

Monthly Recommendations Report

January 31, 2019



Office of Inspector General

Department of State
U.S. Agency for Global Media
(USAGM)

Recommendation Status

As of January 31, 2019, the OIG Management Information System (MIS) reported the following recommendation counts:

		Unclassified	Sensitive and Classified	Total
Open	State	590	369	1010*
	USAGM	24	20	
Closed within Month	State	2	0	3
	USAGM	1	0	
Newly Issued	State	0	0	0
	USAGM	0	0	

*this total includes the following recommendations associated with the IBWC: Open Sensitive: +7. This total excludes 2 DOS reports issued in November 2018 with 13 recommendations, 12 of which are resolved and 1 is closed, and 1 DOS report issued in December 2018 with 7 recommendations, 3 of which are resolved, 1 is closed and 3 are unresolved.

Recommendation Status Explained

Unresolved: No agreement between OIG and management on the recommendation or proposed corrective action (remains open).

Resolved: Agreement on the recommendation and proposed corrective action (remains open) but implementation has not been completed.

Closed: Agreed upon corrective action is complete.

Action Office: The organization to which a recommendation has been assigned for action.

Searching Explained

The recommendations are sorted alphabetically by action office, then by the date the report containing the recommendations was issued.

Use Ctrl+F within your internet browser to search for keywords within this PDF document.

Example searches:

- To find recommendations related to a particular bureau or office, type the name of that bureau or office. For example, "Office of the Deputy Secretary" or "Bureau of Diplomatic Security." [View the Department of State Organizational Chart](#) for more information on Department bureaus and offices.
- To find recommendations related to a particular embassy, type "Embassy" and the city in which the embassy is located. For example, "Embassy Berlin" or "Embassy Kabul."
- To find recommendations with a specific word or phrase, type the keyword. For example, "information technology" or "contracts."

Additional Information

- This report includes only unclassified information entered into our MIS system as of the last business day of the previous month. For example, the November report will include information in our system as of 4 P.M. on the last business day of October.
- Action office have up to 30 days after a report is issued to respond to newly issued recommendations.
- Questions? Contact the OIG [Office of Congressional and Public Affairs](#).

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
1	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	2	OIG recommends that the Aviation Governing Board, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, update the Aviation Governing Board Charter to align with its role and responsibilities outlined in Volume 2 of the Foreign Affairs Manual 800, and implement procedures to effectively manage and use Department aviation resources that support foreign affairs requirements overseas, including updating the voting Board members.	Resolved
2	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	3	OIG recommends that the Aviation Governing Board, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement a detailed strategic plan for all of the Department of State's aviation needs, including medical needs and country-specific needs like those of Embassy Bogota. The plan should have clear goals and attainable objectives, both at the headquarters level and for each country of operation.	Resolved
3	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	4	OIG recommends that the Aviation Governing Board, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement procedures requiring that a cost-benefit analysis is performed and its results considered before deciding whether to acquire an aircraft and begin or end aviation operations in a country.	Resolved
4	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	8	OIG recommends that the Aviation Governing Board (AGB), in coordination with the Bureau of International Narcotics and Law Enforcement Affairs (INL), revise Volume 2 of the Foreign Affairs Manual (FAM) 800 to clarify that INL is the sole provider of aviation services for the Department of State and any requests for exceptions to, or waiver of this policy, along with a written justification, must be submitted to and approved by the AGB. The FAM revision should include a requirement for a periodic review of the decision to determine whether it remains beneficial.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
5	Bureau of Administration	ESP-16-01	Evaluation of the Department of State's FOIA Processes for Requests Involving the Office of the Secretary	1/7/2016	1	The Bureau of Administration should identify necessary permanent personnel as part of FOIA workforce planning efforts and quickly acquire those resources so the Department can comply with applicable law and improve the timeliness of FOIA searches and responses.	Resolved
6	Bureau of Administration	AUD-FM-16-47	Audit of Department of State Strategic Sourcing Efforts	9/7/2016	11	OIG recommends that the Bureau of Administration, in coordination with the Strategic Sourcing Council (Recommendation 1), develop and implement controls to prohibit users from ordering office supplies from vendors other than the approved Federal Strategic Sourcing Initiative office supply vendors without obtaining a valid waiver.	Resolved
7	Bureau of Administration	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a) a methodology to calculate the cost associated with the contractor not meeting performance metrics and b) a process to reduce payment to the contractor when contractual requirements are not being met. This methodology and process should be included in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved
8	Bureau of Administration	ISP-17-33	Management Assistance Report: Improved Oversight Needed to Standardize the Use of Risk Assessments and Monitoring Plans for Overseas Grants	7/10/2017	1	The Bureau of Administration, in coordination with the Foreign Service Institute, should accelerate development of updated online training that adequately explains risk assessment and monitoring plan requirements for grants and cooperative agreements. (Action: A, in coordination with FSI)	Resolved
9	Bureau of Administration	ISP-17-31	Inconsistent Guidance Governing Property Controls Over Mobile Devices Left Department at Risk of Wasteful Spending	8/14/2017	1	The Bureau of Administration should publish specific, clear and consistent guidance and procedures for the management, inventory, and tracking of smart phones and similar mobile devices. (Action: A)	Resolved

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10	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	1	OIG recommends the Bureau of Administration develop and implement a plan to use independent economic data to determine post allowance rates where such data for post exist.	Resolved
11	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	2	OIG recommends the Bureau of Administration re-determine and update by the end of FY 2018 post allowance rates using independent economic data where such data for post exist. Once the rates have been updated, the Bureau of Administration should determine the amount saved by implementing the new rates. OIG determined that using independent, economic data would have saved the Department approximately \$18.2 million between FY 2013 and FY 2015 for six posts tested (that is, funds that could have been put to better use).	Resolved
12	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	3	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated policies and procedures to posts related to the post allowance rate methodology that provide detailed procedures for (a) collecting and summarizing living pattern questionnaires in eAllowances, and (b) collecting prices that reflect the requirements outlined in the Department of State Standardized Regulations on the retail price schedule Parts 3 and 4.	Resolved

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13	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	4	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated internal procedures for calculating post allowances to include detailed instructions to (a) verify post living pattern questionnaire summary information in eAllowances with hard copies provided by post, and (b) remove inappropriate or unreasonable prices from the retail price schedule in a consistent manner across all subcategories of goods, including the use of independent data when available.	Resolved
14	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	5	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration conduct and formally document an analysis to determine how to make the Washington, DC, prices used in the post allowance rate calculations reflective of the consumption patterns of the average salary level for a post employee stationed in a foreign area so that data are comparable between Washington, DC, and the overseas post. The Bureau of Administration should implement changes as necessary as a result of its analysis.	Resolved
15	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	6	OIG recommends the Bureau of Administration revise the Department of State Standardized Regulations for changes in the post allowance methodology as a result of implementing recommendations from this report.	Resolved
16	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	7	OIG recommends that the Bureau of Administration develop and implement standard operating procedures to specify how analysts maintain and update the base schools list.	Resolved
17	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	11	OIG recommends that the Bureau of Administration develop and implement internal controls to ensure separate maintenance allowance rates are reviewed annually, as required.	Resolved

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18	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	12	OIG recommends that the Bureau of Administration develop and implement internal controls to ensure analysts document the results of their reviews and supervisors validate the procedures used to determine separate maintenance allowance rates.	Resolved
19	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State's Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	1	OIG recommends that the Bureau of Administration revise and update policies and procedures for determining appropriate Working Capital Fund fees for each cost center. The updated policies and procedures should include, at a minimum, guidance on how to estimate the amount of funds needed to maintain operations for each cost center, including revenue, expenses, and overhead amounts. The procedures should also include guidance on determining appropriate target carry forward fund amounts for each cost center, estimated costs of capital improvements, instructions on documenting and retaining analyses and calculations, and documentation for establishing a reasonable maximum threshold for carry forward balances for each cost center.	Resolved
20	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State's Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	2	OIG recommends that the Bureau of Administration develop and implement a policy for maintaining historical documentation of fees charged for goods and services of the Working Capital Fund and carry forward fund amount determinations. The policy, at a minimum, should include keeping a documented list of previous fees and carry forward fund amounts and the basis by which they were determined, as required by the Government Accountability Office's Standards for Internal Control in the Federal Government and the Department of State Domestic Records Disposition Schedule.	Resolved

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21	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State's Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	4	OIG recommends that the Bureau of Administration, as part of its annual review of the Working Capital Fund cost centers and in coordination with the Bureau of Budget and Planning, determine the amount of excess earnings in the Working Capital Fund for FY 2018, report the results to OIG, and remit the identified excess to the U.S. Department of the Treasury, as required by 22 U.S. Code § 2684.	Resolved
22	Bureau of Administration	ISP-I-18-33	Management Assistance Report: Dispersal of Contracting Officer Representatives Creates Oversight Challenges	8/14/2018	1	The Bureau of Administration should issue guidance to require contracting officer representatives to maintain contract files in the electronic contracting officer representative filing system within 180 days of the final issuance of this report. (Action: A)	Resolved
23	Bureau of Administration	ISP-I-18-27	Review of the Bureau of Administration, Office of Logistics Management, Critical Environment Contract Analysis Staff's Counterterrorism Vetting Function (Risk Analysis and Management)	8/27/2018	1	The Bureau of Administration should establish a counterterrorism vetting fee based on actual costs and establish a schedule for periodic review of the fee, in accordance with Department guidance. (Action: A)	Started
24	Bureau of Administration	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	3	The Bureau of Administration, in coordination with the U.S. Mission to Somalia and the Bureau of African Affairs, should finalize all risk mitigation plans for third-party contracts as required by Department guidance. (Action: A, in coordination with U.S. Mission to Somalia and AF)	Resolved
25	Bureau of Administration	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	6	The Bureau of Administration, in coordination with Embassy Banjul, should conduct a staff assistance visit to address contract administration deficiencies. (Action: A, in coordination with Embassy Banjul)	Resolved
26	Bureau of African Affairs	AUD-CG-14-07	Audit of Department of State Selection and Positioning of Contracting Officer's Representatives	1/31/2014	2	OIG recommends that the Bureau of African Affairs not use contractors to perform contract administration and oversight tasks to avoid assigning inherently governmental, critical, or closely related functions to contractors, as prohibited by the Federal Acquisition Regulation.	Resolved

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27	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	5	OIG recommends that the Bureau of African Affairs discontinue the use of site coordinators in locations that allow Government personnel to work within that country and develop and implement processes to ensure that contracting officer's representatives and government technical monitors with the appropriate levels of Federal Acquisition Certification for Contracting Officer's Representatives are officially delegated to conduct oversight of their assigned contracts.	Resolved
28	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	24	OIG recommends that Bureau of African Affairs Grants Officer Representatives (GOR) assess the risk of ongoing grants and identify and re-classify high-risk grant recipients. For each high-risk recipient, GORs should develop a risk mitigation strategy that includes changes to oversight and a corrective action plan.	Resolved
29	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	2	The Bureau of African Affairs, in coordination with the Office of the U.S. Global AIDS Coordinator and Health Diplomacy, should update the President's Emergency Plan for AIDS Relief agreement to define roles and responsibilities for funds control, staffing, and financial reporting. (Action: AF, in coordination with S/GAC)	Resolved
30	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	4	The Bureau of African Affairs should require the designated Domestic Information Systems Security Officers to regularly perform and document their information systems security officer responsibilities and complete required training. (Action: AF)	Resolved
31	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	5	The Bureau of African Affairs should implement a records management program that complies with Department standards. (Action: AF)	Resolved
32	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	1	The Bureau of African Affairs should undertake a review of its foreign assistance programs to align policy, planning, resources, and program decision-making. (Action: AF)	Resolved

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33	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	2	The Bureau of African Affairs should strengthen oversight of foreign assistance program offices by realigning responsibilities to provide coordinated senior-level leadership over foreign assistance program management. (Action: AF)	Resolved
34	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	3	The Bureau of African Affairs should document its foreign assistance business processes, including administrative responsibilities and internal control procedures for project planning, funds management, human resources, contract and grants management, and risk management. (Action: AF)	Resolved
35	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	4	The Bureau of African Affairs should identify duplicative and fragmented administrative functions related to monitoring and evaluation, invoice reviews, and procurement, and consolidate functions to improve program efficiency. (Action: AF)	Resolved
36	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	5	The Bureau of African Affairs should develop a bureau-wide process to reclassify foreign assistance funds before the funds cancel. (Action: AF)	Resolved
37	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	6	The Bureau of African Affairs should implement mechanisms to track information on foreign assistance programs and provide financial and program reports to the bureau's senior leadership on core program management responsibilities. (Action: AF)	Resolved
38	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	7	The Bureau of African Affairs should implement risk management policies and procedures for foreign assistance that incorporate measures to further reduce the likelihood that foreign assistance will inadvertently finance terrorist activities. (Action: AF)	Resolved
39	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	9	The Bureau of African Affairs, in coordination with the Bureau of Administration, should develop a customized risk assessment template for Federal financial assistance to accurately assess and mitigate risks specific to programs in Africa. (Action: AF, in coordination with A)	Resolved

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40	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	10	The Bureau of African Affairs should complete required monitoring and evaluation reports, as specified in individual Federal assistance monitoring plans. (Action: AF)	Resolved
41	Bureau of African Affairs	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	1	The Bureau of African Affairs, in coordination with Embassy Djibouti, should restructure the staffing of the Political-Economic Section to more effectively support the embassy's Integrated Country Strategy goals (Action: AF, in coordination with Embassy Djibouti)	Resolved
42	Bureau of Budget and Planning	AUD-FM-18-44	Audit of the Department of State's Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	3	OIG recommends that the Bureau of Budget and Planning develop and implement procedures for determining excess earnings within the Working Capital Fund on an annual basis, as required by 22 U.S. Code § 2684. The procedures, at a minimum, should include a methodology to determine the amount of excess earnings in the Working Capital Fund, a process to communicate the determination to the Secretary of State, and the manner in which excess earnings will be remitted to the U.S. Department of the Treasury when determined to be in excess to the needs of the fund.	Resolved
43	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	24	The Bureau of Consular Affairs should direct the Office of Consular Systems and Technology to review the \$18.54 million of unliquidated obligations for contracts that require close out and document justifications of remaining prior year balances. (Action: CA)	Resolved
44	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	1	OIG recommends that the Bureau of Consular Affairs immediately set the fee amounts charged for Machine Readable Visas in accordance with Office of Management and Budget Circular A-25 and applicable fee statutes.	Resolved

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45	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	2	OIG recommends that the Bureau of Consular Affairs, in coordination with the Bureau of Budget and Planning, (a) propose legislative changes, as suggested by Office of Management and Budget Circular A-25, to allow it to retain all consular fees collected or (b) seek appropriated funds during the annual budgeting process for any projected funding shortfalls created by not being allowed to retain all consular fees collected.	Resolved
46	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	4	OIG recommends that the Bureau of Consular Affairs conduct an analysis to determine and formally document in its procedures, a reasonable maximum threshold for carry forward balances for each consular fee. Carry forward balances should be adequately precise and adequately explained estimates of actual costs. This determination should consider known and anticipated Consular and Border Security Program costs.	Resolved
47	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	5	OIG recommends that the Bureau of Consular Affairs design, implement, and formally document a procedure to review prior-year net financial results annually to determine whether the fee-setting methodology should be adjusted. The procedure should include a process to determine the effect of excess revenue and carry forward balances on the fee levels.	Resolved
48	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	6	OIG recommends that the Bureau of Consular Affairs remit unobligated balances that exceed the carry forward threshold (Recommendation 4), which OIG reported as \$284 million in funds that could be put to better use for FY 2017, to the Department of the Treasury.	Started

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49	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	7	OIG recommends that the Bureau of Consular Affairs develop and implement policies and procedures that standardize the documentation used to determine consular fees and develop retention guidance for the supporting documentation to ensure historical source files and other information supporting consular fee calculations are available. The policy and procedures should include guidance on documenting changes made to data before the data are entered into the Bureau of Consular Affairs Cost of Service Model.	Resolved
50	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	8	OIG recommends that the Bureau of Consular Affairs develop and implement a quality control program to ensure data entered into the Cost of Service Model are complete and accurate. This program should include processes to validate data obtained from one source by comparing it to data maintained in other systems or databases.	Resolved
51	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	9	OIG recommends that the Bureau of Consular Affairs develop standardized reports within the Travel Documents Issuance System and Consular Consolidated Database to ensure the complete, accurate, and consistent generation of workload counts related to providing consular services.	Resolved
52	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	10	OIG recommends that the Bureau of Consular Affairs develop and implement procedures to include only actual expenditures in the Cost of Service Model and eliminate non-expenditure items (such as obligations and allotments) from the cost inputs entered into the model.	Resolved
53	Bureau of Consular Affairs	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	8	The Bureau of Consular Affairs should issue guidance in 9 Foreign Affairs Manual for consular officers explaining how to determine potential visa ineligibilities under 8 U.S.C. 1182e. (Action: CA)	Resolved

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54	Bureau of Consular Affairs	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	5	The Bureau of Consular Affairs, in coordination with Embassy Riyadh and the Bureaus of Diplomatic Security, Intelligence and Research, and Near Eastern Affairs, should establish a process for assessing sensitive security threat information that appropriately addresses the requirements of the no double standard policy in Saudi Arabia. (Action: CA, in coordination with Embassy Riyadh, DS, INR and NEA)	Resolved
55	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	1	The Bureau of Consular Affairs, in coordination with the Bureau of Human Resources, should align the organizational structure of the Office of Policy Coordination and Public Affairs in a manner consistent with Department standards. (Action: CA, in coordination with DGHR)	Resolved
56	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	2	The Bureau of Consular Affairs should implement a strategic plan for internal reforms in the Office of Policy Coordination and Public Affairs. (Action: CA)	Resolved
57	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	3	The Bureau of Consular Affairs should consolidate the Office of Policy Coordination and Public Affairs congressional functions into a single organizational component. (Action: CA)	Resolved
58	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	4	The Bureau of Consular Affairs, in coordination with the Bureau of Human Resources, should verify the proper classification of its Congressional Liaison Officer positions. (Action: CA, in coordination with DGHR)	Resolved
59	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	5	The Bureau of Consular Affairs should require that the Office of Policy Coordination and Public Affairs monitor and document the performance of its labor-hour contractors and provide feedback to the Contracting Officer's Representative, in accordance with Department guidance. (Action: CA)	Resolved
60	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	1	The Bureau of Consular Affairs should require the Office of Fraud Prevention Programs to implement procedures to evaluate internal programs and products. (Action: CA)	Resolved

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61	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	4	The Bureau of Consular Affairs should require that the Office of Fraud Prevention Programs administer contracts in accordance with Department standards. (Action: CA)	Resolved
62	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	5	The Bureau of Consular Affairs should implement access controls and information security oversight procedures for the Office of Fraud Prevention Programs' standalone data analytics test network as required by Department standards. (Action: CA)	Resolved
63	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	6	The Bureau of Consular Affairs should perform an assessment to determine the security categorization of the Office of Fraud Prevention Programs' case management system and implement required security controls in accordance with Federal standards. (Action: CA)	Resolved
64	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	8	The Bureau of Consular Affairs should implement a website content management process for the Office of Fraud Prevention Programs that includes a dedicated team responsible for the regular updating of website content. (Action: CA)	Resolved
65	Bureau of Consular Affairs	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	1	The Bureau of Consular Affairs, Office of Passport Services, in conjunction with the Bureau of Diplomatic Security, should develop centralized, searchable databases to track and manage passport revocation cases, as well as retentions of passports and other documents seized on suspicion of fraud when citizens apply for consular services, or under other circumstances, and to track confiscations of such documents if they are seized on grounds other than retention authority.	Resolved

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66	Bureau of Consular Affairs	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	3	The Bureau of Consular Affairs should coordinate with the Office of the Legal Adviser to issue guidance and, if necessary, amend the Foreign Affairs Manual to clarify (1) The differences between retention and confiscation of a passport and any other authority that exists to take a passport, the circumstances under which each is authorized, the types of documentation or data entries the Department must create and maintain in exercising each authority, the notifications and advisements that must be given to the document holders in each case, and the fact that retentions must be limited to a specific temporary period. (2) The circumstances in which individuals whose passports are retained, confiscated, or revoked while overseas are entitled to limited validity passports to return to the United States.	Resolved
67	Bureau of Counterterrorism and Countering Violent Extremism	AUD-MERO-17-37	Management Assistance Report: Challenges Remain in Monitoring and Overseeing Antiterrorism Assistance Program Activities in Pakistan	5/31/2017	1	OIG recommends that the Bureau of Counterterrorism, in coordination with the Bureau of Diplomatic Security, implement a monitoring and evaluation system to include measuring performance in accordance with the requirements outlined in the Department's Performance Management Guidebook and the Memorandum of Agreement executed between the Bureaus of Counterterrorism and Diplomatic Security's Office of Antiterrorism Assistance.	Resolved
68	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	5	OIG recommends that the Bureau of Democracy, Human Rights, and Labor distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved

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69	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	6	OIG recommends that the Bureau of Democracy, Human Rights, and Labor develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved
70	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	7	OIG recommends that the Bureau of Democracy, Human Rights, and Labor include in future award agreements the vetting requirements for Syria programs.	Resolved
71	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	1	The Bureau of Democracy, Human Rights, and Labor should institute a formal, periodic process to develop policy goals, monitor results, and align resources with priorities. (Action: DRL)	Resolved
72	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	2	The Bureau of Democracy, Human Rights, and Labor should direct the Office of International Religious Freedom to complete development of curriculum for mandatory training on international religious freedom required by the Frank R. Wolf International Religious Freedom Act. (Action: DRL)	Resolved
73	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	3	The Bureau of Democracy, Human Rights, and Labor should develop internal control procedures for the Leahy program and monitor compliance with the procedures. (Action: DRL)	Resolved
74	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	4	The Bureau of Democracy, Human Rights, and Labor should develop performance and workload metrics to inform resource requirements for the Office of Security and Human Rights. (Action DRL)	Resolved
75	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	5	The Bureau of Democracy, Human Rights, and Labor should identify and train dedicated staff to fulfill its statutory responsibilities to provide timely human rights assessments in connection with visa processing. (Action: DRL)	Resolved

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76	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	6	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Consular Affairs and the Office of the Legal Adviser, should update and issue a standard operating procedure for processing human rights-related visa ineligibilities under Section 7031(c) of the Consolidated Appropriations Act, 2017. (Action: DRL, in coordination with CA and L)	Resolved
77	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	7	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should monitor and document the performance of its labor-hours contracts in accordance with Department standards. (Action: DRL, in coordination with OES)	Resolved
78	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	8	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should develop a project plan for the INVESTc project to meet Department and Federal information technology budget planning standards. (Action: DRL, in coordination with OES)	Resolved
79	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	9	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should appoint a technically qualified direct-hire project manager to oversee the INVESTc project to ensure it meets Department information technology standards. (Action: DRL, in coordination with OES)	Resolved
80	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	10	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should update the INVEST system's authorization to operate, in accordance with Department standards. (Action: DRL, in coordination with OES)	Resolved

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81	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	1	The Bureau of Democracy, Human Rights, and Labor should implement quality control procedures to regularly update risk assessments and monitoring plans in accordance with the Federal Assistance Directive. (Action: DRL)	Resolved
82	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	2	The Bureau of Democracy, Human Rights, and Labor should implement quality control procedures to plan, conduct, and document site visits in accordance with grant monitoring plans and the Federal Assistance Directive. (Action: DRL)	Resolved
83	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	3	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Administration, should finalize a service level agreement clarifying the Bureau of Administration's responsibilities for grants support. (Action: DRL, in coordination with A)	Resolved
84	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	4	The Bureau of Democracy, Human Rights, and Labor should implement a process to identify and reclassify foreign assistance funds before they cancel that includes a review of obligations on unexpired awards. (Action: DRL)	Resolved
85	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	5	The Bureau of Democracy, Human Rights, and Labor should modify its grants processes to accurately record expenditures in the Department's financial system. (Action: DRL)	Resolved
86	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor's Foreign Assistance Program Management	10/29/2018	6	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of the Comptroller and Global Financial Services and the Office of the Legal Adviser, should determine whether grants payment irregularities identified for award number S-LMAQM-17-CA-1232 constitute a violation of the Anti-Deficiency Act and, if so, report the violation. (Action: DRL, in coordination with CGFS and L)	Resolved

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87	Bureau of Diplomatic Security	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	1	The Department should take steps (as previously recommended in OIG's report on the 2012 inspection (ISP-I-13-18)), to enhance the integrity of DS's internal investigations process by implementing safeguards to prevent the appearance of, or actual, undue influence and favoritism by Department officials.	Unresolved
88	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	2	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability, in coordination with the Bureau of Human Resources, should establish clear responsibilities for the processing of security clearance requests in order to reduce or eliminate unnecessary delays in the clearance process and require appropriate training for all Human Resources personnel involved in the process.	Resolved
89	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	3	The Bureau of Diplomatic Security should perform a workforce analysis of its employees who perform security clearance work to ensure that it has the proper staffing levels in place to meet its timeliness goals.	Resolved
90	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	5	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability should determine the actual cost of the security clearance work it performs for other Government agencies in order to fully recoup its expended funds, in accordance with the Economy Act and Department policy.	Resolved
91	Bureau of Diplomatic Security	ISP-17-39	Management Assistance Report: Deficiencies Reported in Cyber Security Assessment Reports Remain Uncorrected	7/26/2017	1	The Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management and regional bureaus, should require implementation of Cyber Security Assessment report recommendations and establish a process to track and verify that overseas posts comply with those recommendations. (Action: DS, in coordination with IRM, AF, EAP, EUR, NEA, SCA, and WHA)	Resolved

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92	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	1	OIG recommends that the Bureau of Diplomatic Security, in conjunction with the Bureau of Legislative Affairs, (a) identify the detailed steps and action entities needed to prepare and submit reports on reward payments made within 30 days of the payment of such rewards; (b) determine the amount of time for each step, including the amount of time the Bureau of Legislative Affairs needs to finalize and send each report to Congress; and (c) redesign the flow and processes to meet the 30-day reporting requirement.	Resolved
93	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	2	OIG recommends that the Bureau of Diplomatic Security (a) develop and implement a process to follow up with the nominating agencies on the status of the reward payment receipts to help expedite the submittal of Reward Payment Reports within the mandated 30-day reporting timeline and (b) consider entering into formal agreements (that is, Letters of Agreement) with the nominating agencies to strengthen the joint commitments toward timely submissions of reports to Congress.	Resolved
94	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	3	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Legislative Affairs, establish and implement a process to (a) identify the expenses necessary to operate the Rewards for Justice Program, (b) compile and accumulate data on operating expenses annually, (c) prepare the annual report, and (d) submit the report to the Bureau of Legislative Affairs within timeframes as agreed to by the Bureau of Legislative Affairs to meet the requirement to submit the annual report no later than 60 days after the end of each fiscal year.	Resolved

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95	Bureau of Diplomatic Security	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	6	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management, fully comply with Department policy by completing the Systems Authorization Process with an authorization memorandum for the SY Namecheck.	Resolved
96	Bureau of Diplomatic Security	ISP-I-18-05	Inspection of the Bureau of Diplomatic Security's Office of Mobile Security Deployments	10/19/2017	1	The Bureau of Diplomatic Security should make the Office of Mobile Security Deployments' temporary administrative chief a permanent position. (Action: DS)	Resolved
97	Bureau of Diplomatic Security	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	16	The Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management and Embassy Guatemala City, should audit the embassy's Sensitive But Unclassified network to ensure it complies with Department standards. (Action: DS, in coordination with IRM and Embassy Guatemala City)	Resolved
98	Bureau of Diplomatic Security	AUD-MERO-18-53	Management Assistance Report: Medical Personnel Assigned to Protective Movement Details at U.S. Embassy Baghdad, Iraq, Lack Access to Needed Medications	8/2/2018	1	OIG recommends that the Bureau of Diplomatic Security, in conjunction with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, assess the issues preventing the importation of the five controlled medications—Ketamine, Diazepam, Midazolam, Morphine, and Oxycodone—and take appropriate action to facilitate the acquisition of the medications necessary to support the efforts of paramedics assigned to protective movement details at U.S. Embassy Baghdad.	Resolved

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99	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	1	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, complete and implement an action plan to record accountable property contained in the high-threat kits that are on hand, along with any new kits delivered, into the Department's Integrated Logistics Management System-Asset Management application, as required by Volume 14 of the Foreign Affairs Manual, Section 421.1(c), within 30 days after this Management Assistance Report has been issued.	Resolved
100	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	2	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, perform a physical inventory of its accountable property, as required by Volume 14 of the Foreign Affairs Manual, Section 426, once an action plan for recording this property (Recommendation 1) has been completed.	Resolved
101	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	3	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards (TPS), in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, complete its joint effort to develop and implement a process to manage accountable property in the high-threat kits in accordance with requirements in Volume 14 of the Foreign Affairs Manual, Sections 420 and 426, and the Property Accountability requirements in Section 5-25 of TPS's Standard Operating Procedures. This process should (a) identify and record all accountable property in high-threat kits when the kits have been received and issued and returned and (b) provide steps for performing annual inventories.	Resolved

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102	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	4	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, develop and implement an action plan to develop procedures that require property issued to employees for an extended period of time comply with charge out policies included in Volume 14 of the Foreign Affairs Manual, Section 425.3-4(c). At a minimum, these procedures should include recording data related to issuing the property (e.g., the date of issuance, the name and signature of the individual responsible for the property, and the item serial numbers, as appropriate) and factors related to performing periodic checks on location or condition of the property and on returning the equipment (e.g., the date of return and the condition of the property).	Resolved
103	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	5	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards (TPS), develop and implement an action plan to identify and record accountable property previously purchased and charged out or issued to employees from October 2015 to the present. This plan should include a reconciliation of the items to the invoices of items purchased to ensure completeness and should detail how TPS will update the asset management systems with information on accountable property.	Resolved
104	Bureau of Diplomatic Security	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	4	The Bureau of Consular Affairs and the Bureau of Diplomatic Security should ensure that all ARSO-Is receive appropriate training on the clarifications described in Recommendation 3 and identify a single point of contact for ARSO-Is and other DS agents seeking legal guidance.	Resolved

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105	Bureau of East Asian and Pacific Affairs	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	9	The Bureau of East Asian and Pacific Affairs, in coordination with Consulate General Hong Kong and the Bureau of Human Resources, should determine the number and levels for language designated positions at Consulate General Hong Kong in accordance with Department standards, and put up to \$2 million to better use. (Action: EAP, in coordination with Consulate General Hong Kong and DGHR)	Resolved
106	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	4	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$14,829,120 for cooperative agreement S-ECAGD-14-CA-1017 (October 1, 2013, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the agreement accordingly, as stipulated in the agreement.	Resolved
107	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	6	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$19,153,955 for cooperative agreement S-ECAGD-15-CA-1015 (December 11, 2014, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the cooperative agreement accordingly, as stipulated in the agreement.	Resolved
108	Bureau of Educational and Cultural Affairs	ESP-18-01	Management Assistance Report: Cultural Property Advisory Committee Reporting Under the Federal Advisory Committee Act	3/1/2018	1	The Bureau of Educational and Cultural Affairs should ensure that the Cultural Property Advisory Committee complies with all reporting requirements under the Federal Advisory Committee Act and issues, at least annually, a report with a summary of activities that provides the public with information regarding the committee's closed meetings.	Resolved

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109	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	1	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement procedures to monitor and verify the completeness, accessibility, retention, and review of Contracting Officer's Representatives files in accordance with the Federal Acquisition Regulation 1.604(c), the Foreign Affairs Handbook 14 FAH-2 H-142(b), and 14 FAH-2 H-517(a-b).	Resolved
110	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	3	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a communications strategy to ensure that Contracting Officer's Representatives are aware that a quality assurance surveillance plan is required for contracts and task orders.	Resolved
111	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	5	OIG recommends that the Bureau of European and Eurasian Affairs, develop and implement procedures detailing the required use of COR eFiling.	Resolved
112	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	6	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with Bureau of Administration, Office of the Procurement Executive, develop and implement procedures for Contracting Officer's Representatives and Government Technical Monitors for (a) reviewing various types of invoices, (b) obtaining sufficient supporting documentation, (c) confirming that labor hours billed are supported by contractor timesheets and charged to the corresponding task order, and (d) verifying that expense reports are included and are supported by attached receipts.	Resolved

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113	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	7	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement procedures to ensure that it complies with the Bureau of Administration, Office of the Procurement Executive's guidance to nominate eligible Federal Acquisition Certification for Contracting Officer's Representative candidates to the Contracting Officer (CO) for official designation as a Contracting Officer's Representative (COR), Alternate Contracting Officer's Representative (A/COR), and Government Technical Monitor (GTM) and ensure that other COR, A/COR, or GTM candidates do not fulfill this role without the CO's concurrence and written designation.	Resolved
114	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	10	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement guidelines requiring supervisors of Contracting Officer's Representatives (COR) and Government Technical Monitors (GTM) to obtain formal feedback from Contracting Officers regarding employee performance and incorporate this feedback into COR and GTM performance evaluations.	Resolved
115	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	11	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement standard operating procedures to require and verify that grant awards include appropriate and clearly defined performance indicators with all required components to measure the progress of a grant award in accordance with the Department of State's Federal Assistance Directive.	Resolved

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116	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	12	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to verify that Grants Officer Representatives develop and use monitoring plans that include all required elements to conduct surveillance activities in accordance with the Department of State's Federal Assistance Directive.	Resolved
117	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	13	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to verify Grants Officer Representatives compliance with requirements to perform and document reviews of performance and financial reports within 30 days of receipt of reports, which is consistent with the Department of State's Federal Assistance Directive.	Resolved
118	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	14	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to require and verify that Grants Officer Representatives perform and document site visits for each grant recipient commensurate with the complexity and value of the grant and as outlined in the monitoring plan for the grant.	Resolved
119	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	15	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement guidelines requiring supervisors of Grants Officer Representatives (GOR) to obtain formal feedback from Grants Officers regarding GOR performance and incorporate this feedback into GOR performance evaluations.	Resolved
120	Bureau of Human Resources	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	3	OIG recommends that the Office of the Director General for Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, develop and implement administrative and disciplinary procedures related to the Travel Card Program to include misuse, non-usage, and abuse.	Resolved

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121	Bureau of Human Resources	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	2	The Bureau of Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, should identify and remedy the causes of the discrepancy with its administrative leave records.	Resolved
122	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	1	The Director General of the Foreign Service and Director of Human Resources should institute annual surveys of American and locally employed staff to provide feedback on Chief of Mission performance. (Action: DGHR)	Resolved
123	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	3	The Director General of the Foreign Service and Director of Human Resources should issue additional Foreign Affairs Manual and Foreign Affairs Handbook guidance requiring all chiefs of mission and deputy chiefs of mission to implement structured First- and Second-Tour employee programs in collaboration with First- and Second-Tour employees at their posts. (Action: DGHR)	Started
124	Bureau of Human Resources	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	1	The Bureau of Human Resources, in coordination with the Bureau of Information Resource Management, should conduct an organizational assessment of the Office of Governance, Resource, and Performance Management, including a review of its organizational structure, roles, and responsibilities, and reallocate or reprogram resources as necessary. (Action: DGHR, in coordination with IRM)	Resolved
125	Bureau of Human Resources	ISP-I-18-22	Inspection of Embassy Lisbon and Consulate Ponta Delgada, Portugal	5/4/2018	3	The Bureau of Human Resources should respond to Embassy Lisbon's request for proposed changes to the local compensation plan. (Action: DGHR)	Resolved
126	Bureau of Human Resources	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	3	The Bureau of Human Resources, in coordination with the Bureau of Consular Affairs, should conduct a maintenance review of the Office of Fraud Prevention Programs' position descriptions. (Action: DGHR, in coordination with CA)	Resolved
127	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	2	(U) OIG recommends that the Bureau of Information Resource Management update and implement Volumes 5 and 12 of the Foreign Affairs Manual to specifically address the deficiencies in Active Directory account management.	Resolved

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128	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	3	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Human Resources and Diplomatic Security, develop and implement guidance that describes a sustainable and repeatable process for determining how to identify and then disable or remove unneeded OpenNet accounts, including users that are not Department of State employees, such as contractors and other Federal agencies.	Resolved
129	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	4	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process to ensure that Information Systems Security Officers conduct monthly reviews of audit logs for security anomalies, as prescribed by Volume 12, Section 629.2-7, of the Foreign Affairs Manual.	Resolved
130	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	5	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process directing Organizational Unit Administrators to update their Active Directory organizational unit structure, in accordance with the Department of State Global Address List and Active Directory Standardization Guidelines.	Resolved
131	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	6	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Diplomatic Security and Human Resources, implement the use of Personal Identity Verification cards—as detailed in the Chief Information Officer's implementation plan for logical access—for all Department employees who are eligible for a National Agency Check and Inquiry, as required by Homeland Security Presidential Directive 12.	Resolved

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132	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	1	OIG recommends that the Bureau of Information Resource Management update the Capital Planning and Investment Control Program Guide to comply with Office of Management and Budget requirements. Specifically, the definition of an IT investment should be modified and a requirement to perform a review for duplicative investments across the agency, Federal Government, and private sector should be included.	Resolved
133	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	5	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to enforce the requirement that bureaus and offices must consult with and receive guidance from the Bureau of Information Resource Management prior to initiating an IT investment.	Resolved
134	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	8	OIG recommends that the Bureau of Information Resource Management establish and implement a plan to review IT investment reorganizations that occurred since FY 2010 to ensure that the investments resulting from the reorganizations comply with Office of Management and Budget requirements for information technology investments.	Resolved
135	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	10	OIG recommends that the Bureau of Information Resource Management develop and implement a process to (a) identify and review all bureau-specific IT investment methodologies (ones currently in place as well as ones that will be developed in the future); (b) determine whether the bureau-specific IT investment methodologies comply with Office of Management and Budget Circular A-130; and, if they do not comply, (c) provide bureaus with guidance regarding the modifications needed to fully comply and verify that the methodologies were modified as necessary. This effort should include reviewing the standard forms used by each bureau during the IT selection process to ensure consistency and compliance with Office of Management and Budget Circular A-130.	Resolved

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136	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	11	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to oversee and enforce requirements for bureaus and offices to avoid duplicative IT investments.	Resolved
137	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	12	OIG recommends that the Bureau of Information Resource Management develop and implement a process to perform periodic, but no less than annual, reviews of the entire agency IT portfolio to enforce bureau accountability and identify potential duplicative systems.	Resolved
138	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	13	For duplicative systems that are identified by the new process implemented to perform periodic reviews of the entire agency IT portfolio (Recommendation 12), OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to combine, eliminate, or replace duplicative systems, as practicable.	Resolved
139	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	14	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to perform semiannual or more frequent reviews of bureau-funded IT contracts to identify new IT investments developed as part of the contracts.	Resolved
140	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	17	OIG recommends that the Bureau of Information Resource Management (a) develop and implement a policy requiring bureaus and offices to provide details of IT investments, programs, and projects in iMatrix and (b) develop and disseminate guidance specifying the level of detail necessary for each investment, including general descriptions and technical capabilities.	Resolved
141	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	18	OIG recommends that the Bureau of Information Resource Management develop and implement controls in iMatrix to require that the investment manager and budget analyst revalidate data when financial information for an investment in iMatrix is modified.	Resolved

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142	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	20	OIG recommends that the Bureau of Information Resource Management develop and issue a policy stating that bureaus must update the information on non-major investments in iMatrix quarterly, rather than only when the reports are due to be submitted to the Office of Management and Budget.	Resolved
143	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	22	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to verify that all bureau and office IT investment managers and budget analysts complete the respective training courses related to IT capital planning and reporting that are provided annually.	Resolved
144	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	23	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, include information on reporting reimbursable costs in the annual training provided to investment managers and budget analysts on how to report IT investment data in iMatrix.	Resolved
145	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	25	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the completeness of the data in iMatrix. At a minimum, this process should include an analysis of IT expenditures in the financial management system to ensure expenditures are reported in iMatrix, as needed.	Resolved
146	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	26	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the accuracy of data in iMatrix. This could include developing and implementing analytical procedures to identify anomalies in iMatrix data.	Resolved

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147	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	27	OIG recommends that the Bureau of Information Resource Management develop and implement a policy requiring bureaus and offices to submit source documents to support the information entered into iMatrix.	Resolved
148	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	28	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that bureaus and offices are submitting source documents to support the information entered into iMatrix in accordance with the policy developed that requires bureaus and offices to submit source documents that support the information entered into iMatrix.	Resolved
149	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	29	OIG recommends that the Bureau of Information Resource Management determine the information for non-major investments that should be included in iMatrix and develop a policy to implement that determination.	Resolved
150	Bureau of Information Resource Management	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a corrective action plan that addresses how the Department will comply with Department policy on the Systems Authorization Process. The corrective action plan should identify the root cause of compliance failures, action steps to resolve such compliance failures, improvement benchmarks and a timeframe for completion, and an escalation process to hold system owners accountable.	Resolved
151	Bureau of Information Resource Management	AUD-IT-17-61	Audit of the Department of State's Efforts to Detect and Address the Use of Unapproved Portable Devices	9/14/2017	3	OIG recommends that the Bureau of Information Resource Management enforce its authority to administer the use of portable devices in the Department of State, as well as the policies, standards, and procedures related to portable devices.	Resolved

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152	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	1	OIG recommends that the Bureau of Information Resource Management develop and implement a detailed program plan for the Information Technology Configuration Control Board process that includes clear goals and attainable objectives and defines areas of authority and responsibility.	Resolved
153	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	2	OIG recommends that the Bureau of Information Resource Management develop and implement a process to establish and periodically update a list of system, product, or software owners who will be authorized to make change requests for their system, product, or software. The list should be made available to users and members of the Information Technology Configuration Control Board through the Information Technology Configuration Control Board website or applicable policies and procedures outlined in Recommendation 12.	Resolved
154	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	3	OIG recommends that the Bureau of Information Resource Management determine what documentation is needed to support a change request and modify the policies and procedures outlined in Recommendation 12 or other guidance, such as the submitters guide, provided to change request submitters to reflect the documentation that is required for a complete and accurate change request submission.	Resolved
155	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	4	OIG recommends that the Bureau of Information Resource Management develop and implement guidance for change requests to require and include: (a) minimum testing standards for change requests, (b) instructions that testing be performed in advance of the change request being submitted and that the testing documentation be submitted as part of the change request process, and (c) a clearly defined technical review of the testing documentation that is submitted to verify the documentation complies with minimum standards.	Resolved

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156	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	5	OIG recommends that the Bureau of Information Resource Management remove the default proceed ability for Technical Reviewers in the Virtual Information Technology Configuration Control Board application.	Resolved
157	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	6	OIG recommends that the Bureau of Information Resource Management formally notify all Technical Reviewers that default proceeds are no longer allowed and that all Technical Reviewers must review all change requests and either approve, stop, or reject the change request. Policies and procedures outlined in Recommendation 12 or other guidance should be updated to reflect this change to the process.	Resolved
158	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a quality assurance assessment process for all change requests going through the enterprise-wide Information Technology Configuration Control Board. At a minimum, the quality assurance process should include periodic evaluation of open "stops," reviews to ensure retention of all relevant documentation, and a final check prior to adding change to the baseline to ensure all pertinent process controls occurred at a minimum.	Resolved
159	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	8	OIG recommends that the Bureau of Information Resource Management verify, no later than 30 days after the final issuance of this report, that all Technical Reviewers and Voters that participate in the Information Technology Configuration Control Board process are formally appointed.	Resolved
160	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	9	OIG recommends that the Bureau of Information Resource Management develop and implement a process to formally appoint new Technical Reviewers and Voters who participate in the Information Technology Configuration Control Board process.	Resolved

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161	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	10	OIG recommends that the Bureau of Information Resource Management define the roles, responsibilities, and technical skillsets for each technical review and voting area and develop and implement a vetting process to verify Technical Reviewers and Voters have the knowledge, skills, and abilities to perform their assigned duties related to the Information Technology Configuration Control Board process.	Resolved
162	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	11	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that Technical Reviewers and Voters have formally appointed alternatives.	Resolved
163	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	12	OIG recommends that the Bureau of Information Resource Management develop and implement complete and consistent policies and procedures and supplemental guidance, such as a Submitter's Guide, for the Information Technology Configuration Control Board process. The policies, procedures, and guidance should, at a minimum, include guidance on roles and responsibilities, detailed procedure steps for submitters, minimum testing requirements, instructions on how Technical Reviewers and Voters should conduct their review, the appropriate use of "stops," and established timelines for the process.	Resolved

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164	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	13	OIG recommends that the Bureau of Information Resource Management develop and implement a process to periodically review and validate the accuracy and completeness of the data in the Virtual Information Technology Configuration Control Board database and to correct data integrity, omissions and inaccuracies existing between the new and old databases and when identified going forward. As part of this effort, the Bureau of Information Resource Management should ensure that the old database is available solely as a read-only reference resource and that new data cannot be entered into that database.	Resolved
165	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	14	OIG recommends that the Bureau of Information Resource Management develop and implement required, periodic, training for Information Technology Configuration Control Board management and personnel, Bureau Sponsors, Technical Reviewers, Voters, and change request submitters involved in the Information Technology Configuration Control Board process.	Resolved
166	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	15	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to (a) monitor the status of all change requests throughout each stage of the change request process and (b) notify stakeholders when a request is nearing the end of a deadline or when an event occurs that may affect the deadline for a change request.	Resolved
167	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	16	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to hold officials accountable for failure to meet established deadlines in the Information Technology Configuration Control Board change request process. Once completed, the policies, procedures, and supplemental guidance discussed in Recommendation 12 should be updated.	Resolved

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168	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State's Information Technology Configuration Control Board	9/27/2017	17	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to periodically gather, assess, and report on its change request review process timeliness metrics and to make those results available to its stakeholders and customers in addition to appropriate bureau officials.	Resolved
169	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	2	The Bureau of Information Resource Management, in coordination with the Bureau of Human Resources, should update all employee-supervisor assignments to reflect current roles and responsibilities within the Office of Governance, Resource, and Performance Management. (Action: IRM, in coordination with DGHR)	Resolved
170	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	6	The Bureau of Information Resource Management should require that Contracting Officer's Representatives in the Office of Governance, Resource, and Performance Management receive proof of receipt of goods from overseas posts prior to approving invoices for payments. (Action: IRM)	Resolved
171	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	8	The Bureau of Information Resource Management should implement a tool to centrally track information technology software acquisitions Department-wide. (Action: IRM)	Resolved
172	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	9	The Bureau of Information Resource Management should implement procedures to centrally authorize and register Dedicated Internet Networks. (Action: IRM)	Resolved
173	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	10	The Bureau of Information Resource Management should implement procedures to ensure regularly scheduled reviews and updates to the Department's information technology management policies and procedures in Volume 5 of the Foreign Affairs Manual and its associated Foreign Affairs Handbooks. (Action: IRM)	Resolved
174	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	11	The Bureau of Information Resource Management should revise and promulgate the bureau process for timely handling of responses to U.S. Government Accountability Office recommendations. (Action: IRM)	Resolved

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175	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	12	The Bureau of Information Resource Management should update all Department guidance to reflect the Office of Governance, Resource, and Performance Management's responsibility for the Information Technology Configuration Control Board. (Action: IRM)	Resolved
176	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	13	The Bureau of Information Resource Management should require the Office of Governance, Resource, and Performance Management to perform its bureau records coordinator responsibilities in accordance with Department standards. (Action: IRM)	Resolved
177	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	14	The Bureau of Information Resource Management should implement standard operating procedures for process management working groups that include guidance on collaboration, documentation, and performance measures. (Action: IRM)	Resolved
178	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	2	OIG recommends that that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Law Enforcement and Border Security program to be inserted as Amendments to the Letter of Agreement and the Project Implementation Letters between the U.S. Government and the Government of Pakistan.	Resolved
179	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	3	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Counternarcotics and Rule of Law Programs for future Amendments to the Letter of Agreement and Project Implementation Letters between the U.S Government and the Government of Pakistan.	Resolved

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180	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	1	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs fill the permanent Contracting Officer's Representative vacancies in Kabul, Afghanistan, to ensure adequate oversight of its Afghanistan contracts.	Resolved
181	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	9	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs (INL) update the "INL Financial Management Handbook" to include guidance related to recording assets purchased with INL project funding or transferred to INL from another agency that are not being donated to a host government in the Integrated Logistics Management System.	Resolved
182	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	10	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs (INL) implement a process to ensure it performs Property Management System Analysis inspections of INL operations in all countries with aviation programs.	Resolved
183	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	17	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of Administration, develop and implement a policy and implementing guidance on the process for overseas aviation asset disposal, which should include clear instructions on the appropriate forms and approvals that are needed.	Resolved
184	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	18	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of Administration, develop and implement a policy and implementing guidance on the process for domestic aviation asset disposal, which should include clear instructions on the appropriate forms and approvals that are needed.	Resolved

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185	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	19	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of the Comptroller and Global Financial Services, develop and implement an action plan to use the \$8,303,020 identified in this report as funds that could be put to better use to replace similar property needed at other locations.	Resolved
186	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	20	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of the Comptroller and Global Financial Services, develop and implement guidance to use proceeds of sale from aviation assets for replacement property.	Resolved
187	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	21	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement a methodology for obtaining systematic input from each Senior Aviation Advisor and Government Technical Monitor when developing statements of requirements, performance standards, and the quality assurance plan for contractors performing maintenance of aircraft and incorporating, as appropriate, the input into the new worldwide aviation support services contract.	Resolved
188	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	22	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement policies and procedures requiring that all country-specific aviation programs use SeeSOR for quality assurance oversight.	Resolved
189	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	23	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement policies and procedures requiring that all foreign assistance aviation programs have documented nationalization plans with clear goals and attainable objectives, both at the headquarters level and for each country of operation.	Resolved

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190	Bureau of International Security and Nonproliferation	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	3	The Bureau of International Narcotics and Law Enforcement Affairs, in coordination with Embassy Nairobi, should designate a contracting officer representative with the appropriate technical experience required to review and certify construction work in Kenya in accordance with Department standards. (Action: INL, in coordination with Embassy Nairobi)	Resolved
191	Bureau of International Security and Nonproliferation	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	4	The Bureau of International Narcotics and Law Enforcement Affairs, in coordination with Embassy Nairobi, should determine if the defective renovations identified in the building intended for the Kenyan police unit can be classified as latent defects, fraud, or gross mistakes amounting to fraud, as outlined in the contract terms and conditions, and if so, require the contractor to correct the deficiencies at no cost to the U.S. Government, in accordance with the Federal Acquisition Regulation. (Action: INL, in coordination with Embassy Nairobi)	Resolved
192	Bureau of Near Eastern Affairs	AUD-MERO-16-41	Audit of Task Orders for the Union III Compound Awarded Under the Operations and Maintenance Support Services Contract	7/8/2016	2	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a Quality Assurance Surveillance Plan in accordance with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance," and the revised Performance Work Statements, to guide oversight of all ongoing and future revitalization, transition, and sustainment requirements for task orders SAQMMA15F0567 and SAQMMA15F1245.	Resolved
193	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	2	OIG recommends that the Bureau of Near Eastern Affairs distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved
194	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	3	OIG recommends that the Bureau of Near Eastern Affairs develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved

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195	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	4	OIG recommends that the Bureau of Near Eastern Affairs include in future award agreements the vetting requirements for Syria programs.	Resolved
196	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	5	OIG recommends that the Bureau of Near Eastern Affairs conduct a study to determine the appropriate numbers of trained, technically experienced, and certified oversight personnel required to oversee the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, to include specific consideration of 2-year assignments, required Federal Acquisition Certification for Contracting Officer's Representatives certification levels, and appointment of additional assistant contracting officer's representatives.	Resolved
197	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	6	OIG recommends that the Bureau of Near Eastern Affairs use the results of the study from Recommendation 5 to nominate appropriate personnel so contracting officers with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, can assign qualified oversight personnel for those contracts and task orders.	Resolved
198	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	9	OIG recommends that the Bureau of Near Eastern Affairs, a) in coordination with the contracting officer in the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, contractually require PAE Government Services, Inc., to obtain operation and maintenance manuals for all fuel storage and distribution equipment and machinery, to include the manufacturers' recommended maintenance schedules; and b) include steps for inspecting these requirements in the corresponding quality assurance surveillance plans.	Resolved

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199	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	10	OIG recommends that the Bureau of Near Eastern Affairs review all requirements included in the fuel-related task orders under the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, and develop and implement quality assurance surveillance plans that address key requirements and high-risk areas related to all fuel acquisition and services.	Resolved
200	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	2	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, provide sufficient resources to the Contract Management Office-Frankfurt to ensure all unallowable costs are identified and recovered in a timely manner. This review should begin with those invoices provisionally approved beginning in September 2014 and already identified as awaiting post-payment review and then going back to identify and review those provisionally approved invoices submitted before September 2014 that did not receive full review.	Resolved
201	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	7	OIG recommends that the Bureau of Near Eastern Affairs, develop reliable, objective, clear, and measurable performance metrics and include these metrics in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved
202	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	6	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management and U.S. Embassy Baghdad, perform a viability assessment on the implementation of a point-of-sale cafeteria system under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 at Department of State sites in Iraq.	Resolved

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203	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	9	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management and the U.S. Embassy Baghdad, determine whether it shall (a) establish controls that limit physical access to dining facilities by local national employees and individuals not serving under chief of mission authority to one meal per work day in accordance with Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 or (b) appropriately modify the contract.	Resolved
204	Bureau of Near Eastern Affairs	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	10	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, establish controls that deter and prevent local national employees from removing food items from Department of State dining facilities in Iraq in accordance with Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved
205	Bureau of Near Eastern Affairs	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	1	The Bureau of Near Eastern Affairs, in coordination with the Office of Management Policy, Rightsizing, and Innovation and the Yemen Affairs Unit, should assess the Yemen Affairs Unit's location, functions, and staffing. In doing so, it should consider lessons learned since the Yemen Affairs Unit opened in 2015 and expected future requirements to meet U.S. foreign policy objectives in Yemen. (Action: NEA, in coordination with M/PRI and YAU)	Resolved

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206	Bureau of Near Eastern Affairs	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	2	The Bureau of Near Eastern Affairs, in coordination with the Bureaus of Overseas Buildings Operations and Diplomatic Security and the Yemen Affairs Unit, should (a) conduct a cost-benefit analysis to determine whether the Department should continue to lease, maintain, and secure the Diplomatic Transit Facility and, (b) if the Bureau of Near Eastern Affairs does not continue to lease, maintain, and secure the Diplomatic Transit Center, it should put \$23.5 million in projected future costs to run the facility to better use. (Action: NEA, in coordination with OBO, DS, and YAU)	Resolved
207	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	2	OIG recommends that the Bureau of Near Eastern Affairs review the Hazard Assessment and Critical Control Point plans developed by PAE Government Services, Inc. and Taylors International Services, Inc. referenced in Recommendation 1. The review should, at a minimum, use the Food and Drug Administration's Hazard Assessment and Critical Control Point Verification Inspection Checklist to verify that the plans for each site comply with Food and Drug Administration guidance based on Hazard Assessment and Critical Control Point principles. The review should also ensure the plans are revised, as needed, for any deficiencies identified.	Resolved
208	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	3	OIG recommends that the Bureau of Near Eastern Affairs, within 60 days of its approval of the Hazard Assessment and Critical Control Point plans, incorporate the plans' requirements into the Baghdad Life Support Service food service inspection checklist.	Resolved
209	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	4	OIG recommends that the Bureau of Near Eastern Affairs develop and implement food safety training for all current and future personnel assigned to conduct oversight of food services in Iraq, including training on Hazard Analysis and Critical Control Point principles.	Resolved

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210	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	5	OIG recommends that the Bureau of Near Eastern Affairs develop a comprehensive quality assurance surveillance plan for food services task order SAQMMA14F0721 in accordance with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance" and implement the quality assurance surveillance plan upon the review and approval of the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management. The plan should, at a minimum, include measurable and structured performance standards and align with the key performance indicators and metrics defined in the Baghdad Life Support Services contract.	Resolved
211	Bureau of Near Eastern Affairs	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	2	OIG recommends that the Bureau of Near Eastern Affairs incorporate requirements for food services cost controls and a contractor cost control plan into the new worldwide support services contract and develop an acquisition plan that addresses their implementation and comprehensive oversight.	Resolved
212	Bureau of Near Eastern Affairs	ISP-I-18-29	Department of State Stabilization Programs in Syria Funded Under the Further Continuing and Security Assistance Appropriations Act, 2017	9/26/2018	1	The Bureau of Near Eastern Affairs, in coordination with the Bureau of Diplomatic Security, should prepare a memorandum for the Secretary that identifies lessons learned from opening the Syria Transition Assistance Response Team Forward office in Syria and proposals for developing permanent interagency institutional mechanisms to facilitate deployment of Department personnel for future stabilization missions. (Action: NEA, in coordination with DS)	Resolved

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213	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	7	OIG recommends that the Bureau of Overseas Buildings Operations, in coordination with the Bureau of Diplomatic Security, develop and implement formal standardized processes to prioritize physical security-related deficiencies at posts by category, such as major physical security upgrades, forced-entry/ballistic-resistant projects, and minor physical security upgrades. The prioritizations should be performed based on a comprehensive list of all physical security needs and should be periodically updated based on changes in risk factors or posts' needs. The processes used to perform the prioritizations should be documented and repeatable. In addition, in developing the processes, consideration should be given to how the Overseas Security Policy Board standards will be utilized, what risk factors will be considered, and what impact upcoming major rehabilitation projects or new construction would have on the prioritized rankings.	Resolved
214	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	2	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all plumbing installations in the Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
215	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	3	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the installation of electrical systems conduct a full inspection, analysis, and recommissioning of electrical systems in both the New Office Annex and Staff Diplomatic Apartment-1. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved

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216	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	4	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all electrical system installations in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
217	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	5	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations establish guidance for hydronic water systems in both buildings, including specifying recommended concentrations of tolytriazole (40–50 parts per million) and nitrite (600–1,000 parts per million).	Resolved
218	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	6	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations require Caddell to conduct an examination of existing copper pipe in both buildings by removing samples of the piping or by ultrasound testing and submit the results for independent laboratory analysis to verify whether scaling, corrosion, or other life-expectancy impacts are detected from the high pH operating conditions.	Resolved
219	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	7	OIG recommends that if the independent laboratory analysis verifies the existence of pipe scaling or corrosion in the New Office Annex or Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations implement actions to remedy any damage to hydronic pipes.	Resolved

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220	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	8	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement protocols to verify that its water treatment programs are in compliance with industry best practices, including (a) determining the best possible treatment to effectively protect copper piping, (b) conducting regular testing based on the specialized requirements of each system, (c) conducting quarterly quality-assurance testing performed by an independent industrial water treatment lab, and (d) installing a corrosion testing system.	Resolved
221	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	10	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to correct all heating, ventilation, and air conditioning system installations in the New Office Annex and Staff Diplomatic Apartment-1 that do not conform to the contract requirements, including the specific examples OIG cited in this report.	Resolved
222	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	11	OIG recommends that the Bureau of Overseas Buildings Operations identify and relocate all inaccessible smoke detectors in the New Office Annex and Staff Diplomatic Apartment-1 so that they can be accessed for periodic testing and maintenance.	Resolved
223	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	12	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the certification of fire safety systems conduct a full inspection of the New Office Annex and Staff Diplomatic Apartment-1 elevator lobby fire doors and the Staff Diplomatic Apartment-1 efficiency suite connector door frames to determine whether they meet National Fire Protection Association code standards. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved

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224	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	13	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all elevator lobby doors and efficiency suite connector doors in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements or National Fire Protection Association standards.	Resolved
225	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	16	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement standards for quality assurance and oversight for construction projects, including (a) a minimum number of staff members assigned to provide management oversight, administration, and quality assurance on the basis of the size and complexity of the project and (b) minimum requirements for quality assurance staff regarding years of experience and technical qualifications.	Started
226	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	17	OIG recommends that the Bureau of Overseas Buildings Operations assign a project manager to oversee all efforts related to the inspection, analysis, recommissioning, and required repairs of existing installations in the New Office Annex and Staff Diplomatic Apartment-1. This project manager should help to prioritize corrective actions to address identified deficiencies and coordinate with key stakeholders in order to ensure that they are completed in a timely, cost-effective, and efficient manner.	Resolved
227	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	18	OIG recommends that the Bureau of Overseas Buildings Operations either a) require Caddell Construction, Inc. to replace and correct all work in the New Office Annex and Staff Diplomatic Apartment-1 found to be defective or non-conforming to contract requirements or b) seek an appropriate adjustment in contract price for all instances where, in the public interest, the Bureau of Overseas Buildings Operations consents to accept work that is defective or does not conform to contract requirements.	Resolved

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228	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	19	OIG recommends that, in all cases where the Bureau of Overseas Buildings Operations conducts an inspection, analysis, or recommissioning of existing installations in the New Office Annex and Staff Diplomatic Apartment-1 and finds the work to be defective or nonconforming in any material respect due to the fault of the contractor or its subcontractors, the Bureau of Overseas Buildings Operations should a) determine the cost of all inspections, analysis, or recommissioning of existing installations and b) recover this amount from Caddell Construction, Inc.	Resolved
229	Bureau of Overseas Buildings Operations	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	28	The Bureau of Overseas Buildings Operations, in coordination with Embassy Beijing, should implement a long-term strategy to evaluate seismic safety of residential buildings in the embassy housing pool. (Action: OBO, in coordination with Embassy Beijing)	Resolved
230	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	1	OIG recommends that the Bureau of Overseas Buildings Operations issue a Construction Alert defining which building equipment and systems must be fully commissioned prior to substantial completion and update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include those requirements.	Resolved
231	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	2	OIG recommends the Bureau of Overseas Buildings Operations require project directors to certify that all required building equipment and systems are fully commissioned prior to issuing the certificate of substantial completion.	Resolved

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232	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement internal controls to verify that all required documentation in support of commissioning testing is completed prior to substantial completion. This should include all pre-functional checks, functional performance tests, and integrated systems tests to ensure that building equipment and systems are functioning as intended.	Started
233	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	4	OIG recommends that the Bureau of Overseas Buildings Operations move responsibility for oversight and management of commissioning agents from the Office of Construction Management to the Office of Facility Management. Specifically, the Office of Facility Management should oversee all aspects of the commissioning process, including (a) ensuring that commissioning agents have fulfilled the terms outlined in the statement of work; (b) verifying that all building systems are designed, installed, and tested to meet the Department's contract requirements; and (c) ensuring that commissioning of all major systems is done before the project is declared substantially complete.	Started

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234	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	5	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include procedures for identifying and approving instances in which it is appropriate to issue the certificate of substantial completion before commissioning has been fully completed. Specifically, these protocols should include mechanisms that (a) require a formal waiver be issued by the construction executive to proceed with substantial completion and occupancy even though commissioning is not yet complete, (b) establish milestones for completing the commissioning process after substantial completion and occupancy, and (c) execute a contract modification requiring the contractor to grant an extended warranty for those systems that were not commissioned at the time of substantial completion.	Started
235	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	6	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) as well as its Guide to Excellence in Diplomatic Facilities to ensure that references to the commencement of the warranty period are consistent with FAR 52.246-21, Warranty of Construction. Specifically, existing policies and procedures should be updated to indicate that the warranty period either begins at final acceptance unless the Government takes possession of any part of the work before final acceptance, in which case, the warranty shall begin at the date the Government takes possession. The Bureau of Overseas Buildings Operations should also explicitly define when the Government officially takes possession of the completed work, including whether possession occurs at substantial completion or at the time of occupancy.	Resolved

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236	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	7	OIG recommends that the Bureau of Overseas Buildings Operations establish requirements in its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) for the preparation and submission of key project documents for newly constructed facilities, including (a) owner's project requirements, (b) a Basis of Design document, (c) systems manuals, (d) a commissioning plan, and (e) a final commissioning report. These documents should be prepared and submitted at the appropriate interval of construction for each building or facility constructed by the Bureau of Overseas Buildings Operations. Additionally, the requirements should indicate the parties responsible for preparation, review, and approval of each of the key project documents.	Started

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237	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	8	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to establish a memorandum of agreement 9 months prior to the estimated substantial completion target date to facilitate the building turnover process. This memorandum of agreement should, at a minimum, (a) define the type of access that Facility Management personnel and operations and management contractors should be given to new buildings prior to substantial completion; (b) specify relevant documentation, such as punch lists, lists of equipment to be maintained, and commissioning documentation that should be provided to facility managers and operations and management contractors; and (c) establish timelines for providing building access and documentation to facility personnel and operations and management contractors prior to substantial completion and occupancy.	Resolved
238	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	9	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to hold a pre-turnover meeting approximately 60 days prior to substantial completion. The entire project team should be included in this meeting with participants discussing the status of construction, commissioning, required turnover documentation, and the planned schedule and outstanding actions required to ensure a smooth and successful turnover of facilities.	Started

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239	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	10	OIG recommends that the Bureau of Overseas Buildings Operations develop requirements mandating the use of a phased approach for projects that involve the construction of multiple buildings or facilities. This approach should outline specific phasing requirements for each building or facility constructed, including separate and distinctive commissioning, substantial completion, turnover, and acceptance requirements. This approach should also include protocols for a phased operations and management turnover process, requiring the contractor to provide key operations and management deliverables at the completion of each building if multiple buildings or facilities are being constructed under a single Bureau of Overseas Buildings Operations construction contract.	Resolved
240	Bureau of Overseas Buildings Operations	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	20	The Bureau of Overseas Buildings Operations, in coordination with Embassy Djibouti, should implement a plan to evaluate all residences in the embassy housing pool for seismic risks and take action to address the deficiencies. (Action: OBO, in coordination with Embassy Djibouti)	Resolved
241	Bureau of Overseas Buildings Operations	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	18	The Bureau of Overseas Buildings Operations, in coordination with Embassy Addis Ababa, should implement a plan to address the findings from its 2016 seismic report. (Action: OBO, in coordination with Embassy Addis Ababa)	Resolved
242	Bureau of Overseas Buildings Operations	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	19	The Bureau of Overseas Buildings Operations, in coordination with Embassy Addis Ababa, should implement a plan to address the embassy's safety, health, and environmental management deficiencies. (Action: OBO, in coordination with Embassy Addis Ababa).	Resolved

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243	Bureau of Overseas Buildings Operations	AUD-MERO-18-46	Audit of the Bureau of Overseas Buildings Operations Process for Reviewing Invoices for the Construction of the U.S. Embassy in Islamabad, Pakistan	6/20/2018	2	OIG recommends that the Bureau of Overseas Buildings Operations require the Contracting Officer's Representative assigned to multi-year construction projects to include documentation in the invoice file that supports the amount requested by the contractor. Documentation should include quality assurance and work progress inspection records, meeting minutes with the contractor, and daily records of the contractor's activities, including hours worked and activities completed.	Resolved
244	Bureau of Overseas Buildings Operations	AUD-MERO-18-46	Audit of the Bureau of Overseas Buildings Operations Process for Reviewing Invoices for the Construction of the U.S. Embassy in Islamabad, Pakistan	6/20/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a Standard Operating Procedure similar to those promulgated by the U.S. Army Corps of Engineers for reviewing invoices for multi-year, multi-million-dollar construction projects.	Started
245	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	1	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a communications strategy to periodically keep Bureau of Overseas Buildings Operations personnel informed of the purpose and requirements of the value engineering program and respective roles in maintaining value engineering program data.	Resolved
246	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	2	OIG recommends that the Bureau of Overseas Buildings Operations (a) develop standards to assess adherence to value engineering program requirements and (b) insert those standards into the work commitments and annual performance evaluations of all personnel substantially involved with the value engineering program.	Resolved

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247	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a quality assurance process to periodically (and no less than bi-annually) validate that it is: (a) implementing value engineering study recommendations that are considered reasonable and that offer a potential for cost savings, cost avoidances, and expenditures; (b) considering all value engineering study recommendations offered and documenting the basis for rejecting recommendations; and (c) informing the Director of the Bureau of Overseas Buildings Operations about the results of the quality assurance review.	Resolved
248	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	4	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement procedures to verify that the current value engineering database is updated with accurate and current value engineering information when value engineering documentation and data are received.	Resolved
249	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	5	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a central repository to maintain complete and accurate value engineering program information to include, at a minimum: value engineering studies, implementation spreadsheets, implementation memoranda, requests for and approval of waivers, calculations regarding value engineering cost savings and cost avoidances for recommendations implemented, and the justifications for rejecting value engineering study recommendations.	Resolved

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250	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	6	OIG recommends that the Bureau of Overseas Buildings Operations annually post to its public internet site the results of the value engineering program to highlight successful uses of value engineering and to demonstrate that the Bureau of Overseas Buildings Operations is committed to identifying and removing nonessential capital and operating costs from its construction projects and is prudently using U.S. taxpayer funds to advance its mission.	Resolved
251	Bureau of Overseas Buildings Operations	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	2	The Bureau of Overseas Buildings Operations, in coordination with Embassy Banjul and the Bureau of Consular Affairs, should renovate Embassy Banjul's Consular Section to comply with Department standards. (Action: OBO, in coordination with Embassy Banjul and CA)	Resolved
252	Bureau of Overseas Buildings Operations	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	27	The Bureau of Overseas Buildings Operations should conduct a technical review of the design plans for property numbers X01021 in New Delhi; X9990, X9991, X9992, X9993, X9999, and X29001 in Kolkata; and R1007 and R1012 in Mumbai, in accordance with Department standards, and work with Embassy New Delhi to remedy any modifications that OBO is unable to retroactively approve. (Action: OBO, in coordination with Embassy New Delhi)	Resolved
253	Bureau of Overseas Buildings Operations	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	28	The Bureau of Overseas Buildings Operations, in coordination with Embassy New Delhi, should install access controls for Consulate General Mumbai's on-compound warehouse, in accordance with Department standards. (Action: OBO, in coordination with Embassy New Delhi)	Resolved
254	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	1	OIG recommends that the Bureau of Population, Refugees, and Migration provide training to its program officers responsible for managing voluntary contributions for internally displaced persons in Iraq on adhering to its guidance on uploading and managing files in the State Assistance Management System Domestic.	Resolved

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255	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	2	OIG recommends that the Bureau of Population, Refugees, and Migration develop and implement a process to validate periodically, at least annually, that the required documentation associated with the voluntary contributions for internally displaced persons in Iraq is recorded and maintained in the State Assistance Management System Domestic.	Resolved
256	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	3	OIG recommends that the Bureau of Population, Refugees, and Migration obtain written clarification from the Director, Office of U.S. Foreign Assistance Resources, that approval of the PRM financial plan is in accordance with language included in Delegation of Authority 293-2 regarding approval of Migration and Refugee Assistance Act funding.	Resolved
257	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	1	OIG recommends that the Bureau of South and Central Asian Affairs immediately terminate grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014 with Omran Holding Group and deobligate the \$5,092,874 in remaining funds.	Resolved
258	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	2	OIG recommends that the Bureau of South and Central Asian Affairs direct Omran Holding Group to reimburse the Department for the \$1,203,426 in unspent funds related to grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014, and verify that the Department has received reimbursement for all unspent funds.	Resolved
259	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	3	OIG recommends that the Bureau of South and Central Asian Affairs require the grants officer to determine the allowability of \$502,890 in potentially unallowable costs identified by OIG, direct Omran Holding Group to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Resolved

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260	Bureau of South and Central Asian Affairs	AUD-SI-17-43	Audit of Department of State Grants and Cooperative Agreements Awarded to Kennesaw State University	6/22/2017	1	OIG recommends that the Bureau of South and Central Asian Affairs (a) determine whether the \$229,405 in unallowable costs and \$565,046 in unsupported costs related to awards SAF20013CA024, SPK33013CA051, and SIN65014GR053 (see tables B.1, B.5 and B.6 in Appendix B) are allowable and supported, and (b) recover any costs determined to be unallowable or unsupported.	Resolved
261	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	1	OIG recommends that the Bureau of South and Central Asian Affairs direct its Afghanistan Life Support Services contract contracting officers' representatives to record performance for each distinct performance standard in the Afghanistan Life Support Services contract food services task order quality assurance report to further ensure that each performance standard is satisfactorily achieved and any identified deficiencies are addressed accordingly.	Resolved
262	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	2	OIG recommends that the Bureau of South and Central Asian Affairs develop and implement training to fully prepare and familiarize newly assigned contracting officer's representatives charged with overseeing the Afghanistan Life Support Services contract with the unique features of the contract.	Resolved
263	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	1	The Bureau of South and Central Asian Affairs should institute a formal, periodic process to measure program and policy performance against strategic goals. (Action: SCA)	Resolved
264	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	2	The Bureau of South and Central Asian Affairs should conduct a second, more comprehensive review of its staffing and skills inventory to achieve a balance among meeting mission needs, delivering efficient service, and managing employees effectively. (Action: SCA)	Resolved

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265	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	3	The Bureau of South and Central Asian Affairs should implement a bureau-wide process to track foreign assistance that fully obligates foreign assistance appropriations and identifies and reclassifies foreign assistance funds before the funds cancel. (Action: SCA)	Resolved
266	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	6	The Bureau of South and Central Asian Affairs should require all Government Technical Monitors to complete mandatory training. (Action: SCA)	Resolved
267	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	7	The Bureau of South and Central Asian Affairs should complete the nine remaining Civil Service performance appraisals for the 2016 rating cycle. (Action: SCA)	Resolved
268	Bureau of South and Central Asian Affairs	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	34	The Bureau of South and Central Asian Affairs, in coordination with Embassy Kabul and Embassy New Delhi, should revise the Service Level Agreement to establish clear roles for the supervision of the Kabul Support Unit. (Action: SCA, in coordination with Embassy Kabul and Embassy New Delhi)	Resolved
269	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop, implement, and publish policies in the Foreign Affairs Manual and/or Foreign Affairs Handbook governing cash advances on Department-issued travel cards, specifically regarding the timing and dollar value of cash advances that may be obtained.	Resolved
270	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services establish controls to identify Department employees eligible to receive a travel card who travel more than two times in a 12-month period and verify that they obtain and use a Department-issued travel card for all official travel-related expenses.	Resolved
271	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement split disbursement procedures as required by the Office of Management and Budget for all Department-issued travel card holders.	Resolved

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272	Bureau of the Comptroller and Global Financial Services	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	1	The Bureau of the Comptroller and Global Financial Services, in conjunction with the Bureau of Human Resources, should ensure that its new payroll systems have the ability to collect information regarding the justification for why administrative leave is granted.	Resolved
273	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in OIG reports for the applicable fiscal year.	Resolved
274	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in Defense Contract Audit Agency reports for the applicable fiscal year.	Resolved
275	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information on improper payments identified and recovered by other Department of State bureaus and offices through contract and grant oversight activities, such as contract and grant closeout procedures, during the applicable fiscal year.	Resolved
276	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a process to report all improper payments identified by sources outside payment recapture audits for the applicable period in the annual Agency Financial Report. The process should require the Bureau of the Comptroller and Global Financial Services to present this information even if corresponding collection information is not readily available, unless written instructions advising otherwise is obtained from the Office of Management and Budget.	Resolved

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277	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	1	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should issue consistent guidance to overseas missions on the proper procedures for paying Official Residence Expense staff salaries within 30 days of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved
278	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	2	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should revise and reissue consistent Foreign Affairs Manual and Foreign Affairs Handbook guidance on paying Official Residence Expense staff salaries within 6 months of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved
279	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	14	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement uniform guidance for use by overseas posts to identify education allowance payments by student to comply with Department of State Standardized Regulations. This process, at a minimum, should include setting up individual obligations by student for the education allowance and include documentation requirements. The process instructions should be disseminated to all posts and then formalized in relevant Foreign Affairs Manual or Foreign Affairs Handbook sections, accordingly.	Resolved
280	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services determine whether the Bureau of Consular Affairs violated the Antideficiency Act, 31 U.S. Code § 1341, for each year in which it spent funds from any fee collections in excess of cost, and report any violations as required by 31 U.S. Code § 1351 and in accordance with Office of Management and Budget Circular A-11, Section 145.	Resolved

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281	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services complete the implementation of system interfaces and new procedures that are designed to improve financial data collection overseas.	Resolved
282	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, update and issue guidance for Contracting Officers and Grants Officers related to entering accurate and complete procurement and financial assistance award transaction data into the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved
283	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, modify existing quality control procedures to include a requirement to verify the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved
284	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State's Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement procedures to verify that the quarterly DATA Act File C submission includes only transactions that occurred within the applicable quarter.	Resolved
285	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	13	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop updated formal policies, procedures, and implementing guidance to ensure that Department of State aviation assets, including assets donated by other agencies, are accurately valued when initially obtained and the correct value is recorded in the accounting system.	Resolved

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286	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	14	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop policies, procedures, and implementing guidance to update the valuation of an aircraft after undergoing other-than-routine maintenance, including both programmed depot maintenance and phase maintenance.	Resolved
287	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	15	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement policies, procedures, and implementing guidance to determine when an aircraft should be considered "In Service" and "Not in Service" and to update the status of the aircraft in the Integrated Logistics Management System.	Resolved
288	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	16	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, review and update all aircraft valuations, including accumulated depreciation, taking into account the acquisition value, the amount of any refurbishments, and the impact of any periods the aircraft was not in service.	Resolved
289	Chief Information Officer	ESP-16-03	Office of the Secretary: Evaluation of Email Records Management and Cybersecurity Requirements	5/1/2016	7	The Bureau of Information Resource Management should: - issue regular notices to remind Department employees of the risks associated with the use of non-Departmental systems; - provide periodic briefings on such risks to staff at all levels; and - evaluate the cost and feasibility of conducting regular audits of computer system usage to ascertain the degree to which Department employees are following the laws and policies concerning the use of personal email accounts.	Resolved

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290	Consulate General Hamilton	ISP-I-17-26	Inspection of Emergency Preparedness at Consulate General Hamilton, Bermuda	5/23/2017	3	Consulate General Hamilton, in coordination with the Regional Information Management Center in Ft. Lauderdale, should repair or replace the high-frequency radio at its alternate command center. (Action: Consulate General Hamilton, in coordination with RIMC Ft. Lauderdale)	Resolved
291	Consulate General Hong Kong	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	19	Consulate General Hong Kong should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its information management programs. (Action: Consulate General Hong Kong)	Resolved
292	Consulate General Jerusalem	ISP-I-17-18	Inspection of Consulate General Jerusalem	6/12/2017	25	Consulate General Jerusalem should establish safe and secure diplomatic mail and pouch sorting spaces. (Action: Consulate General Jerusalem)	Resolved
293	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	5	Embassy Accra, in coordination with the Bureau of Overseas Buildings Operations, should reconfigure the Consular Section and neighboring office space in accordance with Department standards. (Embassy Accra, in coordination with OBO)	Resolved
294	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	1	Embassy Addis Ababa should update the memorandum of agreement between the Commander, U.S. Africa Command, and Chief of Mission, Embassy Addis Ababa, for security and force protection of Department of Defense elements and personnel in Ethiopia, in accordance with Department guidelines. (Action: Embassy Addis Ababa)	Resolved
295	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	9	Embassy Addis Ababa, in coordination with the Bureau of Consular Affairs and the Bureau of Overseas Buildings Operations, should replace the consular cashier booth door with one that meets Department standards. (Action: Embassy Addis Ababa, in coordination with CA and OBO)	Resolved

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296	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	11	Embassy Addis Ababa, in coordination with the Bureau of Administration, should implement property management internal controls, in accordance with Department standards. (Action: Embassy Addis Ababa, in coordination with A)	Resolved
297	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	12	Embassy Addis Ababa should implement a real property management program that is fully compliant with Department requirements. (Action: Embassy Addis Ababa)	Resolved
298	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	14	Embassy Addis Ababa should bring its motor vehicle safety program into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Addis Ababa)	Resolved
299	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	17	Embassy Addis Ababa should bring its Contracting Officer's Representative files into compliance with Department standards. (Action: Embassy Addis Ababa)	Resolved
300	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	21	Embassy Addis Ababa, in coordination with the Bureau of African Affairs, should conduct a detailed and thorough review of locally employed staff position descriptions. (Action: Embassy Addis Ababa, in coordination with AF)	Resolved
301	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	22	Embassy Addis Ababa, in coordination with the Bureau of Human Resources, should update and translate its Local Employee Handbook in accordance with Department guidance. (Action: Embassy Addis Ababa, in coordination with DGHR)	Resolved
302	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	24	Embassy Addis Ababa should discontinue its support of the Lake Langano facility, put \$74,457 to better use, and require the American Employees' Recreation Association to assume full responsibility for the operation of the site. (Action: Embassy Addis Ababa)	Resolved
303	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	26	Embassy Addis Ababa should conduct annual information technology contingency plan testing of the unclassified and classified networks, in accordance with Department standards. (Action: Embassy Addis Ababa)	Resolved

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304	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	29	Embassy Addis Ababa should stop managing personal internet service for embassy employees and collect \$99,324 from employees who had internet service at their residences that was paid by the embassy in FY 2017 and put those funds to better use. (Action: Embassy Addis Ababa)	Resolved
305	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	30	Embassy Addis Ababa should establish a records management program in accordance with Department guidelines. (Action: Embassy Addis Ababa)	Resolved
306	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	5	OIG recommends that Embassy Amman develop and implement procedures that safeguard Embassy Amman against unauthorized commitments when processing all types of requests for fuel.	Resolved
307	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	8	OIG recommends that Embassy Amman develop and implement training on contract file retention requirements as defined in Federal Acquisition Regulation 4.805, "Storage, Handling, and Contract Files," and the Foreign Affairs Handbook (FAH), 14 FAH-2 H-573.3, "Government Contract Files," and provide this training annually to all personnel within the General Services Office.	Resolved
308	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	15	OIG recommends that Embassy Amman direct its Contracting Officers to immediately review the Contracting Officer's Representatives' files for contracts SJO10015D0003 and SJO10016D0017 for completeness and include in the contract files the results for this review.	Resolved
309	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	18	OIG recommends that Embassy Amman provide training to Contracting Officers regarding their obligations to verify that all Contracting Officer's Representative (COR) candidates are certified at the appropriate level of the Federal Acquisition Certification for Contracting Officer's Representatives prior to appointing candidates as a COR.	Resolved

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310	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	20	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$1.9 million paid against those invoices and identified by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved
311	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	21	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$6.4 million paid against those invoices and projected by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved
312	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	23	OIG recommends that Embassy Amman develop and implement invoice review procedures that require, at a minimum, all fuel contractor invoices to be (1) stamped with the date they are received, (2) tracked throughout the review and approval process, and (3) automatically paid, with the interest penalties due to the contractor if the invoice is paid late, so that contractor payments can be made consistent with the requirements of the Prompt Payment.	Resolved
313	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	24	OIG recommends that Embassy Amman review all invoices paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 and (a) determine the dates by which to start the prompt payment clock, (b) compare those dates to the dates the invoices were paid, (c) calculate interest penalties for those invoices that were paid after the 30-day requirement, and (d) determine if interest penalties should be paid to the contractors in accordance with prompt payment requirements in 5 Code of Federal Regulations § 1315.	Resolved

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314	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	28	OIG recommends that Embassy Amman (1) perform a reconciliation of all invoices submitted and paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to determine whether the contractors were overpaid or underpaid, and (2) either pursue reimbursement or pay any additional amounts owed to the contractors.	Resolved
315	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	1	Embassy Banjul should nominate an Equal Employment Opportunity Counselor in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
316	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	3	Embassy Banjul should implement a formal training program for its locally employed staff in accordance with Department standards. (Action: Embassy Banjul)	Resolved
317	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	4	Embassy Banjul should revise its local compensation plan to define specific criteria that would warrant a salary advance and outline requirements for supporting documentation. (Action: Embassy Banjul)	Resolved
318	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	5	Embassy Banjul, in coordination with the Bureau of the Comptroller and Global Financial Services, should collect outstanding salary advances of \$2,000 due from former employees and put those funds to better use. (Action: Embassy Banjul, in coordination with CGFS)	Resolved
319	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	7	Embassy Banjul should implement an annual acquisition plan, in accordance with the Federal Acquisition Regulation. (Action: Embassy Banjul)	Resolved
320	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	8	Embassy Banjul should require that Information Systems Security Officers perform information systems security duties, in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
321	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	9	Embassy Banjul should implement standard operating procedures for supporting and maintaining dedicated internet networks in accordance with Department standards. (Action: Embassy Banjul)	Resolved

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322	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	10	Embassy Banjul should implement procedures to accurately bill for monthly telephone services in accordance with Department standards. (Action: Embassy Banjul)	Resolved
323	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	11	Embassy Banjul should issue cell phones to locally employed staff members in accordance with Department standards. (Action: Embassy Banjul)	Resolved
324	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	12	Embassy Banjul should implement a cell phone policy that complies with Department standards (Action: Embassy Banjul)	Resolved
325	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	13	Embassy Banjul should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its information management programs. (Action: Embassy Banjul)	Resolved
326	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	14	Embassy Banjul should test the information technology contingency plans for unclassified and classified networks in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
327	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	15	Embassy Banjul should implement a plan for conducting information technology contingency training for appropriate employees, in accordance with Department standards. (Action: Embassy Banjul)	Resolved
328	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	1	Embassy Beijing, in coordination with the Bureau of East Asian and Pacific Affairs, should determine whether Consulate General Shanghai requires a deputy principal officer, and if so, formally establish the position and delineate its duties, including supervisor responsibilities. (Action: Embassy Beijing, in coordination with EAP)	Resolved
329	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	3	Embassy Beijing, in coordination with the Bureau of International Information Programs, should require the consulates general to develop annual resource development and program plans for their American Spaces. (Action: Embassy Beijing, in coordination with IIP).	Resolved

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330	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	11	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular applicants at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
331	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	12	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a privacy booth in the consular waiting room at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
332	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	16	Embassy Beijing, in coordination with the Bureau of Administration, should require Consulate General Wuhan to report its own location-specific survey data for post allowances. (Action: Embassy Beijing, in coordination with A)	Resolved
333	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	17	Embassy Beijing, in coordination with the Bureau of Administration, should require Consulates General Chengdu and Wuhan to submit updated post consumables allowances justifications. (Action: Embassy Beijing, in coordination with A)	Resolved
334	Embassy Bogota	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	11	OIG recommends that Embassy Bogota, Colombia, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, identify all Department-owned aviation assets in Colombia that meet the definition of accountable property and record them in the Integrated Logistics Management System.	Resolved

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335	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	1	Embassy Copenhagen, in coordination with the Bureau of European and Eurasian Affairs, and the Bureau of the Comptroller and Global Financial Services, should reprogram at least one Diplomatic and Consular Program-funded Information Management position to an International Cooperative Administrative Support Services-funded position. (Action: Embassy Copenhagen, in coordination with EUR and CGFS)	Resolved
336	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	4	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement a preventive maintenance program that complies with Department standards. (Action: Embassy Copenhagen, in coordination with OBO)	Resolved
337	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	5	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement an action plan to resolve the embassy's fire protection deficiencies and bring the program into full compliance with Department standards. (Action: Embassy Copenhagen, in coordination with OBO)	Resolved
338	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	7	Embassy Copenhagen, in coordination with the Bureau of Diplomatic Security and Overseas Buildings Operations, should complete the installation of the mail screening facility and implement a procedure for processing incoming local mail in accordance with Department standards. (Action: Embassy Copenhagen, in coordination with DS and OBO)	Resolved
339	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	1	Embassy Dakar should formalize a reporting and oversight relationship between the Embassy's Public Affairs Officer and the Public Diplomacy Assistant at the Bissau Liaison Office. (Action: Embassy Dakar)	Resolved
340	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	2	Embassy Dakar should implement a training plan for newly arrived American staff in the Consular Section, in accordance with Department standards. (Action: Embassy Dakar)	Resolved

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341	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	3	Embassy Dakar should conduct nonimmigrant visa adjudication reviews in accordance with Department standards. (Action: Embassy Dakar)	Resolved
342	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	4	Embassy Dakar should comply with Department standards for responses to congressional inquiries. (Action: Embassy Dakar)	Resolved
343	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	5	Embassy Dakar should eliminate the direct-hire Residence Manager position. (Action: Embassy Dakar)	Resolved
344	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	6	Embassy Dakar should implement an annual acquisition plan. (Action: Embassy Dakar)	Resolved
345	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	7	Embassy Dakar should conduct oversight of residential fuel operations in accordance with Department guidelines. (Action: Embassy Dakar)	Resolved
346	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	8	Embassy Dakar should implement a corrective action plan to bring all professional and incidental drivers into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Dakar)	Resolved
347	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	9	Embassy Dakar should require that all official vehicles be garaged and parked in compliance with Department standards. (Action: Embassy Dakar)	Resolved
348	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	10	Embassy Dakar should require that Information Systems Security Officers perform information systems security officer duties, in accordance with Department standards. (Action: Embassy Dakar)	Resolved
349	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	11	Embassy Dakar should implement a standard operating procedure to manage its Active Directory groups for its classified and unclassified networks in accordance with Department standards. (Action: Embassy Dakar)	Resolved
350	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	12	Embassy Dakar should establish its local Information Technology Configuration Control Board in accordance with Department standards. (Action: Embassy Dakar)	Resolved

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351	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	13	Embassy Dakar should inventory, baseline, and approve the information technology hardware and software operating on its dedicated internet networks. (Action: Embassy Dakar)	Resolved
352	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	14	Embassy Dakar should implement standard operating procedures for supporting and maintaining dedicated internet networks. (Action: Embassy Dakar)	Resolved
353	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	15	Embassy Dakar should develop a service level agreement between the Information Management Section staff and dedicated internet network customers that defines the services provided and the roles and responsibilities of the user. (Action: Embassy Dakar)	Resolved
354	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	16	Embassy Dakar should implement procedures to accurately bill embassy sections and employees for monthly telephone services. (Action: Embassy Dakar)	Resolved
355	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	17	Embassy Dakar should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its Information Management programs. (Action: Embassy Dakar)	Resolved
356	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	18	Embassy Dakar should test the information technology contingency plans for unclassified and classified networks in accordance with Department guidance. (Action: Embassy Dakar)	Started
357	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	19	Embassy Dakar should implement a plan for conducting initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities. (Action: Embassy Dakar)	Started

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358	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	6	Embassy Djibouti, in coordination with the Bureau of Consular Affairs and the Bureau of Overseas Buildings Operations, should renovate the Consular Section to expand consular processing capabilities, improve management controls, and accommodate anticipated increased staffing. (Action: Embassy Djibouti, in coordination with CA and OBO)	Resolved
359	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	7	Embassy Djibouti, in coordination with the Bureau of Administration and the Bureau of African Affairs, should bring the embassy's property program into full compliance with Department standards. (Action: Embassy Djibouti, in coordination with A and AF)	Resolved
360	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	8	Embassy Djibouti should implement a comprehensive residential fuel delivery program that complies with Department standards. (Action: Embassy Djibouti)	Resolved
361	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	9	Embassy Djibouti should comply with the Department's Motor Vehicle Safety Management Program policy on vehicle operator duty limits. (Action: Embassy Djibouti)	Resolved
362	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	10	Embassy Djibouti should update its vehicle policy to be compliant with Department standards. (Action: Embassy Djibouti).	Resolved
363	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	11	Embassy Djibouti should require all mission drivers to comply with the Overseas Motor Vehicle Safety Management Program. (Action: Embassy Djibouti)	Resolved
364	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	12	Embassy Djibouti should prohibit locally employed staff mechanics from repairing personally owned vehicles on U.S. Government property or with U.S. Government equipment. (Action: Embassy Djibouti)	Resolved
365	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	13	Embassy Djibouti should implement a housing program that is fully compliant with Department standards. (Action: Embassy Djibouti)	Resolved

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366	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	14	Embassy Djibouti, in coordination with Bureau of African Affairs, should implement a comprehensive program for updating locally employed staff position descriptions in accordance with Department standards. (Action: Embassy Djibouti, in coordination with AF)	Resolved
367	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	15	Embassy Djibouti, in coordination with the Bureau of Human Resources, should update and translate into relevant language(s) its Locally Employed Staff Handbook. (Action: Embassy Djibouti, in coordination with DGHR)	Resolved
368	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	16	Embassy Djibouti should implement a comprehensive policy outlining the requirements for vehicle third party liability coverage in accordance with Department standards. (Action: Embassy Djibouti)	Resolved
369	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	17	Embassy Djibouti, in coordination with the Bureau of Administration, should submit updated post consumables and retail price surveys. (Action: Embassy Djibouti, in coordination with A)	Resolved
370	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	18	Embassy Djibouti should charge agencies and personnel appropriately for official and personal phone calls. (Action: Embassy Djibouti)	Resolved
371	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	19	Embassy Djibouti should use electronic funds transfer for taxi and medical reimbursements over \$25 to local employees. (Action: Embassy Djibouti)	Resolved
372	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	21	Embassy Djibouti, in coordination with the Bureau of Overseas Buildings Operations, should train its local staff in preventive maintenance or establish appropriate preventive maintenance contracts. (Action: Embassy Djibouti, in coordination with OBO)	Resolved
373	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	22	Embassy Djibouti, in coordination with the Bureau of Overseas Buildings Operations, should establish and implement a plan to appropriately store flammable materials. (Action: Embassy Djibouti, in coordination with OBO)	Resolved

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374	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	24	Embassy Djibouti should complete and record Information Systems Security Officer tasks as required by Department standards. (Action: Embassy Djibouti)	Resolved
375	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	25	Embassy Djibouti should conduct annual information technology contingency plan testing of the unclassified and classified networks in accordance with Department standards. (Action: Embassy Djibouti)	Resolved
376	Embassy Dublin	ISP-I-18-24	Inspection of Embassy Dublin, Ireland	6/1/2018	1	Embassy Dublin should complete an annual mission-wide acquisition plan. (Action: Embassy Dublin)	Resolved
377	Embassy Dublin	ISP-I-18-24	Inspection of Embassy Dublin, Ireland	6/1/2018	6	Embassy Dublin should submit its overdue allowance reports to the Bureau of Administration, in accordance with Department standards. (Action: Embassy Dublin)	Resolved
378	Embassy Dublin	ISP-I-18-24	Inspection of Embassy Dublin, Ireland	6/1/2018	7	Embassy Dublin should enforce its accommodation exchange policy. (Action: Embassy Dublin)	Resolved
379	Embassy Dublin	ISP-I-18-24	Inspection of Embassy Dublin, Ireland	6/1/2018	9	Embassy Dublin should conduct annual tests of its information technology contingency plans for unclassified and classified networks, in accordance with Department standards. (Action: Embassy Dublin)	Resolved
380	Embassy Dublin	ISP-I-18-24	Inspection of Embassy Dublin, Ireland	6/1/2018	11	Embassy Dublin should relocate the telecommunications demarcation point outside the main telephone frame room. (Action: Embassy Dublin)	Resolved
381	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	3	Embassy Georgetown should dispose of Political-Economic Section paper files, in accordance with Department records disposition requirements. (Action: Embassy Georgetown)	Resolved
382	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	6	Embassy Georgetown should establish a warden system, in accordance with Department standards. (Action: Embassy Georgetown)	Resolved
383	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	8	Embassy Georgetown should correct line of sight issues in the Consular Section to comply with Department guidance for consular officers to visually monitor all consular operations. (Action: Embassy Georgetown)	Resolved

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384	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	10	Embassy Georgetown should implement procedures to review and manage its blanket purchase agreements, in accordance with Federal Acquisition Regulations. (Action: Embassy Georgetown)	Resolved
385	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	16	Embassy Georgetown should implement a corrective action plan to bring all professional drivers and incidental operators into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Georgetown)	Resolved
386	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	23	Embassy Georgetown should vacate the U.S. Government-owned warehouse and notify the Bureau of Overseas Buildings Operations so it can be sold. (Action: Embassy Georgetown)	Resolved
387	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	27	Embassy Georgetown should implement standard operating procedures for installing network cabling system components. (Action: Embassy Georgetown)	Resolved
388	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	28	Embassy Georgetown, in coordination with the Bureau of Information Resource Management and the Bureau of Western Hemisphere Affairs, should correct the network cabling infrastructure issues. (Action: Embassy Georgetown, in coordination with IRM and WHA)	Resolved
389	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	2	Embassy Guatemala City, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, should develop and monitor benchmarks for its Bureau of International Narcotics and Law Enforcement Affairs aviation program to improve administrative, technical, and operational capabilities of Guatemala's aviation operations. (Action: Embassy Guatemala City, in coordination with INL)	Resolved
390	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	9	Embassy Guatemala City, in coordination with the Bureau of Human Resources, should complete updates to the local compensation plan. (Action: Embassy Guatemala City, in coordination with DGHR)	Resolved

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391	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	11	Embassy Guatemala City, in coordination with the Bureau of Overseas Buildings Operations, should perform seismic evaluations of its residential properties in accordance with Department standards. (Action: Embassy Guatemala City, in coordination with OBO)	Resolved
392	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	13	Embassy Guatemala City should require that all chauffeurs and incidental drivers under Chief of Mission authority comply with applicable Department motor vehicle safety requirements. (Action: Embassy Guatemala City)	Resolved
393	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	14	Embassy Guatemala City should require that Information Systems Security Officers perform duties specified in Department guidance. (Action: Embassy Guatemala City)	Resolved
394	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	15	Embassy Guatemala City should require its local Information Technology Configuration Control Board to follow Department guidance. (Action: Embassy Guatemala City)	Resolved
395	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	17	Embassy Guatemala City should inventory, secure, monitor, and register its dedicated internet networks with the Bureau of Information Resource Management. (Action: Embassy Guatemala City)	Resolved
396	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	18	Embassy Guatemala City should conduct an assessment of the Bureau of International Narcotics and Law Enforcement Affairs' wireless dedicated internet network based on the National Institute of Standards and Technology Risk Management Framework and implement appropriate controls to protect the information stored on the network. (Action: Embassy Guatemala City)	Resolved
397	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	19	Embassy Guatemala City should manage its classified and unclassified Active Directory groups in accordance with Department standards. (Action: Embassy Guatemala City)	Resolved
398	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	20	Embassy Guatemala City should implement standard operating procedures for managing its classified and unclassified networks. (Action: Embassy Guatemala City)	Resolved

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399	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	21	Embassy Guatemala City should conduct annual tests of the information technology contingency plans for unclassified and classified networks in accordance with Department standards. (Action: Embassy Guatemala City)	Resolved
400	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	22	Embassy Guatemala City should implement a plan for conducting initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities. (Action: Embassy Guatemala City)	Resolved
401	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	23	Embassy Guatemala City should protect its network devices in accordance with the Department standards. (Action: Embassy Guatemala City)	Resolved
402	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	24	Embassy Guatemala City should relocate the telecommunications demarcation point outside the limited access main telephone frame room. (Action: Embassy Guatemala City)	Resolved
403	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	6	OIG recommends that Embassy Kabul procure a new vehicle-fueling system (hardware and software) to replace the current outdated system.	Resolved
404	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	7	OIG recommends that the Embassy Kabul motor pool manager review and reconcile the vehicle fuel transactions and the vehicle usage reports on a monthly basis to determine if any theft or improper use of fuel has occurred, in accordance with the Foreign Affairs Handbook, 14 FAH-1, H-814.2-2, "Motor Pool Manager Review."	Resolved
405	Embassy Kinshasa	ISP-I-16-19A	Inspection of Embassy Kinshasa, Democratic Republic of the Congo	6/16/2016	5	Embassy Kinshasa, in coordination with the Bureau of International Information Programs and the Bureau of Educational and Cultural Affairs, should bring the appearance of the Information Resource Center into conformity with Department standards. (Action: Embassy Kinshasa, in coordination with IIP and ECA)	Resolved

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406	Embassy Lima	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	12	OIG recommends that Embassy Lima, Peru, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, identify all Department-owned aviation assets in Peru that meet the definition of accountable property and record them in the Integrated Logistics Management System.	Resolved
407	Embassy Lima	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	25	OIG recommends that Embassy Lima, Peru, develop and implement a documented nationalization plan with clear goals and attainable objectives for the aviation program.	Resolved
408	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	6	Embassy Luanda, in coordination with the Bureau of Overseas Buildings Operations, should relocate employees to residences that meet Department fire standards. (Action: Embassy Luanda, in coordination with OBO)	Resolved
409	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	7	Embassy Luanda should strengthen its controls over residential fuel deliveries in accordance with Department standards to include establishing a receiving clerk to oversee deliveries. (Action: Embassy Luanda)	Resolved
410	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	8	Embassy Luanda, in coordination with the Bureau of Overseas Buildings Operations, should construct an unclassified server room that meets physical security requirements. (Action: Embassy Luanda, in coordination with OBO)	Resolved
411	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	9	Embassy Luanda should repair or replace the high-frequency radio at the alternate command center. (Action: Embassy Luanda)	Resolved
412	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	4	Embassy Managua should require that all drivers assigned to operate armored vehicles receive required training. (Action: Embassy Managua)	Resolved
413	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	5	Embassy Managua should require that all chauffeurs and incidental drivers under Chief of Mission authority receive Smith Safety driver training. (Action: Embassy Managua)	Resolved

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414	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	6	Embassy Monrovia should conduct a safety, health, environmental management inspection in accordance with Department guidelines and correct any deficiencies identified. (Action: Embassy Monrovia)	Resolved
415	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	16	Embassy Monrovia, in coordination with the Bureau of Human Resources, should update its local employee staff human resources handbook and local compensation plan to reflect the Government of Liberia's labor law. (Embassy Monrovia, in coordination with DGHR)	Resolved
416	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	24	Embassy Monrovia, in coordination with the Bureau of Diplomatic Security, should train Information Management staff in accordance with Department guidance. (Action: Embassy Monrovia, in coordination with DS)	Resolved
417	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	1	Embassy Nairobi should review and update its process for preparing the annual Statement of Assurance prior to preparing its 2018 statement, in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved
418	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	2	Embassy Nairobi, in coordination with the Bureau of African Affairs, should develop a foreign assistance coordination process for use by the embassy and all Department bureaus to ensure all assistance programming receives chief of mission approval prior to implementation. (Action: Embassy Nairobi, in coordination with AF)	Resolved
419	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	5	Embassy Nairobi should close out its outstanding grants awards in compliance with Department standards. (Action: Embassy Nairobi)	Resolved
420	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	6	Embassy Nairobi should require Public Affairs Section supervisors to complete all locally employed staff performance evaluations in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved

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421	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	7	Embassy Nairobi, in coordination with the Bureau of African Affairs and the Bureau of the Comptroller and Global Financial Services, should reprogram one program-funded information management position to an International Cooperative Administrative Support Services-funded position in accordance with Department guidelines and put \$81,331 to better use. (Action: Embassy Nairobi, in coordination with AF and CGFS)	Resolved
422	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	8	Embassy Nairobi should prepare an annual acquisition plan and obtain input from the U.S. Mission to Somalia on its plan. (Action: Embassy Nairobi)	Resolved
423	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	9	Embassy Nairobi should require all contracting officer representatives to administer their contracts in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
424	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	10	Embassy Nairobi should clear its electronic filing backlog in accordance with Department guidelines. (Action: Embassy Nairobi)	Resolved
425	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	11	Embassy Nairobi should renegotiate the terms of the five make-ready contracts and lower the minimum number of residences guaranteed to each of the contractors. (Embassy Nairobi)	Resolved
426	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	12	Embassy Nairobi should bring all professional drivers and incidental operators into compliance with the Department's standards for motor vehicle safety management. (Action: Embassy Nairobi)	Resolved
427	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	13	Embassy Nairobi should establish a comprehensive corrective action plan to certify all residences for occupancy in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
428	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	14	Embassy Nairobi should renegotiate all residential leases that do not comply with Department guidance and use the model lease as required by Department standards. (Action: Embassy Nairobi)	Resolved

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429	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	15	Embassy Nairobi should execute a new lease for the tactical holding facility in accordance with Department leasing procedures. (Action: Embassy Nairobi)	Started
430	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	16	Embassy Nairobi should conduct a utilization survey and sell or dispose of excess inventory in accordance with Department standards, and put up to \$14 million to better use. (Action: Embassy Nairobi)	Resolved
431	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	17	Embassy Nairobi should conduct spot checks of all of its expendable and non-expendable property in accordance with Department standards prior to moving to its new warehouse. (Action: Embassy Nairobi)	Resolved
432	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	18	Embassy Nairobi should ensure that all residential inventories are accounted for and documented in its files in accordance with Department guidelines. (Action: Embassy Nairobi)	Resolved
433	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	19	Embassy Nairobi should terminate official payments for private domestic staff without legally obligating documentation. (Action: Embassy Nairobi)	Resolved
434	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	20	Embassy Nairobi should develop and implement standard procedures to accurately track and record employee receivables in accordance with Department requirements. (Action: Embassy Nairobi)	Resolved
435	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	21	Embassy Nairobi should bring the subcashiering program into compliance with Department requirements. (Action: Embassy Nairobi)	Resolved
436	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	22	Embassy Nairobi should implement written procedures to review unliquidated obligations, including deobligating all funds when offices do not provide documentation that the obligations are valid. (Action: Embassy Nairobi)	Resolved
437	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	23	Embassy Nairobi should review all unliquidated obligations with no activity for over one year, deobligate those that are no longer valid in accordance with Department standards, and put up to \$1.7 million to better use. (Action: Embassy Nairobi)	Resolved

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438	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	24	Embassy Nairobi should cease using the American Employee Association to provide payroll services for official residence staff until it has complied with the requirements of 6 Foreign Affairs Manual 500. (Action: Embassy Nairobi)	Resolved
439	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	25	Embassy Nairobi should submit the hotel and restaurant report for all listed localities in Kenya to the Office of Allowances. (Action: Embassy Nairobi)	Resolved
440	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	26	Embassy Nairobi should perform all Information Systems Security Officer duties, including consistent reviews, in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
441	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	27	Embassy Nairobi, in coordination with the Bureau of Diplomatic Security and the Bureau of Information Resource Management, should remediate all physical cybersecurity recommendations from Department reviews. (Action: Embassy Nairobi, in coordination with DS and IRM)	Resolved
442	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	28	Embassy Nairobi should implement a records management program that complies with Department standards. (Action: Embassy Nairobi)	Resolved
443	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	29	Embassy Nairobi should upgrade the residential compound basement storage area to meet environmental standards or identify a suitable location for inactive records storage. (Action: Embassy Nairobi)	Resolved
444	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	30	Embassy Nairobi should implement monthly testing of the emergency action committee radio network, in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
445	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	31	Embassy Nairobi, in coordination with the Bureau of Information Resource Management, should update the communications appendix in the emergency action plan. (Action: Embassy Nairobi, in coordination with IRM)	Resolved

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446	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	32	Embassy Nairobi should implement its standard operating procedures for managing and tracking mobile devices and encrypted flash drives, as required by Department standards. (Action: Embassy Nairobi)	Resolved
447	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	33	Embassy Nairobi should dispose of obsolete sensitive information processing equipment, in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved
448	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	1	Embassy New Delhi should implement functional training plans for incumbent and incoming staff in the mission's Political Sections. (Action: Embassy New Delhi)	Resolved
449	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	2	Embassy New Delhi, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, should develop and implement an end-use monitoring plan to conduct required end-use monitoring checks in accordance with Department standards. (Action: Embassy New Delhi, in coordination with INL)	Resolved
450	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	3	Embassy New Delhi, in coordination with the Bureau of Counterterrorism and Countering Violent Extremism and the Bureau of South and Central Asian Affairs, should prepare a position description for the regional counterterrorism coordinator position, number 10262001, that contains an accurate statement of responsibilities. (Action: Embassy New Delhi, in coordination with CT and SCA)	Resolved
451	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	5	Embassy New Delhi should implement an annual training plan to prioritize and fund mission-wide training needs for all Public Affairs Section positions. (Action: Embassy New Delhi)	Resolved
452	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	6	Embassy New Delhi, in coordination with the Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs and the Bureau of International Information Programs, should develop audience and impact metrics for the Public Affairs Section's magazine, SPAN. (Action: Embassy New Delhi, in coordination with R/PPR and IIP)	Resolved

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453	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	7	Embassy New Delhi should integrate SPAN into the Public Affairs Section's broader digital media activities. (Action: Embassy New Delhi)	Resolved
454	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	8	Embassy New Delhi should conduct a review of the North India Office structure, staffing, and performance to determine whether it is sufficiently resourced and appropriately structured to carry out its stated mission, and implement any recommended changes resulting from the review. (Action: Embassy New Delhi)	Resolved
455	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	9	Embassy New Delhi should comply with the Department standards for crisis preparedness. (Action: Embassy New Delhi)	Resolved
456	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	10	Embassy New Delhi should provide a closed-circuit TV monitoring system or other means to enable consular managers to visually observe activities at nonimmigrant and immigrant visa windows within the Consular Section. (Action: Embassy New Delhi)	Resolved
457	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	11	Embassy New Delhi should update the position descriptions for consular locally employed staff at Consulate General Kolkata in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
458	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	12	Embassy New Delhi should reconcile transactions in the Suspense Deposit Abroad account in accordance with Department guidelines, and put funds of \$65,772 to better use. (Action: Embassy New Delhi)	Resolved
459	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	13	Embassy New Delhi should clear overdue travel advances in accordance with Department guidelines, and put funds up to \$52,385 to better use. (Action: Embassy New Delhi)	Resolved

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460	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	14	Embassy New Delhi, in coordination with the Bureau of South and Central Asian Affairs and the Bureau of the Comptroller and Global Financial Services, should reprogram additional Diplomatic and Consular Program-funded Information Management positions to International Cooperative Administrative Support Services-funded positions in order to put funds of \$81,331 per position to better use. (Action: Embassy New Delhi, in coordination with SCA and CGFS)	Resolved
461	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	15	Embassy New Delhi should remove the Hindi language requirement from the Kabul Support Unit locally employed staff position descriptions. (Action: Embassy New Delhi)	Resolved
462	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	16	Embassy New Delhi should update its locally employed staff handbook in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
463	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	17	Embassy New Delhi should submit all hardship differential surveys to the Bureau of Administration in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
464	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	18	Embassy New Delhi should require that all chauffeurs and incidental drivers under Chief of Mission authority comply with applicable Department overseas motor vehicle safety requirements. (Action: Embassy New Delhi)	Resolved
465	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	19	Embassy New Delhi should bring its motor vehicle fleet into compliance with Department standards. (Action: Embassy New Delhi)	Resolved
466	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	20	Embassy New Delhi should review its fleet reports in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
467	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	21	Embassy New Delhi should document nonexpendable property transfers in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
468	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	22	Embassy New Delhi should bring expendable supplies management into compliance with Department standards. (Action: Embassy New Delhi)	Resolved

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469	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	23	Embassy New Delhi, in coordination with the Bureau of South and Central Asian Affairs and the Bureau of Administration, should ratify all unauthorized commitments in accordance with Department standards. (Action: Embassy New Delhi, in coordination with SCA and A)	Resolved
470	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	24	Embassy New Delhi should submit its hotel and restaurant reports to the Bureau of Administration. (Action: Embassy New Delhi)	Resolved
471	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	25	Embassy New Delhi, in coordination with the Bureau of Overseas Buildings Operations, should implement an action plan to resolve the mission's safety, health, and environmental management deficiencies and bring the program into full compliance with Department standards. (Action: Embassy New Delhi, in coordination with OBO)	Resolved
472	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	26	Embassy New Delhi should submit design plans to the Bureau of Overseas Buildings Operations for the unapproved modifications to property numbers X9990, X9991, X9992, X9993, X9999, and X29001 in Kolkata, and R1007 and R1012 in Mumbai. (Action: Embassy New Delhi)	Resolved
473	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	29	Embassy New Delhi should bring its method and procedures for procuring fuel from the American Community Support Association into compliance with the Federal Acquisition Regulation. (Action: Embassy New Delhi)	Resolved
474	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	30	Embassy New Delhi should establish roles and responsibilities for the mission's Information Systems Security Officers in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
475	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	31	Embassy New Delhi should complete a security assessment and obtain an authorization to operate for each locally developed application in accordance with Department standards. (Action: Embassy New Delhi)	Resolved

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476	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	32	Embassy New Delhi should implement a standard operating procedure for application development. (Action: Embassy New Delhi)	Resolved
477	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	33	Embassy New Delhi should implement standard operating procedures to inventory, manage configurations, and monitor the mission's dedicated internet networks in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
478	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	35	Embassy New Delhi should implement a detailed plan that includes a cost-benefit analysis to consolidate its two print and graphics operations. (Action: Embassy New Delhi)	Resolved
479	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	36	Embassy New Delhi should assign roles and responsibilities for management of the centralized classified networks. (Action: Embassy New Delhi)	Resolved
480	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	37	Embassy New Delhi should develop and implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to the mission's information management programs, in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
481	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	38	Embassy New Delhi should annually test the information technology contingency plans for the unclassified and classified networks in the embassy and Consulate General Hyderabad in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
482	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	39	Embassy New Delhi should implement a plan to conduct initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities in the embassy and Consulate General Hyderabad. (Action: Embassy New Delhi)	Resolved
483	Embassy Nicosia	ISP-I-18-03	Inspection of Embassy Nicosia, Cyprus	10/23/2017	10	Embassy Nicosia should install a fire alarm system in its North Office to meet Department fire safety standards. (Embassy Nicosia, in coordination with OBO)	Resolved

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484	Embassy Panama City	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	24	OIG recommends that Embassy Panama City, Panama, develop and implement a documented nationalization plan with clear goals and attainable objectives for the aviation program.	Resolved
485	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	1	Embassy Riyadh should implement strategic plans to allocate mission-wide reporting, travel, and representation resources according to Integrated Country Strategy priorities. (Action: Embassy Riyadh)	Resolved
486	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	3	Embassy Riyadh should implement a plan to eliminate duplication of the existing responsibilities of the Political/Military and Office of Program Management- Ministry of Interior Sections with the new Senior Defense Official/Defense Attaché position. (Action: Embassy Riyadh)	Resolved
487	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	12	Embassy Riyadh should conduct required audits of adjudicated passport applications in accordance with Department guidance. (Action: Embassy Riyadh)	Resolved
488	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	15	Embassy Riyadh should require supervisors to approve overtime in advance and in writing. (Action: Embassy Riyadh)	Resolved
489	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	16	Embassy Riyadh, in coordination with the Bureau of the Comptroller and Global Financial Services, should implement procedures to require U.S. direct-hire employees to comply with Department of State Standard Regulation 532(a)(2) and collect overpayments made in cases of non-compliance. (Action: Embassy Riyadh, in coordination with CGFS)	Resolved
490	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	17	Embassy Riyadh should implement procedures for the use of cash payments, in accordance with Department guidelines. (Action: Embassy Riyadh)	Resolved

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491	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	18	Embassy Riyadh, in coordination with the Bureau of Near Eastern Affairs, and the Bureau of the Comptroller and Global Financial Services, should reprogram at least one program-funded information management position to an International Cooperative Administrative Support Services-funded position to realize funds put to better use of up to \$153,480. (Action: Embassy Riyadh, in coordination with NEA and CGFS)	Resolved
492	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	23	Embassy Riyadh, in coordination with the Bureau of Human Resources, should determine the per employee cost of the homeward passage benefit and pay it to eligible employees through the payroll system to realize funds put to better use of \$361,773. (Action: Embassy Riyadh, in coordination with DGHR)	Resolved
493	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	24	Embassy Riyadh should require all professional and incidental drivers under chief of mission authority to comply with applicable Department motor vehicle safety training requirements. (Action: Embassy Riyadh)	Resolved
494	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	25	Embassy Riyadh should follow required management control procedures for fuel coupons. (Action: Embassy Riyadh)	Resolved
495	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	7	Embassy San Jose, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular applicants (Action: Embassy San Jose, in coordination with OBO and CA)	Resolved
496	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	8	Embassy San Jose, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Diplomatic Security, should provide accommodations for visa applicants in accordance with Department standards. (Action: Embassy San Jose, in coordination with OBO and DS)	Resolved

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497	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	11	Embassy San Jose should require all Contracting Officer's Representatives to administer their contracts in accordance with Department standards. (Action: Embassy San Jose)	Resolved
498	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	12	Embassy San Jose should implement a corrective action plan to bring all professional drivers and incidental operators under Chief of Mission authority into compliance with the Department's Motor Vehicle Safety Management Program for Overseas Posts. (Action: Embassy San Jose)	Resolved
499	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	18	Embassy San Jose should clear all outstanding travel advances in accordance with Department standards. (Action: Embassy San Jose)	Resolved
500	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	24	Embassy San Jose should require that Information Systems Security Officers perform information security duties in accordance with Department guidance. (Action: Embassy San Jose)	Resolved
501	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	25	Embassy San Jose should implement a call accounting system and procedures to accurately bill for monthly telephone services. (Action: Embassy San Jose)	Resolved
502	Embassy Sanaa	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	3	The Yemen Affairs Unit should review Embassy Sanaa's balance of \$4.89 million in unliquidated obligations and validate or de-obligate the funds to put them to better use as applicable. (Action: YAU)	Resolved
503	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	1	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement policies and procedures in accordance with 6 Foreign Affairs Manual (FAM) 531.2 to document, support and control the deleting of accounting transactions in the commercial off-the-shelf accounting software. At a minimum, those procedures should include monthly reviews of deleted transactions, comparisons of opening and closing balances, and review of documentation to support the deletion of transactions.	Resolved

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504	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	2	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement procedures in accordance with 6 FAM 531.2 to verify that: a) Daily cash receipts and deposits are reconciled monthly. b) Bank reconciliations are conducted. c) Monthly reconciliations are performed between the cash register sales and commercial off-the-shelf accounting software systems.	Resolved
505	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	3	OIG recommends the Board Chair of the Tbilisi Embassy Employee Association develop and implement cash management procedures in accordance with the internal controls prescribed for cash collection and handling by embassy cashiers in 4 Foreign Affairs Handbook (FAH)-3 H- 396.1 (g) and 4 FAH-3 H-390. Specifically, these procedures should include requirements to: a) Prepare daily deposit slips for cash and negotiable instruments. b) Deposit cash daily, or as often as needed, to avoid excess "cash on hand" as defined by local accounting and cash management procedures.	Resolved
506	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	4	OIG recommends that the Board Chair of the Tbilisi Embassy Employee Association develop and implement policies and procedures to restrict access to the accounting system by: a) Requiring individual user IDs and strong passwords for all users. b) Restricting Administrator rights to appropriate staff.	Resolved
507	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	5	OIG recommends that the Management Officer at the U.S. Embassy - Tbilisi develop and implement on-going monitoring and conduct annual reviews of the Tbilisi Embassy Employee Association's management of the program.	Resolved

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508	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	11	Embassy Tel Aviv, in coordination with the Bureau of Overseas Buildings Operations, should sell the Hassadot property and put the \$8 million in estimated sales proceeds to better use. (Action: Embassy Tel Aviv, in coordination with OBO)	Resolved
509	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	16	Embassy Tel Aviv should comply with the Department's Motor Vehicle Safety Management Program policy to not exceed the daily 10-hour limit on duty shifts. (Action: Embassy Tel Aviv)	Resolved
510	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	18	Embassy Tel Aviv should update all outdated locally employed staff position descriptions. (Action: Embassy Tel Aviv)	Resolved
511	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	1	The Bureau of Consular Affairs should, within 60 days, develop a corrective action plan to address the leadership and management deficiencies at the National Passport Center. At a minimum, the corrective action plan should address Recommendations 2 through 12 and include milestones and target implementation dates for the resolution of each. In addition, the action plan should be reviewed and approved by the Under Secretary for Management. (Action: CA, in coordination with M)	Resolved
512	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	2	The Bureau of Consular Affairs, in coordination with the Office of Civil Rights, should investigate the expressed concerns within the National Passport Center workforce of sexual harassment and discrimination. (Action: CA, in coordination with S/OCR)	Resolved
513	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	3	The Bureau of Consular Affairs should assess the skills, knowledge, abilities, and conduct of the National Passport Center's current senior and mid-level management staff to determine whether they should remain in their positions. (Action: CA)	Resolved

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514	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	4	The Bureau of Consular Affairs should implement mechanisms to facilitate more frequent communication and feedback from National Passport Center management to employees. These mechanisms should include means of holding managers accountable for meeting with employees to discuss new passport adjudication guidance in accordance with Department standards. (Action: CA)	Resolved
515	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	5	The Bureau of Consular Affairs should develop a consistent method to document, communicate, and retain passport adjudication policy and procedure updates and guidance for employee reference. (Action: CA)	Resolved
516	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	6	The Bureau of Consular Affairs should require the National Passport Center to implement a local training program that equips employees with the skills needed to perform their duties. (Action: CA)	Resolved
517	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	7	The Bureau of Consular Affairs, in coordination with the Bureau of Human Resources, should conduct an organizational assessment of the National Passport Agency's structure and responsibilities and implement appropriate recommendations. (Action: CA, in coordination with DGHR)	Resolved
518	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	8	The Bureau of Consular Affairs should implement an effective model for providing human resource services to National Passport Center management and staff. (Action: CA)	Resolved
519	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	9	The Bureau of Consular Affairs should require the National Passport Center to develop and publish policies, in compliance with applicable Department standards, that cover shift hours/core hours, flexible work schedules, awards program, and leave without pay. (Action: CA)	Resolved
520	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	10	The Bureau of Consular Affairs should review the National Passport Center's use of the second shift and institute changes to provide for greater supervision of employees and minimize premium pay costs. (Action: CA)	Resolved

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521	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	11	The Bureau of Consular Affairs should require the National Passport Center management to follow Department standards for facility access control. (Action: CA)	Resolved
522	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	12	The Bureau of Consular Affairs should establish roles and responsibilities for the Regional and Assistant Director Information Systems Security Officers, in accordance with Department standards. (Action: CA)	Resolved
523	Office of Acquisitions Management	AUD-MERO-15-03	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 10 Kabul Embassy Security Force	10/29/2014	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, review the \$1,726,155 in costs OIG identified as possibly unallowable and recover any funds deemed unallowable.	Resolved
524	Office of Acquisitions Management	AUD-MERO-15-03	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 10 Kabul Embassy Security Force	10/29/2014	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all contractor invoices and supporting documentation to determine whether the contractor submitted adequate supporting documentation for all costs, including the \$6,916,330 identified in this report. If the documentation was not submitted, the contracting officer should request supporting documentation from the contractor and determine whether the costs were allowable under the contract terms. If the reimbursable costs cannot be supported or are not allowable under the terms of the contract, these funds should be recovered.	Resolved
525	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all cost reimbursable contractor invoices related to Embassy Air-Iraq to determine whether the charges were allocable, allowable, and supportable.	Resolved

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526	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, require DynCorp International to provide documentation to INL that clearly, accurately, and completely supports all costs submitted on its invoices.	Resolved
527	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, develop a contract definitization process that identifies all scope of work requirements in advance of the period of performance and ensures that the contractor submits accurate price and technical proposals that incorporate the requirements in advance of the period of performance.	Resolved
528	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management provide to the OIG its rationale and all documentation (e.g., written legal opinions, written business cases, emails, meeting minutes, and decision papers and memos) used to support the decisions to authorize and obligate \$25,886,861 for reimbursements to DynCorp International (DynCorp) for (1) the payment of DynCorp's employees' personal income and Social Security tax liabilities to the Government of Iraq and (2) DynCorp's employer contributions to Iraq Social Security.	Resolved
529	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, recover the \$13.6 million in deferred assessments from SOC.	Resolved

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530	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of and recover, as appropriate, the \$652,061 in unallowed costs identified in this report.	Resolved
531	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine whether unsupported costs are allowable and recover, as appropriate, the \$6.5 million in unsupported costs identified in this report.	Resolved
532	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$10.8 million in questioned costs related to Worldwide Protective Services Task Order 8 expenses as identified in this audit are allowable or supported and (b) recover any costs determined to be unallowable or unsupported.	Resolved
533	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of Diplomatic Security, conduct a comprehensive review of all Task Order 8 contractor invoices and supporting documentation to determine whether all costs, including those identified in this report, are allowable and supported.	Resolved
534	Office of Acquisitions Management	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review and, as appropriate, take action to recover that part of the \$5 million in student travel and venue rental expense payments that is determined to be unallowable.	Resolved

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535	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, instruct the National Endowment for Democracy to review its "Compliance Policies and Procedures" to identify outdated procedures and update the policy document, as appropriate, as well as verify that the policies have been updated. At a minimum, the sections on the Risk Matrix and Invoice Verification should be updated.	Resolved
536	Office of Acquisitions Management	AUD-FM-18-24	Audit of the National Endowment for Democracy and Its Core Institutes' Use of Grant Funds During FYs 2015 and 2016	1/31/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) instruct the National Endowment for Democracy (NED) to develop and implement procedures requiring core institutes to report questioned costs identified subsequent to expensing by the core institute to NED for review and action and (b) verify that the procedures were implemented.	Resolved
537	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$3.55 million in questioned basic daily food allowance costs that OIG identified under the base year of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 was allowable per the contract terms and conditions, and (b) recover all costs determined to be unallowable.	Resolved

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538	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$37.4 million in questioned basic daily food allowance costs paid to PAE Government Services, Inc. during option years 1, 2, and 3 of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable, and (b) recover any costs determined to be unallowable.	Resolved
539	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management perform price reasonableness determinations prior to the exercise of future option years and bridge contracts for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to ensure that the Department receives a fair and reasonable price on food services in Iraq.	Resolved
540	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish and implement internal procedures for Contracting Officers to perform price reasonableness determinations prior to exercising each option year and use that analysis as a tool for negotiating price on the associated option year. The policy should also require the Contracting Officer to maintain the documentation and associated analyses in the contract file.	Resolved

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541	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management instruct all Contracting Officers that they must comply with Federal Acquisition Regulation 17.207, "Exercise of Options," prior to the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management exercising all future option years or bridge contracts under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved
542	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management modify Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to update the requirement for a point-of-sale cafeteria system in pertinent contractual documentation, once the results of the viability assessment from Recommendation 6 are determined.	Resolved
543	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management use contractual remedies under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 and seek adjustment from PAE Government Services, Inc. for relieving them of the requirement to implement the point-of-sale cafeteria system, pending the viability assessment from Recommendation 6.	Resolved
544	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	11	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish a contractual requirement for PAE Government Services, Inc. to maintain records of dining facility access by individuals not serving under chief of mission authority in Iraq.	Resolved

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545	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	12	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$4.1 million in questioned costs for unauthorized meals paid to PAE Government Services, Inc. under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable and (b) recover any costs determined to be unallowable.	Resolved
546	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	1	OIG recommends that the Office of Acquisitions Management develop a plan to issue an annual reminder to Contracting Officers that, if a contractor requests the issuance of a Limited or final Notice to Proceed, the Contracting Officer should consult with the Contracting Officer's Representative and formally respond to the contractor's request by either authorizing the construction project to proceed or notify the contractor in writing the reasons why the Notice to Proceed is being withheld and the actions the contractor needs to complete before the Notice to Proceed can be granted.	Resolved
547	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	2	OIG recommends that the Office of Acquisitions Management develop and implement a process that notifies Assessing Officials and Assessing Official Representatives when contractor performance evaluations are due and ensures the evaluations are recorded and approved in the Contractor Performance Assessment Reporting System in accordance with the Federal Acquisition Regulation.	Resolved
548	Office of Acquisitions Management	AUD-MERO-18-35	Audit of Costs Invoiced Under the Afghanistan Life Support Services Contracts	4/13/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of questioned costs of \$507,940 OIG identified in Tables 4 and 5 and Appendices B, C, and D as not being in accordance with contract requirements and recover all costs determined to be unallowable.	Resolved

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549	Office of Acquisitions Management	AUD-MERO-18-35	Audit of Costs Invoiced Under the Afghanistan Life Support Services Contracts	4/13/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of questioned costs of \$314,303 OIG identified in Tables 3 and 4 and Appendices B, C, and D as lacking supporting documentation and recover all costs determined to be unallowable.	Resolved
550	Office of Acquisitions Management	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	6	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review the quality assurance surveillance plan for food services task order SAQMMA14F0721 that is to be developed by the Bureau of Near Eastern Affairs in response to Recommendation 5 and approve it if the quality assurance surveillance plan complies with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance."	Resolved
551	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Contracting Officers are monitoring Contracting Officer's Representatives files in accordance with Procurement Information Bulletin No. 2014-10.	Resolved
552	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Contracting Officers are developing quality assurance surveillance plans for all service contracts and monitoring Contracting Officers Representatives adherence to the quality assurance surveillance plans.	Unresolved

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553	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify the formal designation and authorization of Contracting Officer's Representatives (COR) and Alternate CORs or Government Technical Monitors as necessary for each task order in writing and that the designation memoranda are tailored, as necessary, to identify specific duties, responsibilities, and limitations for each contract or task order administered.	Resolved
554	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, require Contracting Officers to use the Contracting Officer's Representative Certification and Appointment Criteria Matrix in Volume 14 of the Foreign Affairs Handbook (FAH)-2 Exhibit H-143 to document their analyses of the training and experience of Contracting Officer's Representative nominees and their decision of the appropriateness of the Federal Acquisition Certification for Contracting Officer's Representative level needed for oversight of the Bureau of European and Eurasian Affairs task orders, as required by 14 FAH-2 H-143(b).	Resolved
555	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	17	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Grants Officers are monitoring Grants Officer Representatives oversight activities and reviewing grant files to verify completeness, retention, and accessibility of required documentation within the grant file in accordance with the Department of State's Federal Assistance Directive.	Resolved

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556	Office of Acquisitions Management	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, (a) direct the Contracting Officer's Representative for Baghdad Life Support Services (BLISS) food services task order SAQMMA14F0721 to update, within 30 days, the BLISS food services inspection checklist to include steps for monitoring and documenting the contractor's compliance with all required elements of its cost control plan and (b) verify that the checklist has been updated and implemented.	Resolved
557	Office of Acquisitions Management	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, assess the cause(s) of Contracting Officer noncompliance with definitization requirements—established in Federal Acquisition Regulation 16.603 and Memorandum 17-01, "Definitization of Letter Contracts/Unfinalized Contract Actions (UCA)" —and develop and implement a corrective action plan to prevent and deter future noncompliance.	Started
558	Office of Acquisitions Management	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, update Memorandum 17-01, "Definitization of Letter Contracts/Unfinalized Contract Actions (UCA)," to outline administrative actions to be taken against Contracting Officers if they do not comply with Federal regulations and Department policy for timely definitization of letter contracts.	Started

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559	Office of Logistics Management	ESP-18-03	Management Assistance Report: Use of Confidentiality Agreements by a Department of State Contractor	8/15/2018	1	The Bureau of Administration, Office of Logistics Management (A/LM) should order MSA Security, Inc. (MSA) to rescind its confidentiality agreements or to modify them to include an exception for reporting fraud, waste, or abuse to a designated investigative or law enforcement representative and to notify all employees regarding the rescission or modification. If MSA does not promptly rescind or modify these agreements, A/LM should terminate its contracts with MSA for default.	Resolved
560	Office of Management Policy, Rightsizing, and Innovation	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	2	The Department should clarify and revise the Foreign Affairs Manual and should promulgate and implement additional protocols and procedures, in order to ensure that allegations of misconduct concerning Chiefs of Mission and other senior Department officials are handled fairly, consistently, and independently.	Unresolved
561	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	1	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and disseminate formal guidance regarding registering, approving, and reporting conferences in compliance with Federal requirements.	Resolved
562	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	3	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and implement a communications strategy to periodically keep Department of State personnel informed of conference registration, approval, and reporting requirements to ensure the integrity of the data is accurately reported and errors are corrected in a timely manner.	Resolved
563	Office of Management Policy, Rightsizing, and Innovation	ISP-I-17-30	Capital Security Cost Sharing Program: Inconsistent Criteria for Managing Vacant Positions Resulted in Inaccurate Counts	8/9/2017	1	The Under Secretary for Management, in coordination with the Bureau of Human Resources, should implement consistent criteria for managing vacant positions overseas. (Action: M/PRI, in coordination with DGHR)	Resolved

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564	Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	4	The Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs, in coordination with Embassy New Delhi and the Bureau of South and Central Asian Affairs, should update all public diplomacy position descriptions by implementing the Public Diplomacy Locally Employed Staff Initiative at Mission India in FY 2019. (Action: R/PPR, in coordination with Embassy New Delhi and SCA)	Resolved
565	Office of the Deputy Secretary of State	ISP-I-18-07	Inspection of the Bureau of the Comptroller and Global Financial Services' Office of Management Control	6/27/2018	1	The Deputy Secretary should determine which entity or entities should have responsibility for the Department's non-financial management controls and enterprise risk management program and ensure that sufficient resources are available to fully meet all relevant requirements. (Action: D)	Resolved
566	Office of the Procurement Executive	AUD-MERO-14-06	Audit of the Contract Closeout Process for Contracts Supporting the U.S. Mission in Iraq	12/12/2013	9	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, in conjunction with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement an e-Filing policy and document management system to provide effective contract file inventory control and documentation standards while allowing for ready accessibility through a central locator system. The policy should include minimum guidance over the completeness of data contained in the files and a schedule of milestones identifying mandatory implementation dates.	Resolved

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567	Office of the Procurement Executive	ESP-18-02	Management Assistance Report: Incorporation of Clause Requiring Contractor Cooperation with the Office of Inspector General	3/1/2018	1	The Bureau of Administration, Office of the Procurement Executive, should amend the Department of State Acquisition Regulation to require contracting officers to include a provision requiring contracting officers to insert a clause in all current and future contracts stating: “(a) This contract incorporates by reference 1 FAM 053.2-5, which mandates the contractor’s and/or any subcontractor’s duty to cooperate fully with Office of Inspector General personnel. (b) Cooperation includes: (1) Complete, prompt, and free access to all files (in any format), documents, premises, and employees, except as limited by law, including access to records, premises, and employees; (2) Statements, both oral and written, including statements under oath or affirmation; (3) Technical consultation, examination, and assistance regarding information or evidence being collected or developed; (4) Such other information and assistance as may be requested in order to complete the OIG activity.”	Resolved
568	Office of the Procurement Executive	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	13	OIG recommends that, if the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management does not seek reimbursement for \$4.1 million in unauthorized meals paid to PAE Government Services, Inc. in response to Recommendation 12, the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, “[Ratification] Procedures,” for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved

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569	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	1	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, examine fuel purchases to determine if ratification is warranted and, if so, implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for purchase orders SJO10014M0242, SJO10014M0317, SJO10015M0346, and SJO10015M0771 and delivery order SJO10016F0091, which were used to purchase diesel fuel and gasoline between January 15, 2014, and July 24, 2016.	Resolved
570	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	2	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, examine fuel purchases to determine if ratification is warranted and, if so, implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for purchase orders SJO10015M0659, SJO10016M0914, and SJO10017M0001, which were used to purchase fuel through the fuel card program between June 4, 2015, and October 23, 2016.	Resolved
571	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	4	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, review all unauthorized commitments provided by Embassy Amman as a result of Recommendation 3 and, as needed, ratify the unauthorized commitments in accordance with Department of State Acquisition Regulations 601-602-3, "Ratification of Unauthorized Commitments."	Resolved
572	Office of the Procurement Executive	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	16	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, conduct a management review of grants administered by the Bureau of Europe and Eurasian Affairs to examine and reinforce adherence to the Department of State's Federal Assistance Directive.	Resolved

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573	Office of the Under Secretary for Management	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	1	OIG recommends that the Under Secretary for Management consolidate and codify all current Syria vetting policies issued by the Department and bureaus into one detailed guidance explaining specifically how the vetting process should be carried out for Syrian awards. This consolidated guidance should be distributed to all bureaus once completed.	Resolved
574	Office of the Under Secretary for Management	ISP-17-23	Management Assistance Report: Cost of Information Management Staff at Embassies Should Be Distributed to Users of Their Services	4/27/2017	1	The Office of the Under Secretary for Management, in coordination with the Bureau of Budget and Planning and the Bureau of the Comptroller and Global Finance Services, should reprogram 52 information management staff positions to the International Cooperative Administrative Support Services Working Capital Fund in order to realize annual funds put to better use of \$4.23 million. (Action: M/PRI, in coordination with BP and CGFS)	Resolved
575	Office of the Under Secretary for Management	AUD-ACF-18-51	Management Assistance Report: Further Department Attention Needed to Address Overdue Responses on Selected Open Recommendations	8/7/2018	1	OIG recommends that the Under Secretary for Management direct the applicable Department entity to notify OIG of the status of actions taken to implement the recommendations identified in this report and provide evidence demonstrating that the entity has taken actions that justify closing the recommendations. Department entities are to submit the status of actions taken and documented evidence to support closing the recommendations to audcompliance@stateoig.gov within 30 days.	Resolved
576	Office of the Under Secretary for Management	AUD-CGI-18-52	Management Assistance Report: Department of State Has Not Implemented the Required Value Engineering Program for Contracts Exceeding \$5 Million	8/9/2018	1	OIG recommends that the Office of the Under Secretary for Management designate a Senior Accountable Official at a level with sufficient authority to coordinate, oversee, and ensure the appropriate consideration and use of value engineering for new projects, programs, activities, and contracts, in accordance with Office of Management and Budget Circular A-131 requirements.	Resolved

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577	Office of the Under Secretary for Management	AUD-CGI-18-52	Management Assistance Report: Department of State Has Not Implemented the Required Value Engineering Program for Contracts Exceeding \$5 Million	8/9/2018	2	OIG recommends that the Office of the Under Secretary for Management, once it has designated a Senior Accountable Official (Recommendation 1), consult with the designated official to develop and implement a Department-wide value engineering program and develop and implement guidelines and policies and procedures for the program, in accordance with Office of Management and Budget Circular A-131 requirements.	Resolved
578	Office of the Under Secretary for Management	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	1	OIG recommends that the Under Secretary for Management develop and implement a plan to enforce the centralized management and oversight of all Department aviation programs and assets, including oversight of and approval by the Aviation Governing Board, on all decisions related to providing aviation services, in accordance with the Foreign Affairs Manual.	Resolved
579	Office of the Under Secretary for Management	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	7	OIG recommends that the Under Secretary for Management review the decision to expend \$1.2 million to acquire and refurbish three aircraft for the Philippines Coast Guard and make a determination as to whether the expenditure was necessary or reasonable considering the lack of benefit to the Department of State or the Philippine Coast Guard.	Started
580	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	1	We recommend that the Office to Monitor and Combat Trafficking in Persons include, in the Foreign Affairs Manual, the U.S. Government policy regarding trafficking in persons (TIP) to include the definition of TIP activity and information on the prohibition against involvement in acts of TIP for Department of State personnel and contractors, the associated penalties for violations, and the mechanism to report such violations.	Resolved

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581	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	2	We recommend that the Office to Monitor and Combat Trafficking in Persons, in consultation with the Office of the Legal Adviser and the Director General of Human Resources, develop and include a trafficking in persons policy in the Department of State Standards of Conduct.	Resolved
582	Secretary of State	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	2	The Secretary of State should clarify the role of the Office of the Legal Adviser as the senior legal authority for the Department and consider whether attorneys in other offices should report directly to the Legal Adviser.	Resolved
583	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	1	The U.S. Mission to Somalia should review and correct its process for preparing the annual Chief of Mission Management Controls Statement of Assurance to identify vulnerabilities in accordance with Department guidance. (Action: U.S. Mission to Somalia)	Resolved
584	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	2	The U.S. Mission to Somalia should sign a memorandum of agreement for Security and Force Protection of Department of Defense elements and personnel with the Combatant Commander of United States Africa Command in accordance with Department standards. (Action: U.S. Mission to Somalia)	Resolved
585	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	4	The U.S. Mission to Somalia, in coordination with the Bureau of African Affairs, should conduct a risk assessment to determine whether counterterrorism name-check vetting or other enhanced monitoring of foreign assistance to Somalia is warranted to mitigate terrorist finance risks. (Action: U.S. Mission to Somalia, in coordination with AF)	Resolved
586	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	5	The U.S. Mission to Somalia, in coordination with the Bureau of Administration, should bring the outstanding FY 2016 grants awards into compliance with Department standards. (Action: U.S. Mission to Somalia, in coordination with A)	Resolved
587	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	6	The U.S. Mission to Somalia should implement a records management program in accordance with Department standards. (Action: U.S. Mission to Somalia)	Resolved

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588	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	7	The U.S. Mission to Somalia should appoint a post records coordinator in accordance with Department standards. (Action: U.S. Mission to Somalia)	Resolved
589	U.S. Mission to the African Union	ISP-I-18-20	Inspection of the U.S. Mission to the African Union, Addis Ababa, Ethiopia	5/25/2018	1	The Bureau of African Affairs, in coordination with the U.S. Mission to the African Union, should implement mechanisms to obtain and track information on foreign assistance programs supporting the African Union. (Action: AF, in coordination with USAU)	Resolved
590	Under Secretary for Civilian Security, Democracy, and Human Rights	AUD-ACF-15-43	Management Assistance Report: Action Still Needed To Update the Department's Standards of Conduct as They Relate to Trafficking in Persons and To Comply With a Related Recommendation	9/15/2015	2	OIG recommends that the Under Secretary for Civilian Security, Democracy, and Human Rights provide a plan of action to complete corrective actions, including appropriate milestones, to address Recommendations 1 and 2 from Audit Report AUD/IP-12-02.	Resolved
591	U.S. Agency for Global Media	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	5	OIG recommends that the International Broadcasting Bureau, Office of Contracts, in coordination with the Office of the Chief Financial Officer, develop and implement policies and procedures to ensure that funds are available at the beginning of the period of performance for each contract, which should include the tracking of contract period of performance and the maintenance of appropriate documentation within the contract file. If funds are not available for the entire term of a contract because of a continuing resolution, a subject to availability clause should be included in the terms and conditions of the contract, per the Federal Acquisition Regulation.	Resolved
592	U.S. Agency for Global Media	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	6	OIG recommends that the International Broadcasting Bureau develop and implement fund control regulations, obtain approval from the Office of Management and Budget for the fund control regulations, and post the fund control regulations on its Web site, as required by Office of Management and Budget Circular A-11.	Resolved

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593	U.S. Agency for Global Media	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	8	OIG recommends that the International Broadcasting Bureau, Office of Contracts, develop policies and procedures and implementation guidance for conducting market research, in accordance with the Federal Acquisition Regulation. Specifically, criteria should be established to dictate the type and extent of market research to be performed for each procurement action and what types of documentation should be maintained in the contract file.	Resolved
594	U.S. Agency for Global Media	AUD-FM-IB-14-34	Audit of Radio Free Europe/Radio Liberty After-employment Benefits	9/24/2014	9	OIG recommends that the Broadcasting Board of Governors (BBG) design detailed annual budget submission formats and financial planning documents that will allow BBG to obtain details on unfunded liabilities at Radio Free Europe/Radio Liberty.	Resolved
595	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	1	OIG recommends that the Broadcasting Board of Governors define its grant monitoring structure, formally document the roles and responsibilities of all parties involved in the grant monitoring process, and revise its Grantee Handbook accordingly.	Resolved
596	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	2	OIG recommends that the Broadcasting Board of Governors develop and implement a comprehensive grant oversight program and revise its Grantee Handbook to document the specific procedures for the grant oversight program.	Resolved
597	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	3	OIG recommends that the Broadcasting Board of Governors (BBG) develop and implement a training plan for all employees involved in grant oversight as determined in response to Recommendation 1. This training plan should cover both Government-wide requirements for grant oversight and also BBG's internal grants policies and procedures. BBG should revise its Grantee Handbook to include the training plan.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
598	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	14	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to revise its processes to include an assessment of the continued need for funds that are either unexpended or committed and to take action to deobligate funds that are no longer needed.	Resolved
599	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	15	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to annually report on the amount of unused funds.	Resolved
600	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	16	OIG recommends that the Broadcasting Board of Governors develop and implement a process to oversee Radio Free Asia's unused funds.	Resolved
601	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	21	OIG recommends that the Broadcasting Board of Governors (BBG) work collaboratively with Radio Free Asia (RFA) to perform a comparability study of RFA salaries and benefits and determine whether the salaries and benefits offered by RFA violate the requirements of the grant agreement. If they do, BBG should direct RFA to bring salaries and benefits into compliance with the grant agreement.	Resolved
602	U.S. Agency for Global Media	AUD-IT-IB-16-25	Management Assistance Report: Broadcasting Board of Governors Incident Response and Reporting	1/15/2016	1	OIG recommends that the Broadcasting Board of Governors Office of Technology, Services, and Innovation amend and implement the Computer Security Incident Response Policy and the Computer Security Incident Response Procedure to reflect all elements of an effective incident response and reporting program in accordance with National Institute of Standards and Technology Special Publication 800-61, Revision 2.	Resolved
603	U.S. Agency for Global Media	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	2	The Broadcasting Board of Governors should finalize its draft grantee handbook and implement the grant close-out provisions contained therein for RFE/RL. (Action: BBG, in coordination with RFE/RL)	Resolved
604	U.S. Agency for Global Media	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	6	The Broadcasting Board of Governors should revise its grant agreement with Radio Free Europe/Radio Liberty to include specific requirements for security policies. (Action: BBG, in coordination with RFE/RL)	Resolved

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605	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	1	OIG recommends that the Broadcasting Board of Governors improve guidance and procedures in the Broadcasting Administrative Manual for Contracting Officers related to entering accurate and complete procurement award transaction data into the Federal Procurement Data System–Next Generation.	Resolved
606	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	2	OIG recommends that the Broadcasting Board of Governors develop and issue guidance and procedures in the Broadcasting Administrative Manual for personnel responsible for entering accurate and complete financial assistance award transaction data into the Award Submission Portal.	Resolved
607	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	3	OIG recommends that the Broadcasting Board of Governors formally document quality control procedures to include (a) explaining how the Digital Accountability and Transparency Act Files are created, (b) recording reconciliation results, and (c) reviewing of the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System–Next Generation and the Award Submission Portal.	Resolved
608	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	4	OIG recommends that the Broadcasting Board of Governors designate a Senior Accountable Official who is an official on the Senior Management Council and is capable of providing “reasonable assurance that their internal controls support the reliability and validity of the agency account-level and award-level data,” as required by the Office of Management and Budget.	Resolved
609	U.S. Agency for Global Media	AUD-FM-IB-18-28	Management Assistance Report: The Broadcasting Board of Governors Did Not Fully Address Invalid Unliquidated Obligations Identified During the FY 2016 Financial Statements Audit	2/21/2018	1	OIG recommends that the Broadcasting Board of Governors develop and implement annual training for allotment holders emphasizing their responsibility to monitor and deobligate invalid unliquidated obligations, as prescribed in the Broadcasting Administrative Manual.	Resolved

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610	U.S. Agency for Global Media	AUD-FM-IB-18-39	Audit of Broadcasting Board of Governors FY 2017 Compliance With Improper Payments Requirements	5/14/2018	1	OIG recommends that the Broadcasting Board of Governors develop and implement a process to update annually policies related to complying with improper payment requirements to reflect changes to Office of Management and Budget Circular A-136.	Resolved
611	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	1	The International Broadcasting Bureau Office of the Chief Financial Officer, in coordination with the Middle East Broadcasting Networks, should implement a schedule to review the approximately \$6,226,940 in unliquidated obligations and deobligate those funds that are no longer required. (Action: IBB, in coordination with MBN)	Resolved
612	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	2	The International Broadcasting Bureau Office of Chief Financial Officer should implement an action plan to close out expired Middle East Broadcasting Networks grants. (Action: IBB, in coordination with MBN)	Resolved
613	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors' Middle East Broadcasting Networks	2/8/2017	8	The International Broadcasting Bureau Office of Security, in coordination with the Middle East Broadcasting Networks, should establish a written protocol to comply with Article X of the grant agreement. (Action: IBB, in coordination with MBN)	Resolved
614	International Broadcasting Bureau	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	7	The International Broadcasting Bureau, in coordination with Radio Free Europe/Radio Liberty, should establish a written protocol on background investigations to comply with the grant agreement. (Action: IBB, in coordination with RFE/RL)	Resolved