: Cost of Information Management Staff at Embassies Should Be Distributed to Users of Their Services	4/27/2017	1	The Office of the Under Secretary for Management, in coordination with the Bureau of Budget and Planning and the Bureau of the Comptroller and Global Finance Services, should reprogram 52 information management staff positions to the International Cooperative Administrative Support Services Working Capital Fund in order to realize annual funds put to better use of \$4.23 million. (Action: M/PRI, in coordination with BP and CGFS)	Resolved
434	Office of the Under Secretary for Management	AUD-ACF-17-55	Management Assistance Report: Department Attention Needed to Address Overdue Responses on Selected Open Recommendations	7/28/2017	1	OIG recommends that, for recommendations considered resolved, the Under Secretary for Management direct the applicable bureau to notify OIG of the status of actions taken to implement the recommendations identified in this report and provide evidence demonstrating that the bureau has taken actions that justify closing the recommendations. Bureaus are to submit the status of actions taken and documented evidence to support closing the recommendations to audcompliance@stateoig.gov within 30 days.	Resolved
435	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	1	We recommend that the Office to Monitor and Combat Trafficking in Persons include, in the Foreign Affairs Manual, the U.S. Government policy regarding trafficking in persons (TIP) to include the definition of TIP activity and information on the prohibition against involvement in acts of TIP for Department of State personnel and contractors, the associated penalties for violations, and the mechanism to report such violations.	Resolved

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436	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	2	We recommend that the Office to Monitor and Combat Trafficking in Persons, in consultation with the Office of the Legal Adviser and the Director General of Human Resources, develop and include a trafficking in persons policy in the Department of State Standards of Conduct.	Resolved
437	Under Secretary for Civilian Security, Democracy, and Human Rights	AUD-ACF-15-43	Management Assistance Report: Action Still Needed To Update the Department's Standards of Conduct as They Relate to Trafficking in Persons and To Comply With a Related Recommendation	9/15/2015	2	OIG recommends that the Under Secretary for Civilian Security, Democracy, and Human Rights provide a plan of action to complete corrective actions, including appropriate milestones, to address Recommendations 1 and 2 from Audit Report AUD/IP-12-02.	Resolved
438	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	5	OIG recommends that the International Broadcasting Bureau, Office of Contracts, in coordination with the Office of the Chief Financial Officer, develop and implement policies and procedures to ensure that funds are available at the beginning of the period of performance for each contract, which should include the tracking of contract period of performance and the maintenance of appropriate documentation within the contract file. If funds are not available for the entire term of a contract because of a continuing resolution, a subject to availability clause should be included in the terms and conditions of the contract, per the Federal Acquisition Regulation.	Resolved
439	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	6	OIG recommends that the International Broadcasting Bureau develop and implement fund control regulations, obtain approval from the Office of Management and Budget for the fund control regulations, and post the fund control regulations on its Web site, as required by Office of Management and Budget Circular A-11.	Resolved

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440	Broadcasting Board of Governors	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	8	OIG recommends that the International Broadcasting Bureau, Office of Contracts, develop policies and procedures and implementation guidance for conducting market research, in accordance with the Federal Acquisition Regulation. Specifically, criteria should be established to dictate the type and extent of market research to be performed for each procurement action and what types of documentation should be maintained in the contract file.	Resolved
441	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	2	OIG recommends that the Broadcasting Board of Governors design and implement procedures to perform routine reviews of Radio Free Europe/Radio Liberty (RFE/RL) financial activity. At a minimum, these procedures should include periodic reviews of significant events and transactions and analyses of RFE/RL's financial statements and actuarial reports.	Resolved
442	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	3	OIG recommends that the Broadcasting Board of Governors develop a process to review and approve significant contracts over \$350,000 for Radio Free Europe/Radio Liberty.	Resolved
443	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	4	OIG recommends that the Broadcasting Board of Governors develop policies and procedures to ensure that information needed to oversee grantees is maintained in the grant files and to ensure that the relevant information is available for at least 7 years.	Resolved
444	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	5	OIG recommends that the Broadcasting Board of Governors (BBG) review and revise its policies and procedures to clearly define the roles and responsibilities of the officials within BBG who are responsible for monitoring and overseeing Radio Free Europe/Radio Liberty.	Resolved

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445	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	9	OIG recommends that the Broadcasting Board of Governors (BBG) design detailed annual budget submission formats and financial planning documents that will allow BBG to obtain details on unfunded liabilities at Radio Free Europe/Radio Liberty.	Resolved
446	Broadcasting Board of Governors	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	10	OIG recommends that the Broadcasting Board of Governors develop and implement a standardized process to produce effective comparability studies. The process should ensure that the studies are performed at prescribed intervals, include all benefits offered by Radio Free Europe/Radio Liberty to its domestic and overseas employees, and contain data and analyses that support conclusions.	Resolved
447	Broadcasting Board of Governors	MA-15-01	Management Alert: Broadcasting Board of Governors Significant Management Weaknesses	5/19/2015	2	OIG recommends that the Broadcasting Board of Governors develop a plan to monitor and sustain actions previously taken (i.e. closed recommendations) to address the concerns discussed in this alert.	Resolved
448	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	1	OIG recommends that the Broadcasting Board of Governors define its grant monitoring structure, formally document the roles and responsibilities of all parties involved in the grant monitoring process, and revise its Grantee Handbook accordingly.	Resolved
449	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	2	OIG recommends that the Broadcasting Board of Governors develop and implement a comprehensive grant oversight program and revise its Grantee Handbook to document the specific procedures for the grant oversight program.	Resolved
450	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	3	OIG recommends that the Broadcasting Board of Governors (BBG) develop and implement a training plan for all employees involved in grant oversight as determined in response to Recommendation 1. This training plan should cover both Government-wide requirements for grant oversight and also BBG's internal grants policies and procedures. BBG should revise its Grantee Handbook to include the training plan.	Resolved

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451	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	14	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to revise its processes to include an assessment of the continued need for funds that are either unexpended or committed and to take action to deobligate funds that are no longer needed.	Resolved
452	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	15	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to annually report on the amount of unused funds.	Resolved
453	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	16	OIG recommends that the Broadcasting Board of Governors develop and implement a process to oversee Radio Free Asia's unused funds.	Resolved
454	Broadcasting Board of Governors	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	21	OIG recommends that the Broadcasting Board of Governors (BBG) work collaboratively with Radio Free Asia (RFA) to perform a comparability study of RFA salaries and benefits and determine whether the salaries and benefits offered by RFA violate the requirements of the grant agreement. If they do, BBG should direct RFA to bring salaries and benefits into compliance with the grant agreement.	Resolved
455	Broadcasting Board of Governors	AUD-IT-IB-16-25	Management Assistance Report: Broadcasting Board of Governors Incident Response and Reporting	1/15/2016	1	OIG recommends that the Broadcasting Board of Governors Office of Technology, Services, and Innovation amend and implement the Computer Security Incident Response Policy and the Computer Security Incident Response Procedure to reflect all elements of an effective incident response and reporting program in accordance with National Institute of Standards and Technology Special Publication 800-61, Revision 2.	Resolved
456	Broadcasting Board of Governors	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	4	The Broadcasting Board of Governors should require the Middle East Broadcasting Networks to report and reconcile property records from the last two inventories and document the cause and value for its missing property items. (Action: BBG, in coordination with MBN)	Resolved

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457	Broadcasting Board of Governors	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	2	The Broadcasting Board of Governors should finalize its draft grantee handbook and implement the grant close-out provisions contained therein for RFE/RL. (Action: BBG, in coordination with RFE/RL)	Resolved
458	Broadcasting Board of Governors	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	5	The Broadcasting Board of Governors should include internal controls standards for its information security program in the grant agreement with Radio Free Europe/Radio Liberty. (Action: BBG, in coordination with RFE/RL)	Resolved
459	Broadcasting Board of Governors	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	6	The Broadcasting Board of Governors should revise its grant agreement with Radio Free Europe/Radio Liberty to include specific requirements for security policies. (Action: BBG, in coordination with RFE/RL)	Resolved
460	Broadcasting Board of Governors	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	1	OIG recommends that the Broadcasting Board of Governors improve guidance and procedures in the Broadcasting Administrative Manual for Contracting Officers related to entering accurate and complete procurement award transaction data into the Federal Procurement Data System-Next Generation.	Resolved
461	Broadcasting Board of Governors	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	2	OIG recommends that the Broadcasting Board of Governors develop and issue guidance and procedures in the Broadcasting Administrative Manual for personnel responsible for entering accurate and complete financial assistance award transaction data into the Award Submission Portal.	Resolved
462	Broadcasting Board of Governors	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	3	OIG recommends that the Broadcasting Board of Governors formally document quality control procedures to include (a) explaining how the Digital Accountability and Transparency Act Files are created, (b) recording reconciliation results, and (c) reviewing of the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System-Next Generation and the Award Submission Portal.	Resolved

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463	Broadcasting Board of Governors	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	4	OIG recommends that the Broadcasting Board of Governors designate a Senior Accountable Official who is an official on the Senior Management Council and is capable of providing "reasonable assurance that their internal controls support the reliability and validity of the agency account-level and award-level data," as required by the Office of Management and Budget.	Resolved
464	Broadcasting Board of Governors	AUD-FM-IB-18-28	Management Assistance Report: The Broadcasting Board of Governors Did Not Fully Address Invalid Unliquidated Obligations Identified During the FY 2016 Financial Statements Audit	2/21/2018	1	OIG recommends that the Broadcasting Board of Governors develop and implement annual training for allotment holders emphasizing their responsibility to monitor and deobligate invalid unliquidated obligations, as prescribed in the Broadcasting Administrative Manual.	Resolved
465	Broadcasting Board of Governors	AUD-FM-IB-18-28	Management Assistance Report: The Broadcasting Board of Governors Did Not Fully Address Invalid Unliquidated Obligations Identified During the FY 2016 Financial Statements Audit	2/21/2018	2	OIG recommends that the Broadcasting Board of Governors approve, issue, and implement its "Unliquidated Obligations Review Standard Operating Procedures."	Resolved
466	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	1	The International Broadcasting Bureau Office of the Chief Financial Officer, in coordination with the Middle East Broadcasting Networks, should implement a schedule to review the approximately \$6,226,940 in unliquidated obligations and deobligate those funds that are no longer required. (Action: IBB, in coordination with MBN)	Resolved
467	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	2	The International Broadcasting Bureau Office of Chief Financial Officer should implement an action plan to close out expired Middle East Broadcasting Networks grants. (Action: IBB, in coordination with MBN)	Resolved
468	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	8	The International Broadcasting Bureau Office of Security, in coordination with the Middle East Broadcasting Networks, should establish a written protocol to comply with Article X of the grant agreement. (Action: IBB, in coordination with MBN)	Resolved

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469	International Broadcasting Bureau	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	7	The International Broadcasting Bureau, in coordination with Radio Free Europe/Radio Liberty, should establish a written protocol on background investigations to comply with the grant agreement. (Action: IBB, in coordination with RFE/RL)	Resolved