

Monthly Recommendations Report

March 29, 2019



Office of Inspector General
Department of State
U.S. Agency for Global Media
(USAGM)

Recommendation Status

As of March 29, 2019, the OIG Management Information System (MIS) reported the following recommendation counts:

		Unclassified	Sensitive and Classified	Total
Open	State	602	374	1023*
	USAGM	20	20	
Closed within Month	State	43	18	62
	USAGM	1	0	
Newly Issued	State	18	0	18
	USAGM	0	0	

*this total includes the following recommendations associated with the IBWC: Open Sensitive: +7.

Recommendation Status Explained

- Unresolved:** No agreement between OIG and management on the recommendation or proposed corrective action (remains open).
- Resolved:** Agreement on the recommendation and proposed corrective action (remains open) but implementation has not been completed.
- Closed:** Agreed upon corrective action is complete.
- Action Office:** The organization to which a recommendation has been assigned for action.

Searching Explained

The recommendations are sorted alphabetically by action office, then by the date the report containing the recommendations was issued. Use Ctrl+F within your internet browser to search for keywords within this PDF document.

Example searches:

- To find recommendations related to a particular bureau or office, type the name of that bureau or office. For example, "Office of the Deputy Secretary" or "Bureau of Diplomatic Security." [View the Department of State Organizational Chart](#) for more information on Department bureaus and offices.
- To find recommendations related to a particular embassy, type "Embassy" and the city in which the embassy is located. For example, "Embassy Berlin" or "Embassy Kabul."
- To find recommendations with a specific word or phrase, type the keyword. For example, "information technology" or "contracts."

Additional Information

- This report includes only unclassified information entered into our MIS system as of the last business day of the previous month. For example, the November report will include information in our system as of 4 P.M. on the last business day of October.
- Action office have up to 30 days after a report is issued to respond to newly issued recommendations.
- Questions? Contact the OIG [Office of Congressional and Public Affairs](#).

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
1	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	3	OIG recommends that the Aviation Governing Board, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement a detailed strategic plan for all of the Department of State’s aviation needs, including medical needs and country-specific needs like those of Embassy Bogota. The plan should have clear goals and attainable objectives, both at the headquarters level and for each country of operation.	Resolved
2	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	4	OIG recommends that the Aviation Governing Board, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement procedures requiring that a cost-benefit analysis is performed and its results considered before deciding whether to acquire an aircraft and begin or end aviation operations in a country.	Resolved
3	Aviation Governing Board	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	8	OIG recommends that the Aviation Governing Board (AGB), in coordination with the Bureau of International Narcotics and Law Enforcement Affairs (INL), revise Volume 2 of the Foreign Affairs Manual (FAM) 800 to clarify that INL is the sole provider of aviation services for the Department of State and any requests for exceptions to, or waiver of this policy, along with a written justification, must be submitted to and approved by the AGB. The FAM revision should include a requirement for a periodic review of the decision to determine whether it remains beneficial.	Resolved
4	Bureau of Administration	AUD-FM-16-47	Audit of Department of State Strategic Sourcing Efforts	9/7/2016	11	OIG recommends that the Bureau of Administration, in coordination with the Strategic Sourcing Council (Recommendation 1), develop and implement controls to prohibit users from ordering office supplies from vendors other than the approved Federal Strategic Sourcing Initiative office supply vendors without obtaining a valid waiver.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
5	Bureau of Administration	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a) a methodology to calculate the cost associated with the contractor not meeting performance metrics and b) a process to reduce payment to the contractor when contractual requirements are not being met. This methodology and process should be included in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved
6	Bureau of Administration	ISP-17-33	Management Assistance Report: Improved Oversight Needed to Standardize the Use of Risk Assessments and Monitoring Plans for Overseas Grants	7/10/2017	1	The Bureau of Administration, in coordination with the Foreign Service Institute, should accelerate development of updated online training that adequately explains risk assessment and monitoring plan requirements for grants and cooperative agreements. (Action: A, in coordination with FSI)	Resolved
7	Bureau of Administration	ISP-17-31	Inconsistent Guidance Governing Property Controls Over Mobile Devices Left Department at Risk of Wasteful Spending	8/14/2017	1	The Bureau of Administration should publish specific, clear and consistent guidance and procedures for the management, inventory, and tracking of smart phones and similar mobile devices. (Action: A)	Resolved
8	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	1	OIG recommends the Bureau of Administration develop and implement a plan to use independent economic data to determine post allowance rates where such data for post exist.	Resolved
9	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	2	OIG recommends the Bureau of Administration re-determine and update by the end of FY 2018 post allowance rates using independent economic data where such data for post exist. Once the rates have been updated, the Bureau of Administration should determine the amount saved by implementing the new rates. OIG determined that using independent, economic data would have saved the Department approximately \$18.2 million between FY 2013 and FY 2015 for six posts tested (that is, funds that could have been put to better use).	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
10	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	3	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated policies and procedures to posts related to the post allowance rate methodology that provide detailed procedures for (a) collecting and summarizing living pattern questionnaires in eAllowances, and (b) collecting prices that reflect the requirements outlined in the Department of State Standardized Regulations on the retail price schedule Parts 3 and 4.	Resolved
11	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	4	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration revise and distribute updated internal procedures for calculating post allowances to include detailed instructions to (a) verify post living pattern questionnaire summary information in eAllowances with hard copies provided by post, and (b) remove inappropriate or unreasonable prices from the retail price schedule in a consistent manner across all subcategories of goods, including the use of independent data when available.	Resolved
12	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	5	For cases in which independent cost-of-living indexes are not available to establish post allowance rates, OIG recommends that the Bureau of Administration conduct and formally document an analysis to determine how to make the Washington, DC, prices used in the post allowance rate calculations reflective of the consumption patterns of the average salary level for a post employee stationed in a foreign area so that data are comparable between Washington, DC, and the overseas post. The Bureau of Administration should implement changes as necessary as a result of its analysis.	Resolved

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13	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	6	OIG recommends the Bureau of Administration revise the Department of State Standardized Regulations for changes in the post allowance methodology as a result of implementing recommendations from this report.	Resolved
14	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	7	OIG recommends that the Bureau of Administration develop and implement standard operating procedures to specify how analysts maintain and update the base schools list.	Resolved
15	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State’s Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	1	OIG recommends that the Bureau of Administration revise and update policies and procedures for determining appropriate Working Capital Fund fees for each cost center. The updated policies and procedures should include, at a minimum, guidance on how to estimate the amount of funds needed to maintain operations for each cost center, including revenue, expenses, and overhead amounts. The procedures should also include guidance on determining appropriate target carry forward fund amounts for each cost center, estimated costs of capital improvements, instructions on documenting and retaining analyses and calculations, and documentation for establishing a reasonable maximum threshold for carry forward balances for each cost center.	Resolved
16	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State’s Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	2	OIG recommends that the Bureau of Administration develop and implement a policy for maintaining historical documentation of fees charged for goods and services of the Working Capital Fund and carry forward fund amount determinations. The policy, at a minimum, should include keeping a documented list of previous fees and carry forward fund amounts and the basis by which they were determined, as required by the Government Accountability Office’s Standards for Internal Control in the Federal Government and the Department of State Domestic Records Disposition Schedule.	Resolved

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17	Bureau of Administration	AUD-FM-18-44	Audit of the Department of State's Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	4	OIG recommends that the Bureau of Administration, as part of its annual review of the Working Capital Fund cost centers and in coordination with the Bureau of Budget and Planning, determine the amount of excess earnings in the Working Capital Fund for FY 2018, report the results to OIG, and remit the identified excess to the U.S. Department of the Treasury, as required by 22 U.S. Code § 2684.	Resolved
18	Bureau of Administration	ISP-I-18-33	Management Assistance Report: Dispersal of Contracting Officer Representatives Creates Oversight Challenges	8/14/2018	1	The Bureau of Administration should issue guidance to require contracting officer representatives to maintain contract files in the electronic contracting officer representative filing system within 180 days of the final issuance of this report. (Action: A)	Resolved
19	Bureau of Administration	ISP-I-18-27	Review of the Bureau of Administration, Office of Logistics Management, Critical Environment Contract Analysis Staff's Counterterrorism Vetting Function (Risk Analysis and Management)	8/27/2018	1	The Bureau of Administration should establish a counterterrorism vetting fee based on actual costs and establish a schedule for periodic review of the fee, in accordance with Department guidance. (Action: A)	Resolved
20	Bureau of Administration	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	3	The Bureau of Administration, in coordination with the U.S. Mission to Somalia and the Bureau of African Affairs, should finalize all risk mitigation plans for third-party contracts as required by Department guidance. (Action: A, in coordination with U.S. Mission to Somalia and AF)	Started
21	Bureau of Administration	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	6	The Bureau of Administration, in coordination with Embassy Banjul, should conduct a staff assistance visit to address contract administration deficiencies. (Action: A, in coordination with Embassy Banjul)	Resolved
22	Bureau of Administration	AUD-CGI-19-24	Audit of the Department of State Purchase Card Program	3/15/2019	1	OIG recommends that the Bureau of Administration clarify and reissue policy guidance in the Department of State Worldwide Purchase Card Program Manual to describe specifically when purchase cards may be used to pay for "light refreshments" at restaurants and caterers.	Resolved

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23	Bureau of Administration	AUD-CGI-19-24	Audit of the Department of State Purchase Card Program	3/15/2019	3	OIG recommends that the Bureau of Administration clarify and reissue policy guidance in the Department of State Worldwide Purchase Card Program Manual to identify the required frequency of “refresher training” for program participants.	Resolved
24	Bureau of Administration	AUD-CGI-19-24	Audit of the Department of State Purchase Card Program	3/15/2019	4	OIG recommends that the Bureau of Administration compare all policy guidance for the Purchase Card Program as promulgated in the Department of State Worldwide Purchase Card Program Manual with the requirements set forth in the Foreign Affairs Manual to ensure consistency between these documents.	Resolved
25	Bureau of African Affairs	AUD-CG-14-07	Audit of Department of State Selection and Positioning of Contracting Officer’s Representatives	1/31/2014	2	OIG recommends that the Bureau of African Affairs not use contractors to perform contract administration and oversight tasks to avoid assigning inherently governmental, critical, or closely related functions to contractors, as prohibited by the Federal Acquisition Regulation.	Resolved
26	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	5	OIG recommends that the Bureau of African Affairs discontinue the use of site coordinators in locations that allow Government personnel to work within that country and develop and implement processes to ensure that contracting officer’s representatives and government technical monitors with the appropriate levels of Federal Acquisition Certification for Contracting Officer’s Representatives are officially delegated to conduct oversight of their assigned contracts.	Resolved
27	Bureau of African Affairs	AUD-CG-14-31	Audit of the Administration and Oversight of Contracts and Grants Within the Bureau of African Affairs	8/12/2014	24	OIG recommends that Bureau of African Affairs Grants Officer Representatives (GOR) assess the risk of ongoing grants and identify and re-classify high-risk grant recipients. For each high-risk recipient, GORs should develop a risk mitigation strategy that includes changes to oversight and a corrective action plan.	Resolved

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28	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	2	The Bureau of African Affairs, in coordination with the Office of the U.S. Global AIDS Coordinator and Health Diplomacy, should update the President’s Emergency Plan for AIDS Relief agreement to define roles and responsibilities for funds control, staffing, and financial reporting. (Action: AF, in coordination with S/GAC)	Resolved
29	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	4	The Bureau of African Affairs should require the designated Domestic Information Systems Security Officers to regularly perform and document their information systems security officer responsibilities and complete required training. (Action: AF)	Resolved
30	Bureau of African Affairs	ISP-I-18-01	Inspection of the Bureau of African Affairs	10/19/2017	5	The Bureau of African Affairs should implement a records management program that complies with Department standards. (Action: AF)	Resolved
31	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs’ Foreign Assistance Program Management	10/26/2017	1	The Bureau of African Affairs should undertake a review of its foreign assistance programs to align policy, planning, resources, and program decision-making. (Action: AF)	Resolved
32	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs’ Foreign Assistance Program Management	10/26/2017	2	The Bureau of African Affairs should strengthen oversight of foreign assistance program offices by realigning responsibilities to provide coordinated senior-level leadership over foreign assistance program management. (Action: AF)	Resolved
33	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs’ Foreign Assistance Program Management	10/26/2017	3	The Bureau of African Affairs should document its foreign assistance business processes, including administrative responsibilities and internal control procedures for project planning, funds management, human resources, contract and grants management, and risk management. (Action: AF)	Resolved
34	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs’ Foreign Assistance Program Management	10/26/2017	4	The Bureau of African Affairs should identify duplicative and fragmented administrative functions related to monitoring and evaluation, invoice reviews, and procurement, and consolidate functions to improve program efficiency. (Action: AF)	Resolved

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35	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	5	The Bureau of African Affairs should develop a bureau-wide process to reclassify foreign assistance funds before the funds cancel. (Action: AF)	Resolved
36	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	6	The Bureau of African Affairs should implement mechanisms to track information on foreign assistance programs and provide financial and program reports to the bureau's senior leadership on core program management responsibilities. (Action: AF)	Resolved
37	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	7	The Bureau of African Affairs should implement risk management policies and procedures for foreign assistance that incorporate measures to further reduce the likelihood that foreign assistance will inadvertently finance terrorist activities. (Action: AF)	Resolved
38	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	9	The Bureau of African Affairs, in coordination with the Bureau of Administration, should develop a customized risk assessment template for Federal financial assistance to accurately assess and mitigate risks specific to programs in Africa. (Action: AF, in coordination with A)	Resolved
39	Bureau of African Affairs	ISP-I-18-02	Inspection of the Bureau of African Affairs' Foreign Assistance Program Management	10/26/2017	10	The Bureau of African Affairs should complete required monitoring and evaluation reports, as specified in individual Federal assistance monitoring plans. (Action: AF)	Resolved
40	Bureau of African Affairs	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	1	The Bureau of African Affairs, in coordination with Embassy Djibouti, should restructure the staffing of the Political-Economic Section to more effectively support the embassy's Integrated Country Strategy goals (Action: AF, in coordination with Embassy Djibouti)	Resolved

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41	Bureau of Budget and Planning	AUD-FM-18-44	Audit of the Department of State’s Process to Identify and Transfer Excess Working Capital Funds	6/27/2018	3	OIG recommends that the Bureau of Budget and Planning develop and implement procedures for determining excess earnings within the Working Capital Fund on an annual basis, as required by 22 U.S. Code § 2684. The procedures, at a minimum, should include a methodology to determine the amount of excess earnings in the Working Capital Fund, a process to communicate the determination to the Secretary of State, and the manner in which excess earnings will be remitted to the U.S. Department of the Treasury when determined to be in excess to the needs of the fund.	Resolved
42	Bureau of Consular Affairs	ISP-I-17-04	Inspection of the Bureau of Consular Affairs, Office of Consular Systems and Technology	12/9/2016	24	The Bureau of Consular Affairs should direct the Office of Consular Systems and Technology to review the \$18.54 million of unliquidated obligations for contracts that require close out and document justifications of remaining prior year balances. (Action: CA)	Resolved
43	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	1	OIG recommends that the Bureau of Consular Affairs immediately set the fee amounts charged for Machine Readable Visas in accordance with Office of Management and Budget Circular A-25 and applicable fee statutes.	Resolved
44	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	2	OIG recommends that the Bureau of Consular Affairs, in coordination with the Bureau of Budget and Planning, (a) propose legislative changes, as suggested by Office of Management and Budget Circular A-25, to allow it to retain all consular fees collected or (b) seek appropriated funds during the annual budgeting process for any projected funding shortfalls created by not being allowed to retain all consular fees collected.	Resolved

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45	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	4	OIG recommends that the Bureau of Consular Affairs conduct an analysis to determine and formally document in its procedures, a reasonable maximum threshold for carry forward balances for each consular fee. Carry forward balances should be adequately precise and adequately explained estimates of actual costs. This determination should consider known and anticipated Consular and Border Security Program costs.	Resolved
46	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	5	OIG recommends that the Bureau of Consular Affairs design, implement, and formally document a procedure to review prior-year net financial results annually to determine whether the fee-setting methodology should be adjusted. The procedure should include a process to determine the effect of excess revenue and carry forward balances on the fee levels.	Resolved
47	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	6	OIG recommends that the Bureau of Consular Affairs remit unobligated balances that exceed the carry forward threshold (Recommendation 4), which OIG reported as \$284 million in funds that could be put to better use for FY 2017, to the Department of the Treasury.	Resolved
48	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	9	OIG recommends that the Bureau of Consular Affairs develop standardized reports within the Travel Documents Issuance System and Consular Consolidated Database to ensure the complete, accurate, and consistent generation of workload counts related to providing consular services.	Resolved
49	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	10	OIG recommends that the Bureau of Consular Affairs develop and implement procedures to include only actual expenditures in the Cost of Service Model and eliminate non-expenditure items (such as obligations and allotments) from the cost inputs entered into the model.	Resolved
50	Bureau of Consular Affairs	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	8	The Bureau of Consular Affairs should issue guidance in 9 Foreign Affairs Manual for consular officers explaining how to determine potential visa ineligibilities under 8 U.S.C. 1182e. (Action: CA)	Resolved

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51	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	3	The Bureau of Consular Affairs should consolidate the Office of Policy Coordination and Public Affairs congressional functions into a single organizational component. (Action: CA)	Resolved
52	Bureau of Consular Affairs	ISP-I-18-28	Inspection of the Bureau of Consular Affairs' Office of Policy Coordination and Public Affairs	6/7/2018	5	The Bureau of Consular Affairs should require that the Office of Policy Coordination and Public Affairs monitor and document the performance of its labor-hour contractors and provide feedback to the Contracting Officer's Representative, in accordance with Department guidance. (Action: CA)	Resolved
53	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	5	The Bureau of Consular Affairs should implement access controls and information security oversight procedures for the Office of Fraud Prevention Programs' standalone data analytics test network as required by Department standards. (Action: CA)	Resolved
54	Bureau of Consular Affairs	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	6	The Bureau of Consular Affairs should perform an assessment to determine the security categorization of the Office of Fraud Prevention Programs' case management system and implement required security controls in accordance with Federal standards. (Action: CA)	Resolved
55	Bureau of Consular Affairs	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	1	The Bureau of Consular Affairs, Office of Passport Services, in conjunction with the Bureau of Diplomatic Security, should develop centralized, searchable databases to track and manage passport revocation cases, as well as retentions of passports and other documents seized on suspicion of fraud when citizens apply for consular services, or under other circumstances, and to track confiscations of such documents if they are seized on grounds other than retention authority.	Resolved

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56	Bureau of Consular Affairs	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	3	The Bureau of Consular Affairs should coordinate with the Office of the Legal Adviser to issue guidance and, if necessary, amend the Foreign Affairs Manual to clarify (1) The differences between retention and confiscation of a passport and any other authority that exists to take a passport, the circumstances under which each is authorized, the types of documentation or data entries the Department must create and maintain in exercising each authority, the notifications and advisements that must be given to the document holders in each case, and the fact that retentions must be limited to a specific temporary period. (2) The circumstances in which individuals whose passports are retained, confiscated, or revoked while overseas are entitled to limited validity passports to return to the United States.	Resolved
57	Bureau of Counterterrorism and Countering Violent Extremism	AUD-MERO-17-37	Management Assistance Report: Challenges Remain in Monitoring and Overseeing Antiterrorism Assistance Program Activities in Pakistan	5/31/2017	1	OIG recommends that the Bureau of Counterterrorism, in coordination with the Bureau of Diplomatic Security, implement a monitoring and evaluation system to include measuring performance in accordance with the requirements outlined in the Department's Performance Management Guidebook and the Memorandum of Agreement executed between the Bureaus of Counterterrorism and Diplomatic Security's Office of Antiterrorism Assistance.	Resolved
58	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	5	OIG recommends that the Bureau of Democracy, Human Rights, and Labor distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved

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59	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	6	OIG recommends that the Bureau of Democracy, Human Rights, and Labor develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved
60	Bureau of Democracy, Human Rights, and Labor	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	7	OIG recommends that the Bureau of Democracy, Human Rights, and Labor include in future award agreements the vetting requirements for Syria programs.	Resolved
61	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	1	The Bureau of Democracy, Human Rights, and Labor should institute a formal, periodic process to develop policy goals, monitor results, and align resources with priorities. (Action: DRL)	Resolved
62	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	2	The Bureau of Democracy, Human Rights, and Labor should direct the Office of International Religious Freedom to complete development of curriculum for mandatory training on international religious freedom required by the Frank R. Wolf International Religious Freedom Act. (Action: DRL)	Resolved
63	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	3	The Bureau of Democracy, Human Rights, and Labor should develop internal control procedures for the Leahy program and monitor compliance with the procedures. (Action: DRL)	Resolved
64	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	4	The Bureau of Democracy, Human Rights, and Labor should develop performance and workload metrics to inform resource requirements for the Office of Security and Human Rights. (Action DRL)	Resolved
65	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	5	The Bureau of Democracy, Human Rights, and Labor should identify and train dedicated staff to fulfill its statutory responsibilities to provide timely human rights assessments in connection with visa processing. (Action: DRL)	Resolved

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66	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	6	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Consular Affairs and the Office of the Legal Adviser, should update and issue a standard operating procedure for processing human rights-related visa ineligibilities under Section 7031(c) of the Consolidated Appropriations Act, 2017. (Action: DRL, in coordination with CA and L)	Resolved
67	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	7	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should monitor and document the performance of its labor-hours contracts in accordance with Department standards. (Action: DRL, in coordination with OES)	Resolved
68	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	8	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should develop a project plan for the INVESTc project to meet Department and Federal information technology budget planning standards. (Action: DRL, in coordination with OES)	Resolved
69	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	9	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should appoint a technically qualified direct-hire project manager to oversee the INVESTc project to ensure it meets Department information technology standards. (Action: DRL, in coordination with OES)	Resolved
70	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-11	Inspection of the Bureau of Democracy, Human Rights, and Labor	10/24/2018	10	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Oceans and International Environmental and Scientific Affairs, should update the INVEST system's authorization to operate, in accordance with Department standards. (Action: DRL, in coordination with OES)	Resolved

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71	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	1	The Bureau of Democracy, Human Rights, and Labor should implement quality control procedures to regularly update risk assessments and monitoring plans in accordance with the Federal Assistance Directive. (Action: DRL)	Resolved
72	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	2	The Bureau of Democracy, Human Rights, and Labor should implement quality control procedures to plan, conduct, and document site visits in accordance with grant monitoring plans and the Federal Assistance Directive. (Action: DRL)	Resolved
73	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	3	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of Administration, should finalize a service level agreement clarifying the Bureau of Administration’s responsibilities for grants support. (Action: DRL, in coordination with A)	Resolved
74	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	4	The Bureau of Democracy, Human Rights, and Labor should implement a process to identify and reclassify foreign assistance funds before they cancel that includes a review of obligations on unexpired awards. (Action: DRL)	Resolved
75	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	5	The Bureau of Democracy, Human Rights, and Labor should modify its grants processes to accurately record expenditures in the Department’s financial system. (Action: DRL)	Resolved
76	Bureau of Democracy, Human Rights, and Labor	ISP-I-19-12	Inspection of the Bureau of Democracy, Human Rights, and Labor’s Foreign Assistance Program Management	10/29/2018	6	The Bureau of Democracy, Human Rights, and Labor, in coordination with the Bureau of the Comptroller and Global Financial Services and the Office of the Legal Adviser, should determine whether grants payment irregularities identified for award number S-LMAQM-17-CA-1232 constitute a violation of the Anti-Deficiency Act and, if so, report the violation. (Action: DRL, in coordination with CGFS and L)	Resolved

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77	Bureau of Diplomatic Security	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	1	The Department should take steps (as previously recommended in OIG's report on the 2012 inspection (ISP-I-13-18)), to enhance the integrity of DS's internal investigations process by implementing safeguards to prevent the appearance of, or actual, undue influence and favoritism by Department officials.	Unresolved
78	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	2	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability, in coordination with the Bureau of Human Resources, should establish clear responsibilities for the processing of security clearance requests in order to reduce or eliminate unnecessary delays in the clearance process and require appropriate training for all Human Resources personnel involved in the process.	Resolved
79	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	3	The Bureau of Diplomatic Security should perform a workforce analysis of its employees who perform security clearance work to ensure that it has the proper staffing levels in place to meet its timeliness goals.	Resolved
80	Bureau of Diplomatic Security	ESP-17-02	Evaluation of the Department of State's Security Clearance Process	7/19/2017	5	The Bureau of Diplomatic Security, Office of Personnel Security and Suitability should determine the actual cost of the security clearance work it performs for other Government agencies in order to fully recoup its expended funds, in accordance with the Economy Act and Department policy.	Resolved
81	Bureau of Diplomatic Security	ISP-17-39	Management Assistance Report: Deficiencies Reported in Cyber Security Assessment Reports Remain Uncorrected	7/26/2017	1	The Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management and regional bureaus, should require implementation of Cyber Security Assessment report recommendations and establish a process to track and verify that overseas posts comply with those recommendations. (Action: DS, in coordination with IRM, AF, EAP, EUR, NEA, SCA, and WHA)	Resolved

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82	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	1	OIG recommends that the Bureau of Diplomatic Security, in conjunction with the Bureau of Legislative Affairs, (a) identify the detailed steps and action entities needed to prepare and submit reports on reward payments made within 30 days of the payment of such rewards; (b) determine the amount of time for each step, including the amount of time the Bureau of Legislative Affairs needs to finalize and send each report to Congress; and (c) redesign the flow and processes to meet the 30-day reporting requirement.	Resolved
83	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	2	OIG recommends that the Bureau of Diplomatic Security (a) develop and implement a process to follow up with the nominating agencies on the status of the reward payment receipts to help expedite the submittal of Reward Payment Reports within the mandated 30-day reporting timeline and (b) consider entering into formal agreements (that is, Letters of Agreement) with the nominating agencies to strengthen the joint commitments toward timely submissions of reports to Congress.	Resolved
84	Bureau of Diplomatic Security	AUD-SI-17-48	Audit of the Process To Approve, Disburse, and Report Rewards for Justice Payments	7/28/2017	3	OIG recommends that the Bureau of Diplomatic Security, in coordination with the Bureau of Legislative Affairs, establish and implement a process to (a) identify the expenses necessary to operate the Rewards for Justice Program, (b) compile and accumulate data on operating expenses annually, (c) prepare the annual report, and (d) submit the report to the Bureau of Legislative Affairs within timeframes as agreed to by the Bureau of Legislative Affairs to meet the requirement to submit the annual report no later than 60 days after the end of each fiscal year.	Resolved

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85	Bureau of Diplomatic Security	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	16	The Bureau of Diplomatic Security, in coordination with the Bureau of Information Resource Management and Embassy Guatemala City, should audit the embassy’s Sensitive But Unclassified network to ensure it complies with Department standards. (Action: DS, in coordination with IRM and Embassy Guatemala City)	Resolved
86	Bureau of Diplomatic Security	AUD-MERO-18-53	Management Assistance Report: Medical Personnel Assigned to Protective Movement Details at U.S. Embassy Baghdad, Iraq, Lack Access to Needed Medications	8/2/2018	1	OIG recommends that the Bureau of Diplomatic Security, in conjunction with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, assess the issues preventing the importation of the five controlled medications—Ketamine, Diazepam, Midazolam, Morphine, and Oxycodone—and take appropriate action to facilitate the acquisition of the medications necessary to support the efforts of paramedics assigned to protective movement details at U.S. Embassy Baghdad.	Resolved
87	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security’s Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	1	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, complete and implement an action plan to record accountable property contained in the high-threat kits that are on hand, along with any new kits delivered, into the Department’s Integrated Logistics Management System-Asset Management application, as required by Volume 14 of the Foreign Affairs Manual, Section 421.1(c), within 30 days after this Management Assistance Report has been issued.	Resolved

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88	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	2	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, perform a physical inventory of its accountable property, as required by Volume 14 of the Foreign Affairs Manual, Section 426, once an action plan for recording this property (Recommendation 1) has been completed.	Resolved
89	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	3	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards (TPS), in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, complete its joint effort to develop and implement a process to manage accountable property in the high-threat kits in accordance with requirements in Volume 14 of the Foreign Affairs Manual, Sections 420 and 426, and the Property Accountability requirements in Section 5-25 of TPS's Standard Operating Procedures. This process should (a) identify and record all accountable property in high-threat kits when the kits have been received and issued and returned and (b) provide steps for performing annual inventories.	Resolved

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90	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	4	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards, in coordination with the Bureau of Diplomatic Security, Countermeasures Directorate, Office of Physical Security Programs, Defensive Equipment and Armored Vehicle Division, develop and implement an action plan to develop procedures that require property issued to employees for an extended period of time comply with charge out policies included in Volume 14 of the Foreign Affairs Manual, Section 425.3-4(c). At a minimum, these procedures should include recording data related to issuing the property (e.g., the date of issuance, the name and signature of the individual responsible for the property, and the item serial numbers, as appropriate) and factors related to performing periodic checks on location or condition of the property and on returning the equipment (e.g., the date of return and the condition of the property).	Resolved
91	Bureau of Diplomatic Security	AUD-SI-18-49	Management Assistance Report: The Bureau of Diplomatic Security's Office of Training and Performance Standards Should Improve Property Management Over Equipment Provided During High-Threat Training	8/10/2018	5	OIG recommends that the Bureau of Diplomatic Security, Training Directorate, Office of Training and Performance Standards (TPS), develop and implement an action plan to identify and record accountable property previously purchased and charged out or issued to employees from October 2015 to the present. This plan should include a reconciliation of the items to the invoices of items purchased to ensure completeness and should detail how TPS will update the asset management systems with information on accountable property.	Resolved
92	Bureau of Diplomatic Security	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana'a, Yemen	10/31/2018	4	The Bureau of Consular Affairs and the Bureau of Diplomatic Security should ensure that all ARSO-Is receive appropriate training on the clarifications described in Recommendation 3 and identify a single point of contact for ARSO-Is and other DS agents seeking legal guidance.	Resolved

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93	Bureau of East Asian and Pacific Affairs	ISP-I-18-06	Inspection of Consulate General Hong Kong, China	11/30/2017	9	The Bureau of East Asian and Pacific Affairs, in coordination with Consulate General Hong Kong and the Bureau of Human Resources, should determine the number and levels for language designated positions at Consulate General Hong Kong in accordance with Department standards, and put up to \$2 million to better use. (Action: EAP, in coordination with Consulate General Hong Kong and DGHR)	Resolved
94	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	4	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$14,829,120 for cooperative agreement S-ECAGD-14-CA-1017 (October 1, 2013, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the agreement accordingly, as stipulated in the agreement.	Resolved
95	Bureau of Educational and Cultural Affairs	AUD-CGI-18-15	Audit of the Administration of Selected Cooperative Agreements Awarded to the Institute of International Education by the Bureau of Educational and Cultural Affairs	2/9/2018	6	OIG recommends that the Bureau of Educational and Cultural Affairs (a) determine whether the unsupported cost-sharing contributions of \$19,153,955 for cooperative agreement S-ECAGD-15-CA-1015 (December 11, 2014, through September 30, 2016) are supported and (b) reduce, for any cost-sharing contribution determined to be unsupported, the Department of State's funding for the cooperative agreement accordingly, as stipulated in the agreement.	Resolved
96	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	1	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement procedures to monitor and verify the completeness, accessibility, retention, and review of Contracting Officer's Representatives files in accordance with the Federal Acquisition Regulation 1.604(c), the Foreign Affairs Handbook 14 FAH-2 H-142(b), and 14 FAH-2 H-517(a-b).	Resolved

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97	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	3	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement a communications strategy to ensure that Contracting Officer’s Representatives are aware that a quality assurance surveillance plan is required for contracts and task orders.	Resolved
98	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	5	OIG recommends that the Bureau of European and Eurasian Affairs, develop and implement procedures detailing the required use of COR eFiling.	Resolved
99	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	6	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with Bureau of Administration, Office of the Procurement Executive, develop and implement procedures for Contracting Officer’s Representatives and Government Technical Monitors for (a) reviewing various types of invoices, (b) obtaining sufficient supporting documentation, (c) confirming that labor hours billed are supported by contractor timesheets and charged to the corresponding task order, and (d) verifying that expense reports are included and are supported by attached receipts.	Resolved

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100	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	7	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement procedures to ensure that it complies with the Bureau of Administration, Office of the Procurement Executive’s guidance to nominate eligible Federal Acquisition Certification for Contracting Officer’s Representative candidates to the Contracting Officer (CO) for official designation as a Contracting Officer’s Representative (COR), Alternate Contracting Officer’s Representative (A/COR), and Government Technical Monitor (GTM) and ensure that other COR, A/COR, or GTM candidates do not fulfill this role without the CO’s concurrence and written designation.	Resolved
101	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	10	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement guidelines requiring supervisors of Contracting Officer’s Representatives (COR) and Government Technical Monitors (GTM) to obtain formal feedback from Contracting Officers regarding employee performance and incorporate this feedback into COR and GTM performance evaluations.	Resolved
102	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	11	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement standard operating procedures to require and verify that grant awards include appropriate and clearly defined performance indicators with all required components to measure the progress of a grant award in accordance with the Department of State’s Federal Assistance Directive.	Resolved

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103	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	12	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to verify that Grants Officer Representatives develop and use monitoring plans that include all required elements to conduct surveillance activities in accordance with the Department of State’s Federal Assistance Directive.	Resolved
104	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	13	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to verify Grants Officer Representatives compliance with requirements to perform and document reviews of performance and financial reports within 30 days of receipt of reports, which is consistent with the Department of State’s Federal Assistance Directive.	Resolved
105	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	14	OIG recommends that the Bureau of European and Eurasian Affairs develop and implement a process to require and verify that Grants Officer Representatives perform and document site visits for each grant recipient commensurate with the complexity and value of the grant and as outlined in the monitoring plan for the grant.	Resolved
106	Bureau of European and Eurasian Affairs	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	15	OIG recommends that the Bureau of European and Eurasian Affairs, in coordination with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement guidelines requiring supervisors of Grants Officer Representatives (GOR) to obtain formal feedback from Grants Officers regarding GOR performance and incorporate this feedback into GOR performance evaluations.	Resolved
107	Bureau of Human Resources	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	3	OIG recommends that the Office of the Director General for Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, develop and implement administrative and disciplinary procedures related to the Travel Card Program to include misuse, non-usage, and abuse.	Resolved

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108	Bureau of Human Resources	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	2	The Bureau of Human Resources, in conjunction with the Bureau of the Comptroller and Global Financial Services, should identify and remedy the causes of the discrepancy with its administrative leave records.	Resolved
109	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	1	The Director General of the Foreign Service and Director of Human Resources should institute annual surveys of American and locally employed staff to provide feedback on Chief of Mission performance. (Action: DGHR)	Resolved
110	Bureau of Human Resources	ISP-17-38	Management Assistance Report: Department Can Take Steps Toward More Effective Executive Direction of Overseas Missions	7/26/2017	3	The Director General of the Foreign Service and Director of Human Resources should issue additional Foreign Affairs Manual and Foreign Affairs Handbook guidance requiring all chiefs of mission and deputy chiefs of mission to implement structured First- and Second-Tour employee programs in collaboration with First- and Second-Tour employees at their posts. (Action: DGHR)	Started
111	Bureau of Human Resources	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	1	The Bureau of Human Resources, in coordination with the Bureau of Information Resource Management, should conduct an organizational assessment of the Office of Governance, Resource, and Performance Management, including a review of its organizational structure, roles, and responsibilities, and reallocate or reprogram resources as necessary. (Action: DGHR, in coordination with IRM)	Resolved
112	Bureau of Human Resources	ISP-I-18-22	Inspection of Embassy Lisbon and Consulate Ponta Delgada, Portugal	5/4/2018	3	The Bureau of Human Resources should respond to Embassy Lisbon's request for proposed changes to the local compensation plan. (Action: DGHR)	Resolved
113	Bureau of Human Resources	ISP-I-18-42	Inspection of the Bureau of Consular Affairs' Office of Fraud Prevention Programs	8/24/2018	3	The Bureau of Human Resources, in coordination with the Bureau of Consular Affairs, should conduct a maintenance review of the Office of Fraud Prevention Programs' position descriptions. (Action: DGHR, in coordination with CA)	Resolved

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114	Bureau of Human Resources	ESP-19-03	Evaluation of the Department of State's Use of Schedule B Hiring Authority	2/11/2019	1	The Bureau of Human Resources should adopt a policy requiring consultation with the Office of the Legal Adviser when Schedule B hiring requests have characteristics similar to the examples described in this report to ensure all appointments comply with OPM regulations and relevant policies.	Resolved
115	Bureau of Human Resources	ESP-19-03	Evaluation of the Department of State's Use of Schedule B Hiring Authority	2/11/2019	2	The Bureau of Human Resources, in conjunction with the Office of the Legal Adviser, should amend the Department's Schedule B Policy, Number 07-09A, to clarify the circumstances, if any, in which it would be appropriate to appoint current career employees or contractor employees to Schedule B positions.	Resolved
116	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	2	(U) OIG recommends that the Bureau of Information Resource Management update and implement Volumes 5 and 12 of the Foreign Affairs Manual to specifically address the deficiencies in Active Directory account management.	Resolved
117	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	3	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Human Resources and Diplomatic Security, develop and implement guidance that describes a sustainable and repeatable process for determining how to identify and then disable or remove unneeded OpenNet accounts, including users that are not Department of State employees, such as contractors and other Federal agencies.	Resolved
118	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	4	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process to ensure that Information Systems Security Officers conduct monthly reviews of audit logs for security anomalies, as prescribed by Volume 12, Section 629.2-7, of the Foreign Affairs Manual.	Resolved

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119	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	5	(U) OIG recommends that the Bureau of Information Resource Management develop and implement a process directing Organizational Unit Administrators to update their Active Directory organizational unit structure, in accordance with the Department of State Global Address List and Active Directory Standardization Guidelines.	Resolved
120	Bureau of Information Resource Management	AUD-IT-15-05	Audit of the Department of State Implementation and Oversight of Active Directory	10/31/2014	6	(U) OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureaus of Diplomatic Security and Human Resources, implement the use of Personal Identity Verification cards—as detailed in the Chief Information Officer’s implementation plan for logical access—for all Department employees who are eligible for a National Agency Check and Inquiry, as required by Homeland Security Presidential Directive 12.	Resolved
121	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	1	OIG recommends that the Bureau of Information Resource Management update the Capital Planning and Investment Control Program Guide to comply with Office of Management and Budget requirements. Specifically, the definition of an IT investment should be modified and a requirement to perform a review for duplicative investments across the agency, Federal Government, and private sector should be included.	Resolved
122	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	5	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to enforce the requirement that bureaus and offices must consult with and receive guidance from the Bureau of Information Resource Management prior to initiating an IT investment.	Resolved
123	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	8	OIG recommends that the Bureau of Information Resource Management establish and implement a plan to review IT investment reorganizations that occurred since FY 2010 to ensure that the investments resulting from the reorganizations comply with Office of Management and Budget requirements for information technology investments.	Resolved

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124	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	10	OIG recommends that the Bureau of Information Resource Management develop and implement a process to (a) identify and review all bureau-specific IT investment methodologies (ones currently in place as well as ones that will be developed in the future); (b) determine whether the bureau-specific IT investment methodologies comply with Office of Management and Budget Circular A-130; and, if they do not comply, (c) provide bureaus with guidance regarding the modifications needed to fully comply and verify that the methodologies were modified as necessary. This effort should include reviewing the standard forms used by each bureau during the IT selection process to ensure consistency and compliance with Office of Management and Budget Circular A-130.	Resolved
125	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	11	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to oversee and enforce requirements for bureaus and offices to avoid duplicative IT investments.	Resolved
126	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	12	OIG recommends that the Bureau of Information Resource Management develop and implement a process to perform periodic, but no less than annual, reviews of the entire agency IT portfolio to enforce bureau accountability and identify potential duplicative systems.	Resolved
127	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	13	For duplicative systems that are identified by the new process implemented to perform periodic reviews of the entire agency IT portfolio (Recommendation 12), OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to combine, eliminate, or replace duplicative systems, as practicable.	Resolved

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128	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	14	OIG recommends that the Bureau of Information Resource Management develop and implement a strategy to perform semiannual or more frequent reviews of bureau-funded IT contracts to identify new IT investments developed as part of the contracts.	Resolved
129	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	17	OIG recommends that the Bureau of Information Resource Management (a) develop and implement a policy requiring bureaus and offices to provide details of IT investments, programs, and projects in iMatrix and (b) develop and disseminate guidance specifying the level of detail necessary for each investment, including general descriptions and technical capabilities.	Resolved
130	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	18	OIG recommends that the Bureau of Information Resource Management develop and implement controls in iMatrix to require that the investment manager and budget analyst revalidate data when financial information for an investment in iMatrix is modified.	Resolved
131	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	20	OIG recommends that the Bureau of Information Resource Management develop and issue a policy stating that bureaus must update the information on non-major investments in iMatrix quarterly, rather than only when the reports are due to be submitted to the Office of Management and Budget.	Resolved
132	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	22	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to verify that all bureau and office IT investment managers and budget analysts complete the respective training courses related to IT capital planning and reporting that are provided annually.	Resolved

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133	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	23	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, include information on reporting reimbursable costs in the annual training provided to investment managers and budget analysts on how to report IT investment data in iMatrix.	Resolved
134	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	25	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the completeness of the data in iMatrix. At a minimum, this process should include an analysis of IT expenditures in the financial management system to ensure expenditures are reported in iMatrix, as needed.	Resolved
135	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	26	OIG recommends that the Bureau of Information Resource Management, in coordination with the Bureau of Budget and Planning, develop and implement a process to validate the accuracy of data in iMatrix. This could include developing and implementing analytical procedures to identify anomalies in iMatrix data.	Resolved
136	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	27	OIG recommends that the Bureau of Information Resource Management develop and implement a policy requiring bureaus and offices to submit source documents to support the information entered into iMatrix.	Resolved
137	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	28	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that bureaus and offices are submitting source documents to support the information entered into iMatrix in accordance with the policy developed that requires bureaus and offices to submit source documents that support the information entered into iMatrix.	Resolved
138	Bureau of Information Resource Management	AUD-FM-16-31	Audit of the Department of State Process To Select and Approve Information Technology Investments	3/23/2016	29	OIG recommends that the Bureau of Information Resource Management determine the information for non-major investments that should be included in iMatrix and develop a policy to implement that determination.	Resolved

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139	Bureau of Information Resource Management	AUD-IT-17-56	Management Assistance Report: The Process to Authorize and Track Information Technology Systems Needs Improvement	8/29/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a corrective action plan that addresses how the Department will comply with Department policy on the Systems Authorization Process. The corrective action plan should identify the root cause of compliance failures, action steps to resolve such compliance failures, improvement benchmarks and a timeframe for completion, and an escalation process to hold system owners accountable.	Resolved
140	Bureau of Information Resource Management	AUD-IT-17-61	Audit of the Department of State’s Efforts to Detect and Address the Use of Unapproved Portable Devices	9/14/2017	3	OIG recommends that the Bureau of Information Resource Management enforce its authority to administer the use of portable devices in the Department of State, as well as the policies, standards, and procedures related to portable devices.	Resolved
141	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	1	OIG recommends that the Bureau of Information Resource Management develop and implement a detailed program plan for the Information Technology Configuration Control Board process that includes clear goals and attainable objectives and defines areas of authority and responsibility.	Resolved
142	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	2	OIG recommends that the Bureau of Information Resource Management develop and implement a process to establish and periodically update a list of system, product, or software owners who will be authorized to make change requests for their system, product, or software. The list should be made available to users and members of the Information Technology Configuration Control Board through the Information Technology Configuration Control Board website or applicable policies and procedures outlined in Recommendation 12.	Resolved

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143	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	3	OIG recommends that the Bureau of Information Resource Management determine what documentation is needed to support a change request and modify the policies and procedures outlined in Recommendation 12 or other guidance, such as the submitters guide, provided to change request submitters to reflect the documentation that is required for a complete and accurate change request submission.	Resolved
144	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	4	OIG recommends that the Bureau of Information Resource Management develop and implement guidance for change requests to require and include: (a) minimum testing standards for change requests, (b) instructions that testing be performed in advance of the change request being submitted and that the testing documentation be submitted as part of the change request process, and (c) a clearly defined technical review of the testing documentation that is submitted to verify the documentation complies with minimum standards.	Resolved
145	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	5	OIG recommends that the Bureau of Information Resource Management remove the default proceed ability for Technical Reviewers in the Virtual Information Technology Configuration Control Board application.	Resolved
146	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	6	OIG recommends that the Bureau of Information Resource Management formally notify all Technical Reviewers that default proceeds are no longer allowed and that all Technical Reviewers must review all change requests and either approve, stop, or reject the change request. Policies and procedures outlined in Recommendation 12 or other guidance should be updated to reflect this change to the process.	Resolved

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147	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	7	OIG recommends that the Bureau of Information Resource Management develop and implement a quality assurance assessment process for all change requests going through the enterprise-wide Information Technology Configuration Control Board. At a minimum, the quality assurance process should include periodic evaluation of open “stops,” reviews to ensure retention of all relevant documentation, and a final check prior to adding change to the baseline to ensure all pertinent process controls occurred at a minimum.	Resolved
148	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	8	OIG recommends that the Bureau of Information Resource Management verify, no later than 30 days after the final issuance of this report, that all Technical Reviewers and Voters that participate in the Information Technology Configuration Control Board process are formally appointed.	Resolved
149	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	9	OIG recommends that the Bureau of Information Resource Management develop and implement a process to formally appoint new Technical Reviewers and Voters who participate in the Information Technology Configuration Control Board process.	Resolved
150	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	10	OIG recommends that the Bureau of Information Resource Management define the roles, responsibilities, and technical skillsets for each technical review and voting area and develop and implement a vetting process to verify Technical Reviewers and Voters have the knowledge, skills, and abilities to perform their assigned duties related to the Information Technology Configuration Control Board process.	Resolved
151	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	11	OIG recommends that the Bureau of Information Resource Management develop and implement a process to verify that Technical Reviewers and Voters have formally appointed alternatives.	Resolved

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152	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	12	OIG recommends that the Bureau of Information Resource Management develop and implement complete and consistent policies and procedures and supplemental guidance, such as a Submitter’s Guide, for the Information Technology Configuration Control Board process. The policies, procedures, and guidance should, at a minimum, include guidance on roles and responsibilities, detailed procedure steps for submitters, minimum testing requirements, instructions on how Technical Reviewers and Voters should conduct their review, the appropriate use of “stops,” and established timelines for the process.	Resolved
153	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	13	OIG recommends that the Bureau of Information Resource Management develop and implement a process to periodically review and validate the accuracy and completeness of the data in the Virtual Information Technology Configuration Control Board database and to correct data integrity, omissions and inaccuracies existing between the new and old databases and when identified going forward. As part of this effort, the Bureau of Information Resource Management should ensure that the old database is available solely as a read-only reference resource and that new data cannot be entered into that database.	Resolved
154	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	14	OIG recommends that the Bureau of Information Resource Management develop and implement required, periodic, training for Information Technology Configuration Control Board management and personnel, Bureau Sponsors, Technical Reviewers, Voters, and change request submitters involved in the Information Technology Configuration Control Board process.	Resolved

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155	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	15	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to (a) monitor the status of all change requests throughout each stage of the change request process and (b) notify stakeholders when a request is nearing the end of a deadline or when an event occurs that may affect the deadline for a change request.	Resolved
156	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	16	OIG recommends that the Bureau of Information Resource Management develop and implement policies and procedures to hold officials accountable for failure to meet established deadlines in the Information Technology Configuration Control Board change request process. Once completed, the policies, procedures, and supplemental guidance discussed in Recommendation 12 should be updated.	Resolved
157	Bureau of Information Resource Management	AUD-IT-17-64	Audit of the Department of State’s Information Technology Configuration Control Board	9/27/2017	17	OIG recommends that the Bureau of Information Resource Management develop and implement a formal process to periodically gather, assess, and report on its change request review process timeliness metrics and to make those results available to its stakeholders and customers in addition to appropriate bureau officials.	Resolved
158	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management’s Office of Governance, Resource, and Performance Management	4/24/2018	2	The Bureau of Information Resource Management, in coordination with the Bureau of Human Resources, should update all employee-supervisor assignments to reflect current roles and responsibilities within the Office of Governance, Resource, and Performance Management. (Action: IRM, in coordination with DGHR)	Resolved
159	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management’s Office of Governance, Resource, and Performance Management	4/24/2018	6	The Bureau of Information Resource Management should require that Contracting Officer’s Representatives in the Office of Governance, Resource, and Performance Management receive proof of receipt of goods from overseas posts prior to approving invoices for payments. (Action: IRM)	Resolved

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160	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	8	The Bureau of Information Resource Management should implement a tool to centrally track information technology software acquisitions Department-wide. (Action: IRM)	Resolved
161	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	9	The Bureau of Information Resource Management should implement procedures to centrally authorize and register Dedicated Internet Networks. (Action: IRM)	Resolved
162	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	10	The Bureau of Information Resource Management should implement procedures to ensure regularly scheduled reviews and updates to the Department's information technology management policies and procedures in Volume 5 of the Foreign Affairs Manual and its associated Foreign Affairs Handbooks. (Action: IRM)	Resolved
163	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	11	The Bureau of Information Resource Management should revise and promulgate the bureau process for timely handling of responses to U.S. Government Accountability Office recommendations. (Action: IRM)	Resolved
164	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	12	The Bureau of Information Resource Management should update all Department guidance to reflect the Office of Governance, Resource, and Performance Management's responsibility for the Information Technology Configuration Control Board. (Action: IRM)	Resolved
165	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	13	The Bureau of Information Resource Management should require the Office of Governance, Resource, and Performance Management to perform its bureau records coordinator responsibilities in accordance with Department standards. (Action: IRM)	Resolved
166	Bureau of Information Resource Management	ISP-I-18-15	Inspection of the Bureau of Information Resource Management's Office of Governance, Resource, and Performance Management	4/24/2018	14	The Bureau of Information Resource Management should implement standard operating procedures for process management working groups that include guidance on collaboration, documentation, and performance measures. (Action: IRM)	Resolved

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167	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	2	OIG recommends that that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Law Enforcement and Border Security program to be inserted as Amendments to the Letter of Agreement and the Project Implementation Letters between the U.S. Government and the Government of Pakistan.	Resolved
168	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-17-46	Compliance Follow-Up Audit of Bureau of International Narcotics and Law Enforcement Affairs Programs in Pakistan	7/24/2017	3	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement new program descriptions, goals, objectives, and performance measures for the Counternarcotics and Rule of Law Programs for future Amendments to the Letter of Agreement and Project Implementation Letters between the U.S Government and the Government of Pakistan.	Resolved
169	Bureau of International Narcotics and Law Enforcement Affairs	AUD-MERO-18-30	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Invoice Review Process for Contracts in Afghanistan	2/9/2018	1	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs fill the permanent Contracting Officer's Representative vacancies in Kabul, Afghanistan, to ensure adequate oversight of its Afghanistan contracts.	Resolved
170	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	9	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs (INL) update the "INL Financial Management Handbook" to include guidance related to recording assets purchased with INL project funding or transferred to INL from another agency that are not being donated to a host government in the Integrated Logistics Management System.	Resolved
171	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	10	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs (INL) implement a process to ensure it performs Property Management System Analysis inspections of INL operations in all countries with aviation programs.	Resolved

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172	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	17	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of Administration, develop and implement a policy and implementing guidance on the process for overseas aviation asset disposal, which should include clear instructions on the appropriate forms and approvals that are needed.	Resolved
173	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	18	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of Administration, develop and implement a policy and implementing guidance on the process for domestic aviation asset disposal, which should include clear instructions on the appropriate forms and approvals that are needed.	Resolved
174	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	20	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs, in coordination with the Bureau of the Comptroller and Global Financial Services, develop and implement guidance to use proceeds of sale from aviation assets for replacement property.	Resolved
175	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	21	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement a methodology for obtaining systematic input from each Senior Aviation Advisor and Government Technical Monitor when developing statements of requirements, performance standards, and the quality assurance plan for contractors performing maintenance of aircraft and incorporating, as appropriate, the input into the new worldwide aviation support services contract.	Resolved
176	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	22	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement policies and procedures requiring that all country-specific aviation programs use SeeSOR for quality assurance oversight.	Resolved

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177	Bureau of International Narcotics and Law Enforcement Affairs	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	23	OIG recommends that the Bureau of International Narcotics and Law Enforcement Affairs develop and implement policies and procedures requiring that all foreign assistance aviation programs have documented nationalization plans with clear goals and attainable objectives, both at the headquarters level and for each country of operation.	Resolved
178	Bureau of International Security and Nonproliferation	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	3	The Bureau of International Narcotics and Law Enforcement Affairs, in coordination with Embassy Nairobi, should designate a contracting officer representative with the appropriate technical experience required to review and certify construction work in Kenya in accordance with Department standards. (Action: INL, in coordination with Embassy Nairobi)	Resolved
179	Bureau of International Security and Nonproliferation	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	4	The Bureau of International Narcotics and Law Enforcement Affairs, in coordination with Embassy Nairobi, should determine if the defective renovations identified in the building intended for the Kenyan police unit can be classified as latent defects, fraud, or gross mistakes amounting to fraud, as outlined in the contract terms and conditions, and if so, require the contractor to correct the deficiencies at no cost to the U.S. Government, in accordance with the Federal Acquisition Regulation. (Action: INL, in coordination with Embassy Nairobi)	Resolved
180	Bureau of Near Eastern Affairs	AUD-MERO-16-41	Audit of Task Orders for the Union III Compound Awarded Under the Operations and Maintenance Support Services Contract	7/8/2016	2	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a Quality Assurance Surveillance Plan in accordance with Federal Acquisition Regulation 46.4, “Government Contract Quality Assurance,” and the revised Performance Work Statements, to guide oversight of all ongoing and future revitalization, transition, and sustainment requirements for task orders SAQMMA15F0567 and SAQMMA15F1245.	Resolved

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181	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	2	OIG recommends that the Bureau of Near Eastern Affairs distribute the consolidated vetting guidance from Recommendation 1 to implementing partners to make them aware of Department vetting requirements.	Resolved
182	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	3	OIG recommends that the Bureau of Near Eastern Affairs develop and implement internal controls to verify that its implementing partners are submitting information on required individuals for vetting in accordance with the consolidated vetting guidance from Recommendation 1.	Resolved
183	Bureau of Near Eastern Affairs	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	4	OIG recommends that the Bureau of Near Eastern Affairs include in future award agreements the vetting requirements for Syria programs.	Resolved
184	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	5	OIG recommends that the Bureau of Near Eastern Affairs conduct a study to determine the appropriate numbers of trained, technically experienced, and certified oversight personnel required to oversee the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, to include specific consideration of 2-year assignments, required Federal Acquisition Certification for Contracting Officer's Representatives certification levels, and appointment of additional assistant contracting officer's representatives.	Resolved
185	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	6	OIG recommends that the Bureau of Near Eastern Affairs use the results of the study from Recommendation 5 to nominate appropriate personnel so contracting officers with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, can assign qualified oversight personnel for those contracts and task orders.	Resolved

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186	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	9	OIG recommends that the Bureau of Near Eastern Affairs, a) in coordination with the contracting officer in the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, contractually require PAE Government Services, Inc., to obtain operation and maintenance manuals for all fuel storage and distribution equipment and machinery, to include the manufacturers' recommended maintenance schedules; and b) include steps for inspecting these requirements in the corresponding quality assurance surveillance plans.	Resolved
187	Bureau of Near Eastern Affairs	AUD-MERO-17-16	Audit of the Oversight of Fuel Acquisition and Related Services Supporting Department of State Operations in Iraq	12/12/2016	10	OIG recommends that the Bureau of Near Eastern Affairs review all requirements included in the fuel-related task orders under the Baghdad Life Support Services and Operations and Maintenance Support Services contracts, and develop and implement quality assurance surveillance plans that address key requirements and high-risk areas related to all fuel acquisition and services.	Resolved
188	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	2	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Administration, provide sufficient resources to the Contract Management Office-Frankfurt to ensure all unallowable costs are identified and recovered in a timely manner. This review should begin with those invoices provisionally approved beginning in September 2014 and already identified as awaiting post-payment review and then going back to identify and review those provisionally approved invoices submitted before September 2014 that did not receive full review.	Resolved
189	Bureau of Near Eastern Affairs	AUD-MERO-17-33	Aspects of the Invoice Review Process Used by the Bureau of Near Eastern Affairs to Support Contingency Operations in Iraq Need Improvement	3/3/2017	7	OIG recommends that the Bureau of Near Eastern Affairs, develop reliable, objective, clear, and measurable performance metrics and include these metrics in all current and future Bureau of Near Eastern Affairs Iraq contracts.	Resolved

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190	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	2	OIG recommends that the Bureau of Near Eastern Affairs review the Hazard Assessment and Critical Control Point plans developed by PAE Government Services, Inc. and Taylors International Services, Inc. referenced in Recommendation 1. The review should, at a minimum, use the Food and Drug Administration’s Hazard Assessment and Critical Control Point Verification Inspection Checklist to verify that the plans for each site comply with Food and Drug Administration guidance based on Hazard Assessment and Critical Control Point principles. The review should also ensure the plans are revised, as needed, for any deficiencies identified.	Resolved
191	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	3	OIG recommends that the Bureau of Near Eastern Affairs, within 60 days of its approval of the Hazard Assessment and Critical Control Point plans, incorporate the plans’ requirements into the Baghdad Life Support Service food service inspection checklist.	Resolved
192	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	4	OIG recommends that the Bureau of Near Eastern Affairs develop and implement food safety training for all current and future personnel assigned to conduct oversight of food services in Iraq, including training on Hazard Analysis and Critical Control Point principles.	Resolved
193	Bureau of Near Eastern Affairs	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	5	OIG recommends that the Bureau of Near Eastern Affairs develop a comprehensive quality assurance surveillance plan for food services task order SAQMMA14F0721 in accordance with Federal Acquisition Regulation 46.4, “Government Contract Quality Assurance” and implement the quality assurance surveillance plan upon the review and approval of the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management. The plan should, at a minimum, include measurable and structured performance standards and align with the key performance indicators and metrics defined in the Baghdad Life Support Services contract.	Resolved

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194	Bureau of Near Eastern Affairs	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	2	OIG recommends that the Bureau of Near Eastern Affairs incorporate requirements for food services cost controls and a contractor cost control plan into the new worldwide support services contract and develop an acquisition plan that addresses their implementation and comprehensive oversight.	Resolved
195	Bureau of Near Eastern Affairs	ISP-I-18-29	Department of State Stabilization Programs in Syria Funded Under the Further Continuing and Security Assistance Appropriations Act, 2017	9/26/2018	1	The Bureau of Near Eastern Affairs, in coordination with the Bureau of Diplomatic Security, should prepare a memorandum for the Secretary that identifies lessons learned from opening the Syria Transition Assistance Response Team Forward office in Syria and proposals for developing permanent interagency institutional mechanisms to facilitate deployment of Department personnel for future stabilization missions. (Action: NEA, in coordination with DS)	Resolved
196	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	1	OIG recommends that the Bureau of Near Eastern Affairs (a) analyze all contracts for which it assigns Contracting Officer's Representatives and Government Technical Monitors and determine the appropriate level of Federal Acquisition Certification for Contracting Officer's Representatives, the technical expertise, and other qualifications required; (b) document the analysis and determinations; (c) and provide the determinations to the Contracting Officers assigned to those contracts.	Resolved
197	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	2	OIG recommends that the Bureau of Near Eastern Affairs compare Contracting Officer's Representative and Government Technical Monitor nominee qualifications to the analysis conducted for the Bureau's contracts as noted in Recommendation 1 and only nominate those with the necessary technical expertise and level of Federal Acquisition Certification for Contracting Officer's Representatives to oversee the contract and hold contractors accountable for quality and cost performance in accordance with contract terms.	Resolved

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198	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	3	OIG recommends that the Bureau of Near Eastern Affairs include Contracting Officer’s Representative and Government Technical Monitor nominees’ technical expertise in the written nomination presented to the Contracting Officer, as required by 14 Foreign Affairs Handbook 2 H-143.2, “COR Appointment Procedures.”	Resolved
199	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	4	OIG recommends that the Bureau of Near Eastern Affairs discontinue the practice of nominating Contracting Officer’s Representatives and Government Technical Monitors who do not meet Level III Federal Acquisition Certification for Contracting Officer’s Representatives and technical expertise requirements for its contracts or obtain a temporary waiver from the Bureau of Administration, Office of the Procurement Executive, as required by Procurement Information Bulletin No. 2012-15.	Resolved
200	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	6	OIG recommends that the Bureau of Near Eastern Affairs, in coordination with the Bureau of Human Resources, evaluate and document the expanded use of personal services contractors to serve as Contracting Officer’s Representatives for large and complex contracts requiring a Level III Federal Acquisition Certification for Contracting Officer’s Representatives and sufficient technical expertise in the contract’s subject matter, and report the results of the evaluation to the Deputy Secretary of State for his awareness and consideration.	Resolved

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201	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	7	OIG recommends that the Bureau of Near Eastern Affairs evaluate and document the use of limited non-career appointees to serve as Contracting Officer’s Representatives (CORs) when Foreign Service Officers bidding for COR positions in Iraq are not qualified with the appropriate level of Federal Acquisition Certification for Contracting Officer’s Representatives and sufficient technical expertise in the contract subject matter, and report the results of the evaluation to the Deputy Secretary of State for his awareness and consideration.	Resolved
202	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	8	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a process that requires Contracting Officer’s Representatives and Government Technical Monitors whose contract administration and oversight duties entail 25 percent or more of their workload to establish work commitments in annual performance evaluations that are aligned with their delegated contracting administration and oversight responsibilities and consistent with 14 Foreign Affairs Handbook-2 H-114, “COR Work Commitments.”	Resolved
203	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	9	OIG recommends that the Bureau of Near Eastern Affairs develop and implement procedures that require rating officials of Contracting Officer’s Representatives to solicit performance input from the Contracting Officer via email or memorandum for related work commitments when the Contracting Officer’s Representatives’ duties entail 25 percent or more of their workload, as required by 14 Foreign Affairs Handbook-2 H-114, “COR Work Commitments.”	Resolved

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204	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	12	OIG recommends that the Bureau of Near Eastern Affairs require the Contracting Officer’s Representatives (CORs) for contracts SAQMMA12D0165, SAQMMA13D0120, SAQMMA17C0180, SAQMMA16C0203, SAQMMA16C0313, and SAQMMA17C0085 to retroactively populate the COR files for these contracts to include all contractor progress reports, contract-related documentation, trafficking-in-persons inspections, and other deliverables.	Resolved
205	Bureau of Near Eastern Affairs	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	13	OIG recommends that the Bureau of Near Eastern Affairs require the Contract Management Office in Iraq to (a) conduct inspections of the Contracting Officer’s Representative (COR) files for contracts SAQMMA12D0165, SAQMMA13D0120, SAQMMA17C0180, SAQMMA16C0203, SAQMMA16C0313, and SAQMMA17C0085 within 30 days of the date of this report and (b) certify whether the COR files are complete and, if not, report the corresponding COR’s non-compliance to the appropriate supervisor in accordance with the bureau’s guidance.	Resolved

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206	Bureau of Overseas Buildings Operations	AUD-ACF-16-20	Compliance Follow-up Audit of the Process To Request and Prioritize Physical Security-Related Activities at Overseas Posts	12/15/2015	7	OIG recommends that the Bureau of Overseas Buildings Operations, in coordination with the Bureau of Diplomatic Security, develop and implement formal standardized processes to prioritize physical security-related deficiencies at posts by category, such as major physical security upgrades, forced-entry/ballistic-resistant projects, and minor physical security upgrades. The prioritizations should be performed based on a comprehensive list of all physical security needs and should be periodically updated based on changes in risk factors or posts' needs. The processes used to perform the prioritizations should be documented and repeatable. In addition, in developing the processes, consideration should be given to how the Overseas Security Policy Board standards will be utilized, what risk factors will be considered, and what impact upcoming major rehabilitation projects or new construction would have on the prioritized rankings.	Resolved
207	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	2	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all plumbing installations in the Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
208	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	3	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the installation of electrical systems conduct a full inspection, analysis, and recommissioning of electrical systems in both the New Office Annex and Staff Diplomatic Apartment-1. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved

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209	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	4	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all electrical system installations in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements.	Resolved
210	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	5	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations establish guidance for hydronic water systems in both buildings, including specifying recommended concentrations of tolytriazole (40–50 parts per million) and nitrite (600–1,000 parts per million).	Resolved
211	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	6	OIG recommends that, prior to issuing the certificate of final acceptance for the New Office Annex and Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations require Caddell to conduct an examination of existing copper pipe in both buildings by removing samples of the piping or by ultrasound testing and submit the results for independent laboratory analysis to verify whether scaling, corrosion, or other life-expectancy impacts are detected from the high pH operating conditions.	Resolved
212	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	7	OIG recommends that if the independent laboratory analysis verifies the existence of pipe scaling or corrosion in the New Office Annex or Staff Diplomatic Apartment-1, the Bureau of Overseas Buildings Operations implement actions to remedy any damage to hydronic pipes.	Resolved

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213	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	8	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement protocols to verify that its water treatment programs are in compliance with industry best practices, including (a) determining the best possible treatment to effectively protect copper piping, (b) conducting regular testing based on the specialized requirements of each system, (c) conducting quarterly quality-assurance testing performed by an independent industrial water treatment lab, and (d) installing a corrosion testing system.	Resolved
214	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	10	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to correct all heating, ventilation, and air conditioning system installations in the New Office Annex and Staff Diplomatic Apartment-1 that do not conform to the contract requirements, including the specific examples OIG cited in this report.	Resolved
215	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	11	OIG recommends that the Bureau of Overseas Buildings Operations identify and relocate all inaccessible smoke detectors in the New Office Annex and Staff Diplomatic Apartment-1 so that they can be accessed for periodic testing and maintenance.	Resolved
216	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	12	OIG recommends that the Bureau of Overseas Buildings Operations have a qualified professional experienced in the certification of fire safety systems conduct a full inspection of the New Office Annex and Staff Diplomatic Apartment-1 elevator lobby fire doors and the Staff Diplomatic Apartment-1 efficiency suite connector door frames to determine whether they meet National Fire Protection Association code standards. This inspection should include a comprehensive review of all submittals, plans, and specifications, as well as all installation methods and materials.	Resolved

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217	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	13	OIG recommends that the Bureau of Overseas Buildings Operations implement actions to replace and correct all elevator lobby doors and efficiency suite connector doors in the New Office Annex and Staff Diplomatic Apartment-1 found not to conform to the contract requirements or National Fire Protection Association standards.	Resolved
218	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	16	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement standards for quality assurance and oversight for construction projects, including (a) a minimum number of staff members assigned to provide management oversight, administration, and quality assurance on the basis of the size and complexity of the project and (b) minimum requirements for quality assurance staff regarding years of experience and technical qualifications.	Started
219	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	17	OIG recommends that the Bureau of Overseas Buildings Operations assign a project manager to oversee all efforts related to the inspection, analysis, recommissioning, and required repairs of existing installations in the New Office Annex and Staff Diplomatic Apartment-1. This project manager should help to prioritize corrective actions to address identified deficiencies and coordinate with key stakeholders in order to ensure that they are completed in a timely, cost-effective, and efficient manner.	Resolved
220	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	18	OIG recommends that the Bureau of Overseas Buildings Operations either a) require Caddell Construction, Inc. to replace and correct all work in the New Office Annex and Staff Diplomatic Apartment-1 found to be defective or non-conforming to contract requirements or b) seek an appropriate adjustment in contract price for all instances where, in the public interest, the Bureau of Overseas Buildings Operations consents to accept work that is defective or does not conform to contract requirements.	Resolved

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221	Bureau of Overseas Buildings Operations	AUD-MERO-17-44	Management Assistance Report: Building Deficiencies Identified at U.S. Embassy Kabul, Afghanistan Need Prompt Attention	6/27/2017	19	OIG recommends that, in all cases where the Bureau of Overseas Buildings Operations conducts an inspection, analysis, or recommissioning of existing installations in the New Office Annex and Staff Diplomatic Apartment-1 and finds the work to be defective or nonconforming in any material respect due to the fault of the contractor or its subcontractors, the Bureau of Overseas Buildings Operations should a) determine the cost of all inspections, analysis, or recommissioning of existing installations and b) recover this amount from Caddell Construction, Inc.	Resolved
222	Bureau of Overseas Buildings Operations	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	11	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular applicants at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
223	Bureau of Overseas Buildings Operations	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	12	Embassy Beijing, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a privacy booth in the consular waiting room at Consulate General Chengdu. (Action: Embassy Beijing, in coordination with OBO and CA)	Resolved
224	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	1	OIG recommends that the Bureau of Overseas Buildings Operations issue a Construction Alert defining which building equipment and systems must be fully commissioned prior to substantial completion and update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include those requirements.	Resolved
225	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations' Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	2	OIG recommends the Bureau of Overseas Buildings Operations require project directors to certify that all required building equipment and systems are fully commissioned prior to issuing the certificate of substantial completion.	Resolved

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226	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations establish and implement internal controls to verify that all required documentation in support of commissioning testing is completed prior to substantial completion. This should include all pre-functional checks, functional performance tests, and integrated systems tests to ensure that building equipment and systems are functioning as intended.	Resolved
227	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	4	OIG recommends that the Bureau of Overseas Buildings Operations move responsibility for oversight and management of commissioning agents from the Office of Construction Management to the Office of Facility Management. Specifically, the Office of Facility Management should oversee all aspects of the commissioning process, including (a) ensuring that commissioning agents have fulfilled the terms outlined in the statement of work; (b) verifying that all building systems are designed, installed, and tested to meet the Department’s contract requirements; and (c) ensuring that commissioning of all major systems is done before the project is declared substantially complete.	Started

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228	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	5	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to include procedures for identifying and approving instances in which it is appropriate to issue the certificate of substantial completion before commissioning has been fully completed. Specifically, these protocols should include mechanisms that (a) require a formal waiver be issued by the construction executive to proceed with substantial completion and occupancy even though commissioning is not yet complete, (b) establish milestones for completing the commissioning process after substantial completion and occupancy, and (c) execute a contract modification requiring the contractor to grant an extended warranty for those systems that were not commissioned at the time of substantial completion.	Resolved
229	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	6	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) as well as its Guide to Excellence in Diplomatic Facilities to ensure that references to the commencement of the warranty period are consistent with FAR 52.246-21, Warranty of Construction. Specifically, existing policies and procedures should be updated to indicate that the warranty period either begins at final acceptance unless the Government takes possession of any part of the work before final acceptance, in which case, the warranty shall begin at the date the Government takes possession. The Bureau of Overseas Buildings Operations should also explicitly define when the Government officially takes possession of the completed work, including whether possession occurs at substantial completion or at the time of occupancy.	Resolved

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230	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	7	OIG recommends that the Bureau of Overseas Buildings Operations establish requirements in its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) for the preparation and submission of key project documents for newly constructed facilities, including (a) owner’s project requirements, (b) a Basis of Design document, (c) systems manuals, (d) a commissioning plan, and (e) a final commissioning report. These documents should be prepared and submitted at the appropriate interval of construction for each building or facility constructed by the Bureau of Overseas Buildings Operations. Additionally, the requirements should indicate the parties responsible for preparation, review, and approval of each of the key project documents.	Resolved

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231	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	8	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to establish a memorandum of agreement 9 months prior to the estimated substantial completion target date to facilitate the building turnover process. This memorandum of agreement should, at a minimum, (a) define the type of access that Facility Management personnel and operations and management contractors should be given to new buildings prior to substantial completion; (b) specify relevant documentation, such as punch lists, lists of equipment to be maintained, and commissioning documentation that should be provided to facility managers and operations and management contractors; and (c) establish timelines for providing building access and documentation to facility personnel and operations and management contractors prior to substantial completion and occupancy.	Resolved
232	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	9	OIG recommends that the Bureau of Overseas Buildings Operations update its Policy and Procedures Directive for the Commissioning and Transition to Occupancy of Overseas Facilities (P&PD CM 01) to require its project directors and facility managers to hold a pre-turnover meeting approximately 60 days prior to substantial completion. The entire project team should be included in this meeting with participants discussing the status of construction, commissioning, required turnover documentation, and the planned schedule and outstanding actions required to ensure a smooth and successful turnover of facilities.	Resolved

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233	Bureau of Overseas Buildings Operations	AUD-MERO-18-17	Audit of Bureau of Overseas Buildings Operations’ Oversight of New Construction Projects at the U.S. Embassy in Kabul, Afghanistan	1/30/2018	10	OIG recommends that the Bureau of Overseas Buildings Operations develop requirements mandating the use of a phased approach for projects that involve the construction of multiple buildings or facilities. This approach should outline specific phasing requirements for each building or facility constructed, including separate and distinctive commissioning, substantial completion, turnover, and acceptance requirements. This approach should also include protocols for a phased operations and management turnover process, requiring the contractor to provide key operations and management deliverables at the completion of each building if multiple buildings or facilities are being constructed under a single Bureau of Overseas Buildings Operations construction contract.	Resolved
234	Bureau of Overseas Buildings Operations	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	20	The Bureau of Overseas Buildings Operations, in coordination with Embassy Djibouti, should implement a plan to evaluate all residences in the embassy housing pool for seismic risks and take action to address the deficiencies. (Action: OBO, in coordination with Embassy Djibouti)	Resolved
235	Bureau of Overseas Buildings Operations	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	18	The Bureau of Overseas Buildings Operations, in coordination with Embassy Addis Ababa, should implement a plan to address the findings from its 2016 seismic report. (Action: OBO, in coordination with Embassy Addis Ababa)	Resolved
236	Bureau of Overseas Buildings Operations	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	19	The Bureau of Overseas Buildings Operations, in coordination with Embassy Addis Ababa, should implement a plan to address the embassy’s safety, health, and environmental management deficiencies. (Action: OBO, in coordination with Embassy Addis Ababa).	Resolved

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237	Bureau of Overseas Buildings Operations	AUD-MERO-18-46	Audit of the Bureau of Overseas Buildings Operations Process for Reviewing Invoices for the Construction of the U.S. Embassy in Islamabad, Pakistan	6/20/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a Standard Operating Procedure similar to those promulgated by the U.S. Army Corps of Engineers for reviewing invoices for multi-year, multi-million-dollar construction projects.	Resolved
238	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	1	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a communications strategy to periodically keep Bureau of Overseas Buildings Operations personnel informed of the purpose and requirements of the value engineering program and respective roles in maintaining value engineering program data.	Resolved
239	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	2	OIG recommends that the Bureau of Overseas Buildings Operations (a) develop standards to assess adherence to value engineering program requirements and (b) insert those standards into the work commitments and annual performance evaluations of all personnel substantially involved with the value engineering program.	Resolved
240	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	3	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a quality assurance process to periodically (and no less than bi-annually) validate that it is: (a) implementing value engineering study recommendations that are considered reasonable and that offer a potential for cost savings, cost avoidances, and expenditures; (b) considering all value engineering study recommendations offered and documenting the basis for rejecting recommendations; and (c) informing the Director of the Bureau of Overseas Buildings Operations about the results of the quality assurance review.	Resolved

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241	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	4	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement procedures to verify that the current value engineering database is updated with accurate and current value engineering information when value engineering documentation and data are received.	Resolved
242	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	5	OIG recommends that the Bureau of Overseas Buildings Operations develop and implement a central repository to maintain complete and accurate value engineering program information to include, at a minimum: value engineering studies, implementation spreadsheets, implementation memoranda, requests for and approval of waivers, calculations regarding value engineering cost savings and cost avoidances for recommendations implemented, and the justifications for rejecting value engineering study recommendations.	Resolved
243	Bureau of Overseas Buildings Operations	AUD-CGI-18-54	Audit of the Bureau of Overseas Buildings Operations' Value Engineering Program	8/29/2018	6	OIG recommends that the Bureau of Overseas Buildings Operations annually post to its public internet site the results of the value engineering program to highlight successful uses of value engineering and to demonstrate that the Bureau of Overseas Buildings Operations is committed to identifying and removing nonessential capital and operating costs from its construction projects and is prudently using U.S. taxpayer funds to advance its mission.	Resolved
244	Bureau of Overseas Buildings Operations	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	2	The Bureau of Overseas Buildings Operations, in coordination with Embassy Banjul and the Bureau of Consular Affairs, should renovate Embassy Banjul's Consular Section to comply with Department standards. (Action: OBO, in coordination with Embassy Banjul and CA)	Resolved

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245	Bureau of Overseas Buildings Operations	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	27	The Bureau of Overseas Buildings Operations should conduct a technical review of the design plans for property numbers X01021 in New Delhi; X9990, X9991, X9992, X9993, X9999, and X29001 in Kolkata; and R1007 and R1012 in Mumbai, in accordance with Department standards, and work with Embassy New Delhi to remedy any modifications that OBO is unable to retroactively approve. (Action: OBO, in coordination with Embassy New Delhi)	Resolved
246	Bureau of Overseas Buildings Operations	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	28	The Bureau of Overseas Buildings Operations, in coordination with Embassy New Delhi, should install access controls for Consulate General Mumbai’s on-compound warehouse, in accordance with Department standards. (Action: OBO, in coordination with Embassy New Delhi)	Resolved
247	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	1	OIG recommends that the Bureau of Population, Refugees, and Migration provide training to its program officers responsible for managing voluntary contributions for internally displaced persons in Iraq on adhering to its guidance on uploading and managing files in the State Assistance Management System Domestic.	Resolved
248	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	2	OIG recommends that the Bureau of Population, Refugees, and Migration develop and implement a process to validate periodically, at least annually, that the required documentation associated with the voluntary contributions for internally displaced persons in Iraq is recorded and maintained in the State Assistance Management System Domestic.	Resolved
249	Bureau of Population, Refugees, and Migration	AUD-MERO-18-56	Audit of Foreign Assistance for Internally Displaced Persons in Iraq	8/22/2018	3	OIG recommends that the Bureau of Population, Refugees, and Migration obtain written clarification from the Director, Office of U.S. Foreign Assistance Resources, that approval of the PRM financial plan is in accordance with language included in Delegation of Authority 293-2 regarding approval of Migration and Refugee Assistance Act funding.	Resolved

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250	Bureau of Population, Refugees, and Migration	AUD-MERO-19-20	Audit of Humanitarian Assistance Cooperative Agreements Supporting Internally Displaced Persons in Iraq	3/21/2019	1	OIG recommends that the Bureau of Population, Refugees, and Migration develop and implement a process to confirm that GOAL and Norwegian Refugee Council have put in place internal controls, per 2 C.F.R. Part 200, to prevent unsupported and unallowable expenditures on their respective cooperative agreements.	Resolved
251	Bureau of Population, Refugees, and Migration	AUD-MERO-19-20	Audit of Humanitarian Assistance Cooperative Agreements Supporting Internally Displaced Persons in Iraq	3/21/2019	2	OIG recommends that the Bureau of Population, Refugees, and Migration develop and implement procedures for Grants Officers and Grants Officer Representatives to randomly select specific expenditures for review and request that recipients submit documentation related to those specific expenditures.	Resolved
252	Bureau of Population, Refugees, and Migration	AUD-MERO-19-20	Audit of Humanitarian Assistance Cooperative Agreements Supporting Internally Displaced Persons in Iraq	3/21/2019	3	OIG recommends that the Bureau of Population, Refugees, and Migration develop and implement procedures for Grants Officers and Grants Officer Representatives to verify that all award recipients comply with approved budget plans and obtain permission to deviate from approved budget plans.	Resolved
253	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	1	OIG recommends that the Bureau of South and Central Asian Affairs immediately terminate grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014 with Omran Holding Group and deobligate the \$5,092,874 in remaining funds.	Resolved
254	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	2	OIG recommends that the Bureau of South and Central Asian Affairs direct Omran Holding Group to reimburse the Department for the \$1,203,426 in unspent funds related to grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014, and verify that the Department has received reimbursement for all unspent funds.	Resolved

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255	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	3	OIG recommends that the Bureau of South and Central Asian Affairs require the grants officer to determine the allowability of \$502,890 in potentially unallowable costs identified by OIG, direct Omran Holding Group to refund the Department any costs determined to be unallowable, and verify that funds have been refunded.	Resolved
256	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	1	OIG recommends that the Bureau of South and Central Asian Affairs direct its Afghanistan Life Support Services contract contracting officers’ representatives to record performance for each distinct performance standard in the Afghanistan Life Support Services contract food services task order quality assurance report to further ensure that each performance standard is satisfactorily achieved and any identified deficiencies are addressed accordingly.	Resolved
257	Bureau of South and Central Asian Affairs	AUD-MERO-17-47	Audit of the Bureau of South and Central Asian Affairs Invoice Review Process for the Afghanistan Life Support Services Contract	6/30/2017	2	OIG recommends that the Bureau of South and Central Asian Affairs develop and implement training to fully prepare and familiarize newly assigned contracting officer’s representatives charged with overseeing the Afghanistan Life Support Services contract with the unique features of the contract.	Resolved
258	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	1	The Bureau of South and Central Asian Affairs should institute a formal, periodic process to measure program and policy performance against strategic goals. (Action: SCA)	Resolved
259	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	2	The Bureau of South and Central Asian Affairs should conduct a second, more comprehensive review of its staffing and skills inventory to achieve a balance among meeting mission needs, delivering efficient service, and managing employees effectively. (Action: SCA)	Resolved
260	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	3	The Bureau of South and Central Asian Affairs should implement a bureau-wide process to track foreign assistance that fully obligates foreign assistance appropriations and identifies and reclassifies foreign assistance funds before the funds cancel. (Action: SCA)	Resolved

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261	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	6	The Bureau of South and Central Asian Affairs should require all Government Technical Monitors to complete mandatory training. (Action: SCA)	Resolved
262	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	7	The Bureau of South and Central Asian Affairs should complete the nine remaining Civil Service performance appraisals for the 2016 rating cycle. (Action: SCA)	Resolved
263	Bureau of South and Central Asian Affairs	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	34	The Bureau of South and Central Asian Affairs, in coordination with Embassy Kabul and Embassy New Delhi, should revise the Service Level Agreement to establish clear roles for the supervision of the Kabul Support Unit. (Action: SCA, in coordination with Embassy Kabul and Embassy New Delhi)	Resolved
264	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop, implement, and publish policies in the Foreign Affairs Manual and/or Foreign Affairs Handbook governing cash advances on Department-issued travel cards, specifically regarding the timing and dollar value of cash advances that may be obtained.	Resolved
265	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services establish controls to identify Department employees eligible to receive a travel card who travel more than two times in a 12-month period and verify that they obtain and use a Department-issued travel card for all official travel-related expenses.	Resolved
266	Bureau of the Comptroller and Global Financial Services	AUD-CGI-16-48	Audit of the Department of State Travel Card Program	9/27/2016	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement split disbursement procedures as required by the Office of Management and Budget for all Department-issued travel card holders.	Resolved
267	Bureau of the Comptroller and Global Financial Services	ESP-16-04	Department of State Has Administrative Leave Policies but Lacks Complete and Accurate Data on the Use of Leave	9/30/2016	1	The Bureau of the Comptroller and Global Financial Services, in conjunction with the Bureau of Human Resources, should ensure that its new payroll systems have the ability to collect information regarding the justification for why administrative leave is granted.	Resolved

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268	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in OIG reports for the applicable fiscal year.	Resolved
269	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information regarding the collection status of improper payments identified in Defense Contract Audit Agency reports for the applicable fiscal year.	Resolved
270	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a method to obtain information on improper payments identified and recovered by other Department of State bureaus and offices through contract and grant oversight activities, such as contract and grant closeout procedures, during the applicable fiscal year.	Resolved
271	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-42	Audit of Department of State FY 2016 Compliance With Improper Payments Requirements	5/12/2017	5	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement a process to report all improper payments identified by sources outside payment recapture audits for the applicable period in the annual Agency Financial Report. The process should require the Bureau of the Comptroller and Global Financial Services to present this information even if corresponding collection information is not readily available, unless written instructions advising otherwise is obtained from the Office of Management and Budget.	Resolved

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272	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	1	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should issue consistent guidance to overseas missions on the proper procedures for paying Official Residence Expense staff salaries within 30 days of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved
273	Bureau of the Comptroller and Global Financial Services	ISP-C-17-32	Compliance Follow-up Review: Department of State Has Not Implemented Recommendations Pertaining to Official Residence Expense Staff Salaries	8/9/2017	2	The Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Human Resources, should revise and reissue consistent Foreign Affairs Manual and Foreign Affairs Handbook guidance on paying Official Residence Expense staff salaries within 6 months of the issuance of this report. (Action: CGFS, in coordination with DGHR)	Resolved
274	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	14	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement uniform guidance for use by overseas posts to identify education allowance payments by student to comply with Department of State Standardized Regulations. This process, at a minimum, should include setting up individual obligations by student for the education allowance and include documentation requirements. The process instructions should be disseminated to all posts and then formalized in relevant Foreign Affairs Manual or Foreign Affairs Handbook sections, accordingly.	Resolved
275	Bureau of the Comptroller and Global Financial Services	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services determine whether the Bureau of Consular Affairs violated the Antideficiency Act, 31 U.S. Code § 1341, for each year in which it spent funds from any fee collections in excess of cost, and report any violations as required by 31 U.S. Code § 1351 and in accordance with Office of Management and Budget Circular A-11, Section 145.	Resolved

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276	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State’s Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	1	OIG recommends that the Bureau of the Comptroller and Global Financial Services complete the implementation of system interfaces and new procedures that are designed to improve financial data collection overseas.	Resolved
277	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State’s Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	2	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, update and issue guidance for Contracting Officers and Grants Officers related to entering accurate and complete procurement and financial assistance award transaction data into the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved
278	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State’s Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	3	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of Administration, modify existing quality control procedures to include a requirement to verify the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System – Next Generation and the Award Submission Portal.	Resolved
279	Bureau of the Comptroller and Global Financial Services	AUD-FM-18-03	Audit of the Department of State’s Implementation of the Digital Accountability and Transparency Act of 2014	11/6/2017	4	OIG recommends that the Bureau of the Comptroller and Global Financial Services develop and implement procedures to verify that the quarterly DATA Act File C submission includes only transactions that occurred within the applicable quarter.	Resolved
280	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	13	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop updated formal policies, procedures, and implementing guidance to ensure that Department of State aviation assets, including assets donated by other agencies, are accurately valued when initially obtained and the correct value is recorded in the accounting system.	Resolved

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281	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	14	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop policies, procedures, and implementing guidance to update the valuation of an aircraft after undergoing other-than-routine maintenance, including both programmed depot maintenance and phase maintenance.	Resolved
282	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	15	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, develop and implement policies, procedures, and implementing guidance to determine when an aircraft should be considered “In Service” and “Not in Service” and to update the status of the aircraft in the Integrated Logistics Management System.	Resolved
283	Bureau of the Comptroller and Global Financial Services	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	16	OIG recommends that the Bureau of the Comptroller and Global Financial Services, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, review and update all aircraft valuations, including accumulated depreciation, taking into account the acquisition value, the amount of any refurbishments, and the impact of any periods the aircraft was not in service.	Resolved
284	Consulate General Hamilton	ISP-I-17-26	Inspection of Emergency Preparedness at Consulate General Hamilton, Bermuda	5/23/2017	3	Consulate General Hamilton, in coordination with the Regional Information Management Center in Ft. Lauderdale, should repair or replace the high-frequency radio at its alternate command center. (Action: Consulate General Hamilton, in coordination with RIMC Ft. Lauderdale)	Resolved
285	Embassy Accra	ISP-I-17-17	Inspection of Embassy Accra, Ghana	6/2/2017	5	Embassy Accra, in coordination with the Bureau of Overseas Buildings Operations, should reconfigure the Consular Section and neighboring office space in accordance with Department standards. (Embassy Accra, in coordination with OBO)	Resolved

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286	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	1	Embassy Addis Ababa should update the memorandum of agreement between the Commander, U.S. Africa Command, and Chief of Mission, Embassy Addis Ababa, for security and force protection of Department of Defense elements and personnel in Ethiopia, in accordance with Department guidelines. (Action: Embassy Addis Ababa)	Resolved
287	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	9	Embassy Addis Ababa, in coordination with the Bureau of Consular Affairs and the Bureau of Overseas Buildings Operations, should replace the consular cashier booth door with one that meets Department standards. (Action: Embassy Addis Ababa, in coordination with CA and OBO)	Resolved
288	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	11	Embassy Addis Ababa, in coordination with the Bureau of Administration, should implement property management internal controls, in accordance with Department standards. (Action: Embassy Addis Ababa, in coordination with A)	Resolved
289	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	12	Embassy Addis Ababa should implement a real property management program that is fully compliant with Department requirements. (Action: Embassy Addis Ababa)	Resolved
290	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	14	Embassy Addis Ababa should bring its motor vehicle safety program into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Addis Ababa)	Resolved
291	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	17	Embassy Addis Ababa should bring its Contracting Officer's Representative files into compliance with Department standards. (Action: Embassy Addis Ababa)	Resolved
292	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	21	Embassy Addis Ababa, in coordination with the Bureau of African Affairs, should conduct a detailed and thorough review of locally employed staff position descriptions. (Action: Embassy Addis Ababa, in coordination with AF)	Resolved

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293	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	22	Embassy Addis Ababa, in coordination with the Bureau of Human Resources, should update and translate its Local Employee Handbook in accordance with Department guidance. (Action: Embassy Addis Ababa, in coordination with DGHR)	Resolved
294	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	24	Embassy Addis Ababa should discontinue its support of the Lake Langano facility, put \$74,457 to better use, and require the American Employees’ Recreation Association to assume full responsibility for the operation of the site. (Action: Embassy Addis Ababa)	Resolved
295	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	26	Embassy Addis Ababa should conduct annual information technology contingency plan testing of the unclassified and classified networks, in accordance with Department standards. (Action: Embassy Addis Ababa)	Resolved
296	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	29	Embassy Addis Ababa should stop managing personal internet service for embassy employees and collect \$99,324 from employees who had internet service at their residences that was paid by the embassy in FY 2017 and put those funds to better use. (Action: Embassy Addis Ababa)	Resolved
297	Embassy Addis Ababa	ISP-I-18-18	Inspection of Embassy Addis Ababa, Ethiopia	5/25/2018	30	Embassy Addis Ababa should establish a records management program in accordance with Department guidelines. (Action: Embassy Addis Ababa)	Resolved
298	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	5	OIG recommends that Embassy Amman develop and implement procedures that safeguard Embassy Amman against unauthorized commitments when processing all types of requests for fuel.	Resolved
299	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	8	OIG recommends that Embassy Amman develop and implement training on contract file retention requirements as defined in Federal Acquisition Regulation 4.805, “Storage, Handling, and Contract Files,” and the Foreign Affairs Handbook (FAH), 14 FAH-2 H-573.3, “Government Contract Files,” and provide this training annually to all personnel within the General Services Office.	Resolved

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300	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	18	OIG recommends that Embassy Amman provide training to Contracting Officers regarding their obligations to verify that all Contracting Officer's Representative (COR) candidates are certified at the appropriate level of the Federal Acquisition Certification for Contracting Officer's Representatives prior to appointing candidates as a COR.	Resolved
301	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	20	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$1.9 million paid against those invoices and identified by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved
302	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	21	OIG recommends that Embassy Amman review all invoices submitted by fuel contractors from October 2012 through January 2017 for contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to (a) determine whether the \$6.4 million paid against those invoices and projected by OIG as unsupported costs are allowable, and (b) recover any costs determined to be unallowable.	Resolved
303	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	24	OIG recommends that Embassy Amman review all invoices paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 and (a) determine the dates by which to start the prompt payment clock, (b) compare those dates to the dates the invoices were paid, (c) calculate interest penalties for those invoices that were paid after the 30-day requirement, and (d) determine if interest penalties should be paid to the contractors in accordance with prompt payment requirements in 5 Code of Federal Regulations § 1315.	Resolved

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304	Embassy Amman	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	28	OIG recommends that Embassy Amman (1) perform a reconciliation of all invoices submitted and paid against contracts SJO10013D0001, SJO10015D0003, and SJO10016D0017 to determine whether the contractors were overpaid or underpaid, and (2) either pursue reimbursement or pay any additional amounts owed to the contractors.	Resolved
305	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	1	Embassy Banjul should nominate an Equal Employment Opportunity Counselor in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
306	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	5	Embassy Banjul, in coordination with the Bureau of the Comptroller and Global Financial Services, should collect outstanding salary advances of \$2,000 due from former employees and put those funds to better use. (Action: Embassy Banjul, in coordination with CGFS)	Resolved
307	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	7	Embassy Banjul should implement an annual acquisition plan, in accordance with the Federal Acquisition Regulation. (Action: Embassy Banjul)	Resolved
308	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	8	Embassy Banjul should require that Information Systems Security Officers perform information systems security duties, in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
309	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	9	Embassy Banjul should implement standard operating procedures for supporting and maintaining dedicated internet networks in accordance with Department standards. (Action: Embassy Banjul)	Resolved
310	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	11	Embassy Banjul should issue cell phones to locally employed staff members in accordance with Department standards. (Action: Embassy Banjul)	Resolved
311	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	12	Embassy Banjul should implement a cell phone policy that complies with Department standards (Action: Embassy Banjul)	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
312	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	13	Embassy Banjul should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its information management programs. (Action: Embassy Banjul)	Resolved
313	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	14	Embassy Banjul should test the information technology contingency plans for unclassified and classified networks in accordance with Department guidance. (Action: Embassy Banjul)	Resolved
314	Embassy Banjul	ISP-I-19-04	Inspection of Embassy Banjul, The Gambia	11/21/2018	15	Embassy Banjul should implement a plan for conducting information technology contingency training for appropriate employees, in accordance with Department standards. (Action: Embassy Banjul)	Resolved
315	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	1	Embassy Beijing, in coordination with the Bureau of East Asian and Pacific Affairs, should determine whether Consulate General Shanghai requires a deputy principal officer, and if so, formally establish the position and delineate its duties, including supervisor responsibilities. (Action: Embassy Beijing, in coordination with EAP)	Resolved
316	Embassy Beijing	ISP-I-18-04	Inspection of Embassy Beijing and Constituent Posts, China	12/11/2017	3	Embassy Beijing, in coordination with the Bureau of International Information Programs, should require the consulates general to develop annual resource development and program plans for their American Spaces. (Action: Embassy Beijing, in coordination with IIP).	Resolved
317	Embassy Bogota	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	11	OIG recommends that Embassy Bogota, Colombia, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, identify all Department-owned aviation assets in Colombia that meet the definition of accountable property and record them in the Integrated Logistics Management System.	Resolved

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318	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	1	Embassy Copenhagen, in coordination with the Bureau of European and Eurasian Affairs, and the Bureau of the Comptroller and Global Financial Services, should reprogram at least one Diplomatic and Consular Program-funded Information Management position to an International Cooperative Administrative Support Services-funded position. (Action: Embassy Copenhagen, in coordination with EUR and CGFS)	Resolved
319	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	4	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement a preventive maintenance program that complies with Department standards. (Action: Embassy Copenhagen, in coordination with OBO)	Resolved
320	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	5	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement an action plan to resolve the embassy's fire protection deficiencies and bring the program into full compliance with Department standards. (Action: Embassy Copenhagen, in coordination with OBO)	Resolved
321	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	7	Embassy Copenhagen, in coordination with the Bureaus of Diplomatic Security and Overseas Buildings Operations, should complete the installation of the mail screening facility and implement a procedure for processing incoming local mail in accordance with Department standards. (Action: Embassy Copenhagen, in coordination with DS and OBO)	Resolved
322	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	1	Embassy Dakar should formalize a reporting and oversight relationship between the Embassy's Public Affairs Officer and the Public Diplomacy Assistant at the Bissau Liaison Office. (Action: Embassy Dakar)	Resolved
323	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	3	Embassy Dakar should conduct nonimmigrant visa adjudication reviews in accordance with Department standards. (Action: Embassy Dakar)	Resolved

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324	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	5	Embassy Dakar should eliminate the direct-hire Residence Manager position. (Action: Embassy Dakar)	Resolved
325	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	6	Embassy Dakar should implement an annual acquisition plan. (Action: Embassy Dakar)	Resolved
326	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	8	Embassy Dakar should implement a corrective action plan to bring all professional and incidental drivers into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Dakar)	Resolved
327	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	10	Embassy Dakar should require that Information Systems Security Officers perform information systems security officer duties, in accordance with Department standards. (Action: Embassy Dakar)	Resolved
328	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	11	Embassy Dakar should implement a standard operating procedure to manage its Active Directory groups for its classified and unclassified networks in accordance with Department standards. (Action: Embassy Dakar)	Resolved
329	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	13	Embassy Dakar should inventory, baseline, and approve the information technology hardware and software operating on its dedicated internet networks. (Action: Embassy Dakar)	Resolved
330	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	14	Embassy Dakar should implement standard operating procedures for supporting and maintaining dedicated internet networks. (Action: Embassy Dakar)	Resolved
331	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	16	Embassy Dakar should implement procedures to accurately bill embassy sections and employees for monthly telephone services. (Action: Embassy Dakar)	Resolved
332	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	17	Embassy Dakar should implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to its Information Management programs. (Action: Embassy Dakar)	Resolved

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333	Embassy Dakar	ISP-I-19-03	Inspection of Embassy Dakar, Senegal	11/8/2018	18	Embassy Dakar should test the information technology contingency plans for unclassified and classified networks in accordance with Department guidance. (Action: Embassy Dakar)	Started
334	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	6	Embassy Djibouti, in coordination with the Bureau of Consular Affairs and the Bureau of Overseas Buildings Operations, should renovate the Consular Section to expand consular processing capabilities, improve management controls, and accommodate anticipated increased staffing. (Action: Embassy Djibouti, in coordination with CA and OBO)	Resolved
335	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	7	Embassy Djibouti, in coordination with the Bureau of Administration and the Bureau of African Affairs, should bring the embassy's property program into full compliance with Department standards. (Action: Embassy Djibouti, in coordination with A and AF)	Resolved
336	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	8	Embassy Djibouti should implement a comprehensive residential fuel delivery program that complies with Department standards. (Action: Embassy Djibouti)	Resolved
337	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	9	Embassy Djibouti should comply with the Department's Motor Vehicle Safety Management Program policy on vehicle operator duty limits. (Action: Embassy Djibouti)	Resolved
338	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	10	Embassy Djibouti should update its vehicle policy to be compliant with Department standards. (Action: Embassy Djibouti).	Resolved
339	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	11	Embassy Djibouti should require all mission drivers to comply with the Overseas Motor Vehicle Safety Management Program. (Action: Embassy Djibouti)	Resolved
340	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	12	Embassy Djibouti should prohibit locally employed staff mechanics from repairing personally owned vehicles on U.S. Government property or with U.S. Government equipment. (Action: Embassy Djibouti)	Resolved

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341	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	13	Embassy Djibouti should implement a housing program that is fully compliant with Department standards. (Action: Embassy Djibouti)	Resolved
342	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	14	Embassy Djibouti, in coordination with Bureau of African Affairs, should implement a comprehensive program for updating locally employed staff position descriptions in accordance with Department standards. (Action: Embassy Djibouti, in coordination with AF)	Resolved
343	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	15	Embassy Djibouti, in coordination with the Bureau of Human Resources, should update and translate into relevant language(s) its Locally Employed Staff Handbook. (Action: Embassy Djibouti, in coordination with DGHR)	Resolved
344	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	16	Embassy Djibouti should implement a comprehensive policy outlining the requirements for vehicle third party liability coverage in accordance with Department standards. (Action: Embassy Djibouti)	Resolved
345	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	17	Embassy Djibouti, in coordination with the Bureau of Administration, should submit updated post consumables and retail price surveys. (Action: Embassy Djibouti, in coordination with A)	Resolved
346	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	18	Embassy Djibouti should charge agencies and personnel appropriately for official and personal phone calls. (Action: Embassy Djibouti)	Resolved
347	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	19	Embassy Djibouti should use electronic funds transfer for taxi and medical reimbursements over \$25 to local employees. (Action: Embassy Djibouti)	Resolved
348	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	21	Embassy Djibouti, in coordination with the Bureau of Overseas Buildings Operations, should train its local staff in preventive maintenance or establish appropriate preventive maintenance contracts. (Action: Embassy Djibouti, in coordination with OBO)	Resolved

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349	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	22	Embassy Djibouti, in coordination with the Bureau of Overseas Buildings Operations, should establish and implement a plan to appropriately store flammable materials. (Action: Embassy Djibouti, in coordination with OBO)	Resolved
350	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	24	Embassy Djibouti should complete and record Information Systems Security Officer tasks as required by Department standards. (Action: Embassy Djibouti)	Resolved
351	Embassy Djibouti	ISP-I-18-14	Inspection of Embassy Djibouti, Djibouti	4/18/2018	25	Embassy Djibouti should conduct annual information technology contingency plan testing of the unclassified and classified networks in accordance with Department standards. (Action: Embassy Djibouti)	Resolved
352	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	8	Embassy Georgetown should correct line of sight issues in the Consular Section to comply with Department guidance for consular officers to visually monitor all consular operations. (Action: Embassy Georgetown)	Resolved
353	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	10	Embassy Georgetown should implement procedures to review and manage its blanket purchase agreements, in accordance with Federal Acquisition Regulations. (Action: Embassy Georgetown)	Resolved
354	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	16	Embassy Georgetown should implement a corrective action plan to bring all professional drivers and incidental operators into compliance with the Department's Overseas Motor Vehicle Safety Management Program. (Action: Embassy Georgetown)	Resolved
355	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	23	Embassy Georgetown should vacate the U.S. Government-owned warehouse and notify the Bureau of Overseas Buildings Operations so it can be sold. (Action: Embassy Georgetown)	Resolved
356	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	27	Embassy Georgetown should implement standard operating procedures for installing network cabling system components. (Action: Embassy Georgetown)	Resolved

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357	Embassy Georgetown	ISP-I-18-19	Inspection of Embassy Georgetown, Guyana	5/16/2018	28	Embassy Georgetown, in coordination with the Bureau of Information Resource Management and the Bureau of Western Hemisphere Affairs, should correct the network cabling infrastructure issues. (Action: Embassy Georgetown, in coordination with IRM and WHA)	Resolved
358	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	2	Embassy Guatemala City, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, should develop and monitor benchmarks for its Bureau of International Narcotics and Law Enforcement Affairs aviation program to improve administrative, technical, and operational capabilities of Guatemala's aviation operations. (Action: Embassy Guatemala City, in coordination with INL)	Resolved
359	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	9	Embassy Guatemala City, in coordination with the Bureau of Human Resources, should complete updates to the local compensation plan. (Action: Embassy Guatemala City, in coordination with DGHR)	Resolved
360	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	11	Embassy Guatemala City, in coordination with the Bureau of Overseas Buildings Operations, should perform seismic evaluations of its residential properties in accordance with Department standards. (Action: Embassy Guatemala City, in coordination with OBO)	Resolved
361	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	13	Embassy Guatemala City should require that all chauffeurs and incidental drivers under Chief of Mission authority comply with applicable Department motor vehicle safety requirements. (Action: Embassy Guatemala City)	Resolved
362	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	14	Embassy Guatemala City should require that Information Systems Security Officers perform duties specified in Department guidance. (Action: Embassy Guatemala City)	Resolved
363	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	15	Embassy Guatemala City should require its local Information Technology Configuration Control Board to follow Department guidance. (Action: Embassy Guatemala City)	Resolved

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364	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	17	Embassy Guatemala City should inventory, secure, monitor, and register its dedicated internet networks with the Bureau of Information Resource Management. (Action: Embassy Guatemala City)	Resolved
365	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	18	Embassy Guatemala City should conduct an assessment of the Bureau of International Narcotics and Law Enforcement Affairs' wireless dedicated internet network based on the National Institute of Standards and Technology Risk Management Framework and implement appropriate controls to protect the information stored on the network. (Action: Embassy Guatemala City)	Resolved
366	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	19	Embassy Guatemala City should manage its classified and unclassified Active Directory groups in accordance with Department standards. (Action: Embassy Guatemala City)	Resolved
367	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	20	Embassy Guatemala City should implement standard operating procedures for managing its classified and unclassified networks. (Action: Embassy Guatemala City)	Resolved
368	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	21	Embassy Guatemala City should conduct annual tests of the information technology contingency plans for unclassified and classified networks in accordance with Department standards. (Action: Embassy Guatemala City)	Resolved
369	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	22	Embassy Guatemala City should implement a plan for conducting initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities. (Action: Embassy Guatemala City)	Resolved
370	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	23	Embassy Guatemala City should protect its network devices in accordance with the Department standards. (Action: Embassy Guatemala City)	Resolved
371	Embassy Guatemala City	ISP-I-18-16	Inspection of Embassy Guatemala City, Guatemala	5/16/2018	24	Embassy Guatemala City should relocate the telecommunications demarcation point outside the limited access main telephone frame room. (Action: Embassy Guatemala City)	Resolved

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372	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	6	OIG recommends that Embassy Kabul procure a new vehicle-fueling system (hardware and software) to replace the current outdated system.	Resolved
373	Embassy Kabul	AUD-MERO-16-35	Improvements Needed To Strengthen Vehicle-Fueling Controls and Operations and Maintenance Contract at Embassy Kabul, Afghanistan	4/20/2016	7	OIG recommends that the Embassy Kabul motor pool manager review and reconcile the vehicle fuel transactions and the vehicle usage reports on a monthly basis to determine if any theft or improper use of fuel has occurred, in accordance with the Foreign Affairs Handbook, 14 FAH-1, H-814.2-2, "Motor Pool Manager Review."	Resolved
374	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	1	Embassy Kigali should bring the public diplomacy grants program into compliance with Department standards. (Action: Embassy Kigali)	Resolved
375	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	2	Embassy Kigali should verify and document that grant recipient American Corner at the Adventist University of Central Africa in Kigali was eligible to receive \$79,295 in public diplomacy funds and that the funds were used for the intended purpose. If the recipient is deemed ineligible or funds were not used for the intended purpose, Embassy Kigali should recover the funds in accordance with the grant agreement. (Action: Embassy Kigali)	Resolved
376	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	3	Embassy Kigali should stop paying the salary of the American Corner coordinator at the Adventist University of Central Africa in Kigali, seek reimbursement from the grantee, and put funds of up to \$36,000 to better use. (Action: Embassy Kigali)	Resolved
377	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	4	Embassy Kigali should comply with Department standards for management of the American Corner at the Adventist University of Central Africa in Kigali. (Action: Embassy Kigali)	Resolved
378	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	5	Embassy Kigali should use property grants to document all property transferred by the Public Diplomacy Section to the American Corners in Kigali and Rubavu. (Action: Embassy Kigali)	Resolved

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379	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	6	Embassy Kigali should implement a consular crisis preparedness program in accordance with Department standards. (Action: Embassy Kigali)	Resolved
380	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	7	Embassy Kigali, in coordination with the Bureau of Overseas Buildings Operations, should implement a corrective action plan to bring the residential safety program into compliance with Department standards. (Action: Embassy Kigali, in coordination with OBO)	Resolved
381	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	8	Embassy Kigali should implement standard operating procedures to archive or dispose of documentary materials in accordance with Department standards. (Action: Embassy Kigali)	Resolved
382	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	9	Embassy Kigali should require that Information Systems Security Officers perform information systems security duties in accordance with Department standards. (Action: Embassy Kigali)	Resolved
383	Embassy Kigali	ISP-I-19-15	Inspection of Embassy Kigali, Rwanda	3/22/2019	10	Embassy Kigali, in coordination with the Bureau of Information Resource Management, should review high-frequency radio coverage at the embassy's alternate command center and remedy reception coverage problems. (Action: Embassy Kigali, in coordination with IRM)	Resolved
384	Embassy Kinshasa	ISP-I-16-19A	Inspection of Embassy Kinshasa, Democratic Republic of the Congo	6/16/2016	5	Embassy Kinshasa, in coordination with the Bureau of International Information Programs and the Bureau of Educational and Cultural Affairs, should bring the appearance of the Information Resource Center into conformity with Department standards. (Action: Embassy Kinshasa, in coordination with IIP and ECA)	Resolved
385	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	1	Embassy Kolonia should implement an Equal Employment Opportunity program that is in accordance with Department standards. (Action: Embassy Kolonia)	Resolved
386	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	2	Embassy Kolonia should review nonimmigrant visa adjudications according to Department standards. (Action: Embassy Kolonia)	Resolved

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387	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	3	Embassy Kolonia should take the actions to prepare for a consular crisis according to Department guidance. (Action: Embassy Kolonia)	Resolved
388	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	4	Embassy Kolonia should assess and test its warden system in accordance with Department standards. (Action: Embassy Kolonia)	Resolved
389	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	5	Embassy Kolonia, in coordination with the Bureau of Consular Affairs, should obtain a general authorization from the Bureau of Consular Affairs to issue travel letters to U.S. citizens in emergency situations. (Action: Embassy Kolonia, in coordination with CA)	Resolved
390	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	6	Embassy Kolonia should conduct purchase card procurement reviews in accordance with Department standards. (Embassy Kolonia)	Resolved
391	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	7	Embassy Kolonia should collect all outstanding charges for personal use of official vehicles. (Action: Embassy Kolonia)	Resolved
392	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	8	Embassy Kolonia, in coordination with Embassy Manila and the Bureau of Administration, should seek to ratify its unauthorized commitment in accordance with Department standards. (Action: Embassy Kolonia, in coordination with Embassy Manila and A).	Resolved
393	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	9	Embassy Kolonia, in coordination with Embassy Manila, should review \$707,000 in unliquidated obligations and deobligate any funds that are no longer needed. (Action: Embassy Kolonia, in coordination with Embassy Manila)	Resolved
394	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	10	Embassy Kolonia should conduct monthly unannounced cash counts at unpredictable times in accordance with Department standards. (Action: Embassy Kolonia)	Resolved
395	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	11	Embassy Kolonia should complete all overdue employee performance reports in accordance with Department standards. (Action: Embassy Kolonia)	Resolved

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396	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	12	Embassy Kolonia, in coordination with Embassy Manila, should update and test the annual information technology contingency plan for its unclassified and classified networks in accordance with Department standards. (Action: Embassy Kolonia, in coordination with Embassy Manila)	Resolved
397	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	13	Embassy Kolonia, in coordination with Embassy Manila, should establish a local Information Technology Configuration Control Board in accordance with Department standards. (Action: Embassy Kolonia, in coordination with Embassy Manila)	Resolved
398	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	15	Embassy Kolonia should install a temperature monitoring device in the unclassified server room in accordance with Department standards. (Action: Embassy Kolonia)	Resolved
399	Embassy Kolonia	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	16	Embassy Kolonia, in coordination with Embassy Manila, should establish a records management program in accordance with Department guidelines. (Action: Embassy Kolonia, in coordination with Embassy Manila)	Resolved
400	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	1	Embassy Koror should implement a standard operating procedure for conducting supervisory reviews of nonimmigrant visa adjudications in accordance with Department standards. (Action: Embassy Koror)	Resolved
401	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	2	Embassy Koror should take actions to prepare for a consular crisis according to Department guidance. (Action: Embassy Koror)	Resolved
402	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	3	Embassy Koror should assess and test its warden system in accordance with Department standards. (Action: Embassy Koror)	Resolved
403	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	4	Embassy Koror, in coordination with the Bureau of Consular Affairs, should obtain general authorization from the Bureau of Consular Affairs to issue travel letters to U.S. citizens in emergency situations. (Action: Embassy Koror, in coordination with CA)	Resolved

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404	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	5	Embassy Koror should develop a consular fraud prevention strategy in accordance with Department guidelines. (Action: Embassy Koror)	Resolved
405	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	6	Embassy Koror should establish a duty officer program in accordance with Department standards. (Action: Embassy Koror)	Resolved
406	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	7	Embassy Koror, in coordination with Embassy Manila, should implement a procurement process to avoid excessive acquisitions, in accordance with Department standards. (Action Embassy Koror, in coordination with Embassy Manila)	Resolved
407	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	8	Embassy Koror should dispose of excess property in accordance with Department standards. (Action: Embassy Koror)	Resolved
408	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	9	Embassy Koror, in coordination with the Bureau of Administration, should request authorization to maintain the additional vehicles or dispose of three vehicles according to Department guidelines and put proceeds of sale to better use. (Action: Embassy Koror, in coordination with A)	Resolved
409	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	10	Embassy Koror should record information on embassy vehicles in the Integrated Logistics Management System, as required by Department standards. (Action: Embassy Koror)	Resolved
410	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	11	Embassy Koror, in coordination with Embassy Manila, should review all unliquidated obligations, deobligate any funds that are no longer needed, and put up to \$823,547 to better use. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved
411	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	12	Embassy Koror should conduct monthly unannounced cash counts at unpredictable times during each month in accordance with Department standards. (Action: Embassy Koror)	Resolved

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412	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	13	Embassy Koror, in coordination with Embassy Manila, should update and conduct annual information technology contingency plan testing of the unclassified and classified networks in accordance with Department standards. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved
413	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	14	Embassy Koror, in coordination with Embassy Manila, should establish a local Information Technology Configuration Control Board in accordance with Department standards. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved
414	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	15	Embassy Koror, in coordination with Embassy Manila, should register its dedicated internet network in accordance with Department standards. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved
415	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	16	Embassy Koror should encrypt all laptops in accordance with Department standards. (Action: Embassy Koror)	Resolved
416	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	18	Embassy Koror should apply labels on the electrical panels according to Department standards. (Action: Embassy Koror)	Resolved
417	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	19	Embassy Koror should install a temperature monitoring device in its unclassified server room in accordance with Department standards. (Action: Embassy Koror)	Resolved
418	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	20	Embassy Koror, in coordination with Embassy Manila, should establish a records management program in accordance with Department standards. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved
419	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	21	Embassy Koror, in coordination with Embassy Manila, should implement standard operating procedures for managing its unclassified networks. (Action: Embassy Koror, in coordination with Embassy Manila)	Resolved

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420	Embassy Lima	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	12	OIG recommends that Embassy Lima, Peru, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, identify all Department-owned aviation assets in Peru that meet the definition of accountable property and record them in the Integrated Logistics Management System.	Resolved
421	Embassy Lima	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	25	OIG recommends that Embassy Lima, Peru, develop and implement a documented nationalization plan with clear goals and attainable objectives for the aviation program.	Resolved
422	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	6	Embassy Luanda, in coordination with the Bureau of Overseas Buildings Operations, should relocate employees to residences that meet Department fire standards. (Action: Embassy Luanda, in coordination with OBO)	Resolved
423	Embassy Luanda	ISP-I-17-19	Inspection of Embassy Luanda, Angola	6/1/2017	7	Embassy Luanda should strengthen its controls over residential fuel deliveries in accordance with Department standards to include establishing a receiving clerk to oversee deliveries. (Action: Embassy Luanda)	Resolved
424	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	1	Embassy Majuro should update and test its warden system in accordance with Department standards. (Action: Embassy Majuro)	Resolved
425	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	2	Embassy Majuro should implement a plan to engage the U.S. citizen community throughout the Republic of the Marshall Islands. (Action: Embassy Majuro)	Resolved
426	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	3	Embassy Majuro should conduct a validation study on nonimmigrant visas in accordance with Department standards. (Action: Embassy Majuro)	Resolved
427	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	4	Embassy Majuro, in coordination with Embassy Manila, should install a closed-circuit TV or other system in the office of the Political/Economic/Consular Officer to provide line of sight in the Consular Section in accordance with Department standards. (Action: Embassy Majuro, in coordination with Embassy Manila)	Resolved

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428	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	5	Embassy Majuro should require that the Safety, Health, and Environmental Management Committee meet at least semi-annually, in accordance with Department standards. (Action: Embassy Majuro)	Resolved
429	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	6	Embassy Majuro should publish a fire evacuation plan and hold fire drills in accordance with Department standards. (Action: Embassy Majuro)	Resolved
430	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	7	Embassy Majuro should adjust driver work schedules to bring them into compliance with Department standards. (Action: Embassy Majuro)	Resolved
431	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	8	Embassy Majuro, in coordination with Embassy Manila, should update and conduct annual information technology contingency plan testing of the unclassified and classified networks in accordance with Department standards. (Action: Embassy Majuro, in coordination with Embassy Manila)	Resolved
432	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	9	Embassy Majuro, in coordination with Embassy Manila, should establish an Information Technology Configuration Control Board in accordance with Department standards. (Action: Embassy Majuro, in coordination with Embassy Manila)	Resolved
433	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	10	Embassy Majuro should relocate the telecommunications demarcation point outside the information systems server room in accordance with Department standards. (Action: Embassy Majuro)	Resolved
434	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	12	Embassy Majuro should establish a records management program in accordance with Department standards. (Action: Embassy Majuro)	Resolved
435	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	4	Embassy Managua should require that all drivers assigned to operate armored vehicles receive required training. (Action: Embassy Managua)	Resolved
436	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	5	Embassy Managua should require that all chauffeurs and incidental drivers under Chief of Mission authority receive Smith Safety driver training. (Action: Embassy Managua)	Resolved

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437	Embassy Manila	ISP-I-19-05	Inspection of Embassy Kolonia, Federated States of Micronesia	2/4/2019	14	Embassy Manila should complete and document Information Systems Security Officer reviews at Embassy Kolonia as required by Department standards. (Action: Embassy Manila)	Resolved
438	Embassy Manila	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	17	Embassy Manila should complete and document Information Systems Security Officer reviews as required by Department standards. (Action: Embassy Manila)	Resolved
439	Embassy Manila	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	11	Embassy Manila should complete and document Information Systems Security Officer reviews as required by Department standards. (Action: Embassy Manila)	Resolved
440	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	6	Embassy Monrovia should conduct a safety, health, environmental management inspection in accordance with Department guidelines and correct any deficiencies identified. (Action: Embassy Monrovia)	Resolved
441	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	16	Embassy Monrovia, in coordination with the Bureau of Human Resources, should update its local employee staff human resources handbook and local compensation plan to reflect the Government of Liberia's labor law. (Embassy Monrovia, in coordination with DGHR)	Resolved
442	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	24	Embassy Monrovia, in coordination with the Bureau of Diplomatic Security, should train Information Management staff in accordance with Department guidance. (Action: Embassy Monrovia, in coordination with DS)	Resolved
443	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	1	Embassy Nairobi should review and update its process for preparing the annual Statement of Assurance prior to preparing its 2018 statement, in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved
444	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	2	Embassy Nairobi, in coordination with the Bureau of African Affairs, should develop a foreign assistance coordination process for use by the embassy and all Department bureaus to ensure all assistance programming receives chief of mission approval prior to implementation. (Action: Embassy Nairobi, in coordination with AF)	Resolved

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445	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	5	Embassy Nairobi should close out its outstanding grants awards in compliance with Department standards. (Action: Embassy Nairobi)	Resolved
446	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	6	Embassy Nairobi should require Public Affairs Section supervisors to complete all locally employed staff performance evaluations in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved
447	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	7	Embassy Nairobi, in coordination with the Bureau of African Affairs and the Bureau of the Comptroller and Global Financial Services, should reprogram one program-funded information management position to an International Cooperative Administrative Support Services-funded position in accordance with Department guidelines and put \$81,331 to better use. (Action: Embassy Nairobi, in coordination with AF and CGFS)	Resolved
448	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	8	Embassy Nairobi should prepare an annual acquisition plan and obtain input from the U.S. Mission to Somalia on its plan. (Action: Embassy Nairobi)	Resolved
449	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	9	Embassy Nairobi should require all contracting officer representatives to administer their contracts in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
450	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	10	Embassy Nairobi should clear its electronic filing backlog in accordance with Department guidelines. (Action: Embassy Nairobi)	Resolved
451	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	11	Embassy Nairobi should renegotiate the terms of the five make-ready contracts and lower the minimum number of residences guaranteed to each of the contractors. (Embassy Nairobi)	Resolved
452	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	12	Embassy Nairobi should bring all professional drivers and incidental operators into compliance with the Department's standards for motor vehicle safety management. (Action: Embassy Nairobi)	Resolved

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453	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	13	Embassy Nairobi should establish a comprehensive corrective action plan to certify all residences for occupancy in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
454	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	14	Embassy Nairobi should renegotiate all residential leases that do not comply with Department guidance and use the model lease as required by Department standards. (Action: Embassy Nairobi)	Resolved
455	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	15	Embassy Nairobi should execute a new lease for the tactical holding facility in accordance with Department leasing procedures. (Action: Embassy Nairobi)	Started
456	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	16	Embassy Nairobi should conduct a utilization survey and sell or dispose of excess inventory in accordance with Department standards, and put up to \$14 million to better use. (Action: Embassy Nairobi)	Resolved
457	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	17	Embassy Nairobi should conduct spot checks of all of its expendable and non-expendable property in accordance with Department standards prior to moving to its new warehouse. (Action: Embassy Nairobi)	Resolved
458	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	18	Embassy Nairobi should ensure that all residential inventories are accounted for and documented in its files in accordance with Department guidelines. (Action: Embassy Nairobi)	Resolved
459	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	19	Embassy Nairobi should terminate official payments for private domestic staff without legally obligating documentation. (Action: Embassy Nairobi)	Resolved
460	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	20	Embassy Nairobi should develop and implement standard procedures to accurately track and record employee receivables in accordance with Department requirements. (Action: Embassy Nairobi)	Resolved
461	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	21	Embassy Nairobi should bring the subcashiering program into compliance with Department requirements. (Action: Embassy Nairobi)	Resolved

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462	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	22	Embassy Nairobi should implement written procedures to review unliquidated obligations, including deobligating all funds when offices do not provide documentation that the obligations are valid. (Action: Embassy Nairobi)	Resolved
463	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	23	Embassy Nairobi should review all unliquidated obligations with no activity for over one year, deobligate those that are no longer valid in accordance with Department standards, and put up to \$1.7 million to better use. (Action: Embassy Nairobi)	Resolved
464	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	24	Embassy Nairobi should cease using the American Employee Association to provide payroll services for official residence staff until it has complied with the requirements of 6 Foreign Affairs Manual 500. (Action: Embassy Nairobi)	Resolved
465	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	25	Embassy Nairobi should submit the hotel and restaurant report for all listed localities in Kenya to the Office of Allowances. (Action: Embassy Nairobi)	Resolved
466	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	26	Embassy Nairobi should perform all Information Systems Security Officer duties, including consistent reviews, in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
467	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	27	Embassy Nairobi, in coordination with the Bureau of Diplomatic Security and the Bureau of Information Resource Management, should remediate all physical cybersecurity recommendations from Department reviews. (Action: Embassy Nairobi, in coordination with DS and IRM)	Resolved
468	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	28	Embassy Nairobi should implement a records management program that complies with Department standards. (Action: Embassy Nairobi)	Resolved
469	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	29	Embassy Nairobi should upgrade the residential compound basement storage area to meet environmental standards or identify a suitable location for inactive records storage. (Action: Embassy Nairobi)	Resolved

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470	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	30	Embassy Nairobi should implement monthly testing of the emergency action committee radio network, in accordance with Department standards. (Action: Embassy Nairobi)	Resolved
471	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	31	Embassy Nairobi, in coordination with the Bureau of Information Resource Management, should update the communications appendix in the emergency action plan. (Action: Embassy Nairobi, in coordination with IRM)	Resolved
472	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	32	Embassy Nairobi should implement its standard operating procedures for managing and tracking mobile devices and encrypted flash drives, as required by Department standards. (Action: Embassy Nairobi)	Resolved
473	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	33	Embassy Nairobi should dispose of obsolete sensitive information processing equipment, in accordance with Department guidance. (Action: Embassy Nairobi)	Resolved
474	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	1	Embassy New Delhi should implement functional training plans for incumbent and incoming staff in the mission’s Political Sections. (Action: Embassy New Delhi)	Resolved
475	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	2	Embassy New Delhi, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, should develop and implement an end-use monitoring plan to conduct required end-use monitoring checks in accordance with Department standards. (Action: Embassy New Delhi, in coordination with INL)	Resolved
476	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	3	Embassy New Delhi, in coordination with the Bureau of Counterterrorism and Countering Violent Extremism and the Bureau of South and Central Asian Affairs, should prepare a position description for the regional counterterrorism coordinator position, number 10262001, that contains an accurate statement of responsibilities. (Action: Embassy New Delhi, in coordination with CT and SCA)	Resolved

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477	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	5	Embassy New Delhi should implement an annual training plan to prioritize and fund mission-wide training needs for all Public Affairs Section positions. (Action: Embassy New Delhi)	Resolved
478	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	6	Embassy New Delhi, in coordination with the Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs and the Bureau of International Information Programs, should develop audience and impact metrics for the Public Affairs Section's magazine, SPAN. (Action: Embassy New Delhi, in coordination with R/PPR and IIP)	Resolved
479	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	7	Embassy New Delhi should integrate SPAN into the Public Affairs Section's broader digital media activities. (Action: Embassy New Delhi)	Resolved
480	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	8	Embassy New Delhi should conduct a review of the North India Office structure, staffing, and performance to determine whether it is sufficiently resourced and appropriately structured to carry out its stated mission, and implement any recommended changes resulting from the review. (Action: Embassy New Delhi)	Resolved
481	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	9	Embassy New Delhi should comply with the Department standards for crisis preparedness. (Action: Embassy New Delhi)	Resolved
482	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	10	Embassy New Delhi should provide a closed-circuit TV monitoring system or other means to enable consular managers to visually observe activities at nonimmigrant and immigrant visa windows within the Consular Section. (Action: Embassy New Delhi)	Resolved
483	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	11	Embassy New Delhi should update the position descriptions for consular locally employed staff at Consulate General Kolkata in accordance with Department standards. (Action: Embassy New Delhi)	Resolved

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484	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	12	Embassy New Delhi should reconcile transactions in the Suspense Deposit Abroad account in accordance with Department guidelines, and put funds of \$65,772 to better use. (Action: Embassy New Delhi)	Resolved
485	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	13	Embassy New Delhi should clear overdue travel advances in accordance with Department guidelines, and put funds up to \$52,385 to better use. (Action: Embassy New Delhi)	Resolved
486	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	14	Embassy New Delhi, in coordination with the Bureau of South and Central Asian Affairs and the Bureau of the Comptroller and Global Financial Services, should reprogram additional Diplomatic and Consular Program-funded Information Management positions to International Cooperative Administrative Support Services-funded positions in order to put funds of \$81,331 per position to better use. (Action: Embassy New Delhi, in coordination with SCA and CGFS)	Resolved
487	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	15	Embassy New Delhi should remove the Hindi language requirement from the Kabul Support Unit locally employed staff position descriptions. (Action: Embassy New Delhi)	Resolved
488	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	16	Embassy New Delhi should update its locally employed staff handbook in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
489	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	17	Embassy New Delhi should submit all hardship differential surveys to the Bureau of Administration in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
490	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	18	Embassy New Delhi should require that all chauffeurs and incidental drivers under Chief of Mission authority comply with applicable Department overseas motor vehicle safety requirements. (Action: Embassy New Delhi)	Resolved
491	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	19	Embassy New Delhi should bring its motor vehicle fleet into compliance with Department standards. (Action: Embassy New Delhi)	Resolved

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492	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	20	Embassy New Delhi should review its fleet reports in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
493	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	21	Embassy New Delhi should document nonexpendable property transfers in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
494	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	22	Embassy New Delhi should bring expendable supplies management into compliance with Department standards. (Action: Embassy New Delhi)	Resolved
495	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	23	Embassy New Delhi, in coordination with the Bureau of South and Central Asian Affairs and the Bureau of Administration, should ratify all unauthorized commitments in accordance with Department standards. (Action: Embassy New Delhi, in coordination with SCA and A)	Resolved
496	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	24	Embassy New Delhi should submit its hotel and restaurant reports to the Bureau of Administration. (Action: Embassy New Delhi)	Resolved
497	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	25	Embassy New Delhi, in coordination with the Bureau of Overseas Buildings Operations, should implement an action plan to resolve the mission's safety, health, and environmental management deficiencies and bring the program into full compliance with Department standards. (Action: Embassy New Delhi, in coordination with OBO)	Resolved
498	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	26	Embassy New Delhi should submit design plans to the Bureau of Overseas Buildings Operations for the unapproved modifications to property numbers X9990, X9991, X9992, X9993, X9999, and X29001 in Kolkata, and R1007 and R1012 in Mumbai. (Action: Embassy New Delhi)	Resolved
499	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	29	Embassy New Delhi should bring its method and procedures for procuring fuel from the American Community Support Association into compliance with the Federal Acquisition Regulation. (Action: Embassy New Delhi)	Resolved

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500	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	30	Embassy New Delhi should establish roles and responsibilities for the mission's Information Systems Security Officers in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
501	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	31	Embassy New Delhi should complete a security assessment and obtain an authorization to operate for each locally developed application in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
502	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	32	Embassy New Delhi should implement a standard operating procedure for application development. (Action: Embassy New Delhi)	Resolved
503	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	33	Embassy New Delhi should implement standard operating procedures to inventory, manage configurations, and monitor the mission's dedicated internet networks in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
504	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	35	Embassy New Delhi should implement a detailed plan that includes a cost-benefit analysis to consolidate its two print and graphics operations. (Action: Embassy New Delhi)	Resolved
505	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	36	Embassy New Delhi should assign roles and responsibilities for management of the centralized classified networks. (Action: Embassy New Delhi)	Resolved
506	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	37	Embassy New Delhi should develop and implement knowledge management procedures for capturing, sharing, transferring, and retaining information related to the mission's information management programs, in accordance with Department standards. (Action: Embassy New Delhi)	Resolved
507	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	38	Embassy New Delhi should annually test the information technology contingency plans for the unclassified and classified networks in the embassy and Consulate General Hyderabad in accordance with Department standards. (Action: Embassy New Delhi)	Resolved

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508	Embassy New Delhi	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	39	Embassy New Delhi should implement a plan to conduct initial and annual refresher information technology contingency training for employees with information technology contingency planning responsibilities in the embassy and Consulate General Hyderabad. (Action: Embassy New Delhi)	Resolved
509	Embassy Panama City	AUD-SI-18-59	Audit of the Department of State's Administration of its Aviation Program	9/25/2018	24	OIG recommends that Embassy Panama City, Panama, develop and implement a documented nationalization plan with clear goals and attainable objectives for the aviation program.	Resolved
510	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	3	Embassy Riyadh should implement a plan to eliminate duplication of the existing responsibilities of the Political/Military and Office of Program Management- Ministry of Interior Sections with the new Senior Defense Official/Defense Attaché position. (Action: Embassy Riyadh)	Resolved
511	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	5	The Bureau of Consular Affairs, in coordination with Embassy Riyadh and the Bureaus of Diplomatic Security, Intelligence and Research, and Near Eastern Affairs, should establish a process for assessing sensitive security threat information that appropriately addresses the requirements of the no double standard policy in Saudi Arabia. (Action: CA, in coordination with Embassy Riyadh, DS, INR and NEA)	Resolved
512	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	12	Embassy Riyadh should conduct required audits of adjudicated passport applications in accordance with Department guidance. (Action: Embassy Riyadh)	Resolved
513	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	16	Embassy Riyadh, in coordination with the Bureau of the Comptroller and Global Financial Services, should implement procedures to require U.S. direct-hire employees to comply with Department of State Standard Regulation 532(a)(2) and collect overpayments made in cases of non-compliance. (Action: Embassy Riyadh, in coordination with CGFS)	Resolved

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514	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	18	Embassy Riyadh, in coordination with the Bureau of Near Eastern Affairs, and the Bureau of the Comptroller and Global Financial Services, should reprogram at least one program-funded information management position to an International Cooperative Administrative Support Services-funded position to realize funds put to better use of up to \$153,480. (Action: Embassy Riyadh, in coordination with NEA and CGFS)	Resolved
515	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	23	Embassy Riyadh, in coordination with the Bureau of Human Resources, should determine the per employee cost of the homeward passage benefit and pay it to eligible employees through the payroll system to realize funds put to better use of \$361,773. (Action: Embassy Riyadh, in coordination with DGHR)	Resolved
516	Embassy Riyadh	ISP-I-18-17	Inspection of Embassy Riyadh and Constituent Posts, Saudi Arabia	5/11/2018	24	Embassy Riyadh should require all professional and incidental drivers under chief of mission authority to comply with applicable Department motor vehicle safety training requirements. (Action: Embassy Riyadh)	Resolved
517	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	7	Embassy San Jose, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Consular Affairs, should provide a wheelchair-accessible interview window for consular applicants (Action: Embassy San Jose, in coordination with OBO and CA)	Resolved
518	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	8	Embassy San Jose, in coordination with the Bureau of Overseas Buildings Operations and the Bureau of Diplomatic Security, should provide accommodations for visa applicants in accordance with Department standards. (Action: Embassy San Jose, in coordination with OBO and DS)	Resolved

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519	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	12	Embassy San Jose should implement a corrective action plan to bring all professional drivers and incidental operators under Chief of Mission authority into compliance with the Department's Motor Vehicle Safety Management Program for Overseas Posts. (Action: Embassy San Jose)	Resolved
520	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	18	Embassy San Jose should clear all outstanding travel advances in accordance with Department standards. (Action: Embassy San Jose)	Resolved
521	Embassy San Jose	ISP-I-18-13	Inspection of Embassy San Jose, Costa Rica	4/26/2018	25	Embassy San Jose should implement a call accounting system and procedures to accurately bill for monthly telephone services. (Action: Embassy San Jose)	Resolved
522	Embassy Sanaa	ISP-I-18-21	Inspection of Yemen Affairs Unit	3/6/2018	3	The Yemen Affairs Unit should review Embassy Sanaa's balance of \$4.89 million in unliquidated obligations and validate or de-obligate the funds to put them to better use as applicable. (Action: YAU)	Resolved
523	Embassy Tbilisi	INV-17-01	Management Assistance Report: U.S. Embassy Tbilisi Employee Association Commissary Accounting Controls	6/29/2017	5	OIG recommends that the Management Officer at the U.S. Embassy - Tbilisi develop and implement on-going monitoring and conduct annual reviews of the Tbilisi Embassy Employee Association's management of the program.	Resolved
524	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	11	Embassy Tel Aviv, in coordination with the Bureau of Overseas Buildings Operations, should sell the Hassadot property and put the \$8 million in estimated sales proceeds to better use. (Action: Embassy Tel Aviv, in coordination with OBO)	Resolved
525	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	16	Embassy Tel Aviv should comply with the Department's Motor Vehicle Safety Management Program policy to not exceed the daily 10-hour limit on duty shifts. (Action: Embassy Tel Aviv)	Resolved
526	Embassy Tel Aviv	ISP-I-17-20	Inspection of Embassy Tel Aviv, Israel	5/5/2017	18	Embassy Tel Aviv should update all outdated locally employed staff position descriptions. (Action: Embassy Tel Aviv)	Resolved

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527	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	1	The Bureau of Consular Affairs should, within 60 days, develop a corrective action plan to address the leadership and management deficiencies at the National Passport Center. At a minimum, the corrective action plan should address Recommendations 2 through 12 and include milestones and target implementation dates for the resolution of each. In addition, the action plan should be reviewed and approved by the Under Secretary for Management. (Action: CA, in coordination with M)	Resolved
528	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	2	The Bureau of Consular Affairs, in coordination with the Office of Civil Rights, should investigate the expressed concerns within the National Passport Center workforce of sexual harassment and discrimination. (Action: CA, in coordination with S/OCR)	Resolved
529	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	3	The Bureau of Consular Affairs should assess the skills, knowledge, abilities, and conduct of the National Passport Center’s current senior and mid-level management staff to determine whether they should remain in their positions. (Action: CA)	Resolved
530	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	4	The Bureau of Consular Affairs should implement mechanisms to facilitate more frequent communication and feedback from National Passport Center management to employees. These mechanisms should include means of holding managers accountable for meeting with employees to discuss new passport adjudication guidance in accordance with Department standards. (Action: CA)	Resolved
531	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	5	The Bureau of Consular Affairs should develop a consistent method to document, communicate, and retain passport adjudication policy and procedure updates and guidance for employee reference. (Action: CA)	Resolved
532	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	6	The Bureau of Consular Affairs should require the National Passport Center to implement a local training program that equips employees with the skills needed to perform their duties. (Action: CA)	Resolved

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533	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	7	The Bureau of Consular Affairs, in coordination with the Bureau of Human Resources, should conduct an organizational assessment of the National Passport Agency's structure and responsibilities and implement appropriate recommendations. (Action: CA, in coordination with DGHR)	Resolved
534	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	8	The Bureau of Consular Affairs should implement an effective model for providing human resource services to National Passport Center management and staff. (Action: CA)	Resolved
535	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	9	The Bureau of Consular Affairs should require the National Passport Center to develop and publish policies, in compliance with applicable Department standards, that cover shift hours/core hours, flexible work schedules, awards program, and leave without pay. (Action: CA)	Resolved
536	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	10	The Bureau of Consular Affairs should review the National Passport Center's use of the second shift and institute changes to provide for greater supervision of employees and minimize premium pay costs. (Action: CA)	Resolved
537	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	11	The Bureau of Consular Affairs should require the National Passport Center management to follow Department standards for facility access control. (Action: CA)	Resolved
538	National Passport Center	ISP-I-19-13	Targeted Review of Leadership and Management at the National Passport Center	11/26/2018	12	The Bureau of Consular Affairs should establish roles and responsibilities for the Regional and Assistant Director Information Systems Security Officers, in accordance with Department standards. (Action: CA)	Resolved
539	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all cost reimbursable contractor invoices related to Embassy Air-Iraq to determine whether the charges were allocable, allowable, and supportable.	Resolved

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540	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, require DynCorp International to provide documentation to INL that clearly, accurately, and completely supports all costs submitted on its invoices.	Resolved
541	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, develop a contract definitization process that identifies all scope of work requirements in advance of the period of performance and ensures that the contractor submits accurate price and technical proposals that incorporate the requirements in advance of the period of performance.	Resolved
542	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management provide to the OIG its rationale and all documentation (e.g., written legal opinions, written business cases, emails, meeting minutes, and decision papers and memos) used to support the decisions to authorize and obligate \$25,886,861 for reimbursements to DynCorp International (DynCorp) for (1) the payment of DynCorp's employees' personal income and Social Security tax liabilities to the Government of Iraq and (2) DynCorp's employer contributions to Iraq Social Security.	Resolved
543	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, recover the \$13.6 million in deferred assessments from SOC.	Resolved

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544	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of and recover, as appropriate, the \$652,061 in unallowed costs identified in this report.	Resolved
545	Office of Acquisitions Management	AUD-MERO-16-28	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 3 — Baghdad Embassy Security Force	2/22/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine whether unsupported costs are allowable and recover, as appropriate, the \$6.5 million in unsupported costs identified in this report.	Resolved
546	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$10.8 million in questioned costs related to Worldwide Protective Services Task Order 8 expenses as identified in this audit are allowable or supported and (b) recover any costs determined to be unallowable or unsupported.	Resolved
547	Office of Acquisitions Management	AUD-MERO-16-30	Audit of Bureau of Diplomatic Security Worldwide Protective Services Contract Task Order 8 — Security Services at U.S. Consulate Erbil	3/18/2016	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of Diplomatic Security, conduct a comprehensive review of all Task Order 8 contractor invoices and supporting documentation to determine whether all costs, including those identified in this report, are allowable and supported.	Resolved
548	Office of Acquisitions Management	AUD-MERO-18-14	Management Assistance Report: Contract Terms and Guidance for Approving Student Training Expenses Relating to the Justice and Corrections Programs in Afghanistan Require Attention	10/25/2017	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review and, as appropriate, take action to recover that part of the \$5 million in student travel and venue rental expense payments that is determined to be unallowable.	Resolved

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549	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$3.55 million in questioned basic daily food allowance costs that OIG identified under the base year of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 was allowable per the contract terms and conditions, and (b) recover all costs determined to be unallowable.	Resolved
550	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$37.4 million in questioned basic daily food allowance costs paid to PAE Government Services, Inc. during option years 1, 2, and 3 of Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable, and (b) recover any costs determined to be unallowable.	Resolved
551	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management perform price reasonableness determinations prior to the exercise of future option years and bridge contracts for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to ensure that the Department receives a fair and reasonable price on food services in Iraq.	Resolved

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552	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish and implement internal procedures for Contracting Officers to perform price reasonableness determinations prior to exercising each option year and use that analysis as a tool for negotiating price on the associated option year. The policy should also require the Contracting Officer to maintain the documentation and associated analyses in the contract file.	Resolved
553	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	5	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management instruct all Contracting Officers that they must comply with Federal Acquisition Regulation 17.207, "Exercise of Options," prior to the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management exercising all future option years or bridge contracts under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved
554	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management modify Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 to update the requirement for a point-of-sale cafeteria system in pertinent contractual documentation, once the results of the viability assessment from Recommendation 6 are determined.	Resolved

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555	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management use contractual remedies under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 and seek adjustment from PAE Government Services, Inc. for relieving them of the requirement to implement the point-of-sale cafeteria system, pending the viability assessment from Recommendation 6.	Resolved
556	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	11	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management establish a contractual requirement for PAE Government Services, Inc. to maintain records of dining facility access by individuals not serving under chief of mission authority in Iraq.	Resolved
557	Office of Acquisitions Management	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	12	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management (a) determine whether the \$4.1 million in questioned costs for unauthorized meals paid to PAE Government Services, Inc. under Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721 as identified by OIG are allowable and (b) recover any costs determined to be unallowable.	Resolved
558	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	1	OIG recommends that the Office of Acquisitions Management develop a plan to issue an annual reminder to Contracting Officers that, if a contractor requests the issuance of a Limited or final Notice to Proceed, the Contracting Officer should consult with the Contracting Officer's Representative and formally respond to the contractor's request by either authorizing the construction project to proceed or notify the contractor in writing the reasons why the Notice to Proceed is being withheld and the actions the contractor needs to complete before the Notice to Proceed can be granted.	Resolved

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559	Office of Acquisitions Management	AUD-SI-18-34	Management Assistance Report: Contract Administration Practices Involving the Construction of the New Office Compound Taipei, Taiwan, Require Attention	3/20/2018	2	OIG recommends that the Office of Acquisitions Management develop and implement a process that notifies Assessing Officials and Assessing Official Representatives when contractor performance evaluations are due and ensures the evaluations are recorded and approved in the Contractor Performance Assessment Reporting System in accordance with the Federal Acquisition Regulation.	Resolved
560	Office of Acquisitions Management	AUD-MERO-18-35	Audit of Costs Invoiced Under the Afghanistan Life Support Services Contracts	4/13/2018	1	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of questioned costs of \$507,940 OIG identified in Tables 4 and 5 and Appendices B, C, and D as not being in accordance with contract requirements and recover all costs determined to be unallowable.	Resolved
561	Office of Acquisitions Management	AUD-MERO-18-35	Audit of Costs Invoiced Under the Afghanistan Life Support Services Contracts	4/13/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, determine the allowability of questioned costs of \$314,303 OIG identified in Tables 3 and 4 and Appendices B, C, and D as lacking supporting documentation and recover all costs determined to be unallowable.	Resolved
562	Office of Acquisitions Management	AUD-MERO-18-38	Audit of Food Safety Controls Under Baghdad Life Support Services Task Order SAQMMA14F0721	5/3/2018	6	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management review the quality assurance surveillance plan for food services task order SAQMMA14F0721 that is to be developed by the Bureau of Near Eastern Affairs in response to Recommendation 5 and approve it if the quality assurance surveillance plan complies with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance."	Resolved

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563	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	2	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Contracting Officers are monitoring Contracting Officer’s Representatives files in accordance with Procurement Information Bulletin No. 2014-10.	Resolved
564	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Contracting Officers are developing quality assurance surveillance plans for all service contracts and monitoring Contracting Officers Representatives adherence to the quality assurance surveillance plans.	Started
565	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	8	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify the formal designation and authorization of Contracting Officer’s Representatives (COR) and Alternate CORs or Government Technical Monitors as necessary for each task order in writing and that the designation memoranda are tailored, as necessary, to identify specific duties, responsibilities, and limitations for each contract or task order administered.	Resolved

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566	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	9	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, require Contracting Officers to use the Contracting Officer's Representative Certification and Appointment Criteria Matrix in Volume 14 of the Foreign Affairs Handbook (FAH)-2 Exhibit H-143 to document their analyses of the training and experience of Contracting Officer's Representative nominees and their decision of the appropriateness of the Federal Acquisition Certification for Contracting Officer's Representative level needed for oversight of the Bureau of European and Eurasian Affairs task orders, as required by 14 FAH-2 H-143(b).	Resolved
567	Office of Acquisitions Management	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	17	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement procedures to verify that Grants Officers are monitoring Grants Officer Representatives oversight activities and reviewing grant files to verify completeness, retention, and accessibility of required documentation within the grant file in accordance with the Department of State's Federal Assistance Directive.	Resolved
568	Office of Acquisitions Management	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, assess the cause(s) of Contracting Officer noncompliance with definitization requirements—established in Federal Acquisition Regulation 16.603 and Memorandum 17-01, "Definitization of Letter Contracts/Undefinitized Contract Actions (UCA)" —and develop and implement a corrective action plan to prevent and deter future noncompliance.	Resolved

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569	Office of Acquisitions Management	AUD-MERO-18-55	Audit of Cost Controls Within the Baghdad Life Support Services Contract Food Services Task Order SAQMMA14F0721	8/30/2018	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, update Memorandum 17-01, "Definitization of Letter Contracts/Undefinitized Contract Actions (UCA)," to outline administrative actions to be taken against Contracting Officers if they do not comply with Federal regulations and Department policy for timely definitization of letter contracts.	Started
570	Office of Management Policy, Rightsizing, and Innovation	ESP-15-01	Review of Selected Internal Investigations Conducted by the Bureau of Diplomatic Security	10/16/2014	2	The Department should clarify and revise the Foreign Affairs Manual and should promulgate and implement additional protocols and procedures, in order to ensure that allegations of misconduct concerning Chiefs of Mission and other senior Department officials are handled fairly, consistently, and independently.	Unresolved
571	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	1	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and disseminate formal guidance regarding registering, approving, and reporting conferences in compliance with Federal requirements.	Resolved
572	Office of Management Policy, Rightsizing, and Innovation	AUD-CGI-17-07	Management Assistance Report: Department of State Conference Reporting	10/27/2016	3	OIG recommends that the Under Secretary for Management, Office of Management Policy, Rightsizing, and Innovation, develop and implement a communications strategy to periodically keep Department of State personnel informed of conference registration, approval, and reporting requirements to ensure the integrity of the data is accurately reported and errors are corrected in a timely manner.	Resolved
573	Office of Management Policy, Rightsizing, and Innovation	ISP-I-17-30	Capital Security Cost Sharing Program: Inconsistent Criteria for Managing Vacant Positions Resulted in Inaccurate Counts	8/9/2017	1	The Under Secretary for Management, in coordination with the Bureau of Human Resources, should implement consistent criteria for managing vacant positions overseas. (Action: M/PRI, in coordination with DGHR)	Resolved

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574	Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs	ISP-I-19-10	Inspection of Embassy New Delhi and Constituent Posts, India	12/21/2018	4	The Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs, in coordination with Embassy New Delhi and the Bureau of South and Central Asian Affairs, should update all public diplomacy position descriptions by implementing the Public Diplomacy Locally Employed Staff Initiative at Mission India in FY 2019. (Action: R/PPR, in coordination with Embassy New Delhi and SCA)	Resolved
575	Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs	ESP-19-02	Management Assistance Report: Use of Personal Social Media Accounts to Conduct Official Business	2/4/2019	1	The Office of Policy, Planning and Resources, in coordination with the Bureau of Public Affairs and the Bureau of International Information Programs, should clarify the distinction in the Foreign Affairs Manual between personal and official social media postings and give examples of each type.	Resolved
576	Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs	ESP-19-02	Management Assistance Report: Use of Personal Social Media Accounts to Conduct Official Business	2/4/2019	2	The Office of Policy, Planning and Resources should issue periodic, regular notices to Department employees to remind them of the Department's policies regarding the use of personal social media accounts.	Resolved
577	Office of Policy, Planning, and Resources for Public Diplomacy and Public Affairs	ESP-19-02	Management Assistance Report: Use of Personal Social Media Accounts to Conduct Official Business	2/4/2019	3	The Office of Policy, Planning and Resources, in coordination with the Bureau of Public Affairs and the Bureau of International Information Programs, should review the personal Twitter accounts of ambassadors and other senior Department officials and take appropriate action to remedy any violations of Department policy.	Resolved
578	Office of the Deputy Secretary of State	ISP-I-18-07	Inspection of the Bureau of the Comptroller and Global Financial Services' Office of Management Control	6/27/2018	1	The Deputy Secretary should determine which entity or entities should have responsibility for the Department's non-financial management controls and enterprise risk management program and ensure that sufficient resources are available to fully meet all relevant requirements. (Action: D)	Resolved

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579	Office of the Procurement Executive	AUD-MERO-14-06	Audit of the Contract Closeout Process for Contracts Supporting the U.S. Mission in Iraq	12/12/2013	9	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, in conjunction with the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, develop and implement an e-Filing policy and document management system to provide effective contract file inventory control and documentation standards while allowing for ready accessibility through a central locator system. The policy should include minimum guidance over the completeness of data contained in the files and a schedule of milestones identifying mandatory implementation dates.	Resolved
580	Office of the Procurement Executive	ESP-18-02	Management Assistance Report: Incorporation of Clause Requiring Contractor Cooperation with the Office of Inspector General	3/1/2018	1	The Bureau of Administration, Office of the Procurement Executive, should amend the Department of State Acquisition Regulation to require contracting officers to include a provision requiring contracting officers to insert a clause in all current and future contracts stating: “(a) This contract incorporates by reference 1 FAM 053.2-5, which mandates the contractor’s and/or any subcontractor’s duty to cooperate fully with Office of Inspector General personnel. (b) Cooperation includes: (1) Complete, prompt, and free access to all files (in any format), documents, premises, and employees, except as limited by law, including access to records, premises, and employees; (2) Statements, both oral and written, including statements under oath or affirmation; (3) Technical consultation, examination, and assistance regarding information or evidence being collected or developed; (4) Such other information and assistance as may be requested in order to complete the OIG activity.”	Resolved

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581	Office of the Procurement Executive	AUD-MERO-18-31	Management Assistance Report: Cost Controls for Food Services Supporting Department of State Operations in Iraq Require Attention	3/5/2018	13	OIG recommends that, if the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management does not seek reimbursement for \$4.1 million in unauthorized meals paid to PAE Government Services, Inc. in response to Recommendation 12, the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for Baghdad Life Support Services contract SAQMMA13D0120 food services task order SAQMMA14F0721.	Resolved
582	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	1	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, examine fuel purchases to determine if ratification is warranted and, if so, implement ratification procedures in accordance with Department of State Acquisition Regulations 601.602-3-70, "[Ratification] Procedures," for purchase orders SJO10014M0242, SJO10014M0317, SJO10015M0346, and SJO10015M0771 and delivery order SJO10016F0091, which were used to purchase diesel fuel and gasoline between January 15, 2014, and July 24, 2016.	Resolved
583	Office of the Procurement Executive	AUD-MERO-18-33	Audit of the Administration and Oversight of Fuel Contracts at U.S. Embassy Amman, Jordan	3/23/2018	4	OIG recommends that the Procurement Executive at the Bureau of Administration, Office of the Procurement Executive, review all unauthorized commitments provided by Embassy Amman as a result of Recommendation 3 and, as needed, ratify the unauthorized commitments in accordance with Department of State Acquisition Regulations 601-602-3, "Ratification of Unauthorized Commitments."	Resolved

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584	Office of the Procurement Executive	AUD-CGI-18-50	Audit of the Bureau of European and Eurasian Affairs Administration and Oversight of Selected Contracts and Grants	8/13/2018	16	OIG recommends that the Bureau of Administration, Office of the Procurement Executive, conduct a management review of grants administered by the Bureau of Europe and Eurasian Affairs to examine and reinforce adherence to the Department of State's Federal Assistance Directive.	Resolved
585	Office of the Procurement Executive	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	5	OIG recommends that the Bureau of Administration, Office of the Procurement Executive create, organize, and lead a multi-bureau working group with the goal of remedying identified shortfalls with the current and future Contracting Officer's Representative (COR) workforce. The working group should, at a minimum: (a) explore building a roster of certified Federal Acquisition Certification for Contracting Officer's Representatives and their technical expertise and a mechanism to keep this roster current, (b) research the inclusion of CORs in the strategic human capital plan with the goal of addressing current and future COR needs and developing plans Department-wide to alleviate identified shortfalls, (c) study other alternatives for feasibility of implementation, such as using special pay incentives or a new COR skill code or employment track within the Foreign Service, and (d) provide its documented results and recommendations to the Under Secretary for Management for his awareness and consideration.	Resolved
586	Office of the Procurement Executive	AUD-MERO-19-10	Audit of the Bureau of Near Eastern Affairs Selection and Management of Contract Oversight Personnel in Iraq	11/29/2018	10	OIG recommends that the Bureau of Administration, Office of the Procurement Executive update 14 Foreign Affairs Handbook-2 H-114, "COR Work Commitments," to include a requirement for rating officials of Government Technical Monitors to solicit performance input from the Contracting Officer's Representative or other informed contracting personnel via email or memorandum for related work commitments when the Government Technical Monitors' duties entail 25 percent or more of their workload.	Resolved

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587	Office of the Under Secretary for Management	AUD-MERO-17-01	Audit of the Department of State Vetting Process for Syrian Non-Lethal Assistance	11/10/2016	1	OIG recommends that the Under Secretary for Management consolidate and codify all current Syria vetting policies issued by the Department and bureaus into one detailed guidance explaining specifically how the vetting process should be carried out for Syrian awards. This consolidated guidance should be distributed to all bureaus once completed.	Resolved
588	Office of the Under Secretary for Management	ISP-17-23	Management Assistance Report: Cost of Information Management Staff at Embassies Should Be Distributed to Users of Their Services	4/27/2017	1	The Office of the Under Secretary for Management, in coordination with the Bureau of Budget and Planning and the Bureau of the Comptroller and Global Finance Services, should reprogram 52 information management staff positions to the International Cooperative Administrative Support Services Working Capital Fund in order to realize annual funds put to better use of \$4.23 million. (Action: M/PRI, in coordination with BP and CGFS)	Resolved
589	Office of the Under Secretary for Management	AUD-ACF-18-51	Management Assistance Report: Further Department Attention Needed to Address Overdue Responses on Selected Open Recommendations	8/7/2018	1	OIG recommends that the Under Secretary for Management direct the applicable Department entity to notify OIG of the status of actions taken to implement the recommendations identified in this report and provide evidence demonstrating that the entity has taken actions that justify closing the recommendations. Department entities are to submit the status of actions taken and documented evidence to support closing the recommendations to audcompliance@stateoig.gov within 30 days.	Resolved
590	Office of the Under Secretary for Management	AUD-CGI-18-52	Management Assistance Report: Department of State Has Not Implemented the Required Value Engineering Program for Contracts Exceeding \$5 Million	8/9/2018	1	OIG recommends that the Office of the Under Secretary for Management designate a Senior Accountable Official at a level with sufficient authority to coordinate, oversee, and ensure the appropriate consideration and use of value engineering for new projects, programs, activities, and contracts, in accordance with Office of Management and Budget Circular A-131 requirements.	Resolved

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591	Office of the Under Secretary for Management	AUD-CGI-18-52	Management Assistance Report: Department of State Has Not Implemented the Required Value Engineering Program for Contracts Exceeding \$5 Million	8/9/2018	2	OIG recommends that the Office of the Under Secretary for Management, once it has designated a Senior Accountable Official (Recommendation 1), consult with the designated official to develop and implement a Department-wide value engineering program and develop and implement guidelines and policies and procedures for the program, in accordance with Office of Management and Budget Circular A-131 requirements.	Resolved
592	Office of the Under Secretary for Management	AUD-SI-18-59	Audit of the Department of State’s Administration of its Aviation Program	9/25/2018	1	OIG recommends that the Under Secretary for Management develop and implement a plan to enforce the centralized management and oversight of all Department aviation programs and assets, including oversight of and approval by the Aviation Governing Board, on all decisions related to providing aviation services, in accordance with the Foreign Affairs Manual.	Resolved
593	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	1	We recommend that the Office to Monitor and Combat Trafficking in Persons include, in the Foreign Affairs Manual, the U.S. Government policy regarding trafficking in persons (TIP) to include the definition of TIP activity and information on the prohibition against involvement in acts of TIP for Department of State personnel and contractors, the associated penalties for violations, and the mechanism to report such violations.	Resolved
594	Office to Monitor and Combat Trafficking in Persons	AUD-IP-12-02	Audit of Bureau of East Asian and Pacific Affairs Compliance With Trafficking in Persons Requirements	10/20/2011	2	We recommend that the Office to Monitor and Combat Trafficking in Persons, in consultation with the Office of the Legal Adviser and the Director General of Human Resources, develop and include a trafficking in persons policy in the Department of State Standards of Conduct.	Resolved
595	Secretary of State	ESP-19-01	Review of Allegations of Improper Passport Seizures at Embassy Sana’a, Yemen	10/31/2018	2	The Secretary of State should clarify the role of the Office of the Legal Adviser as the senior legal authority for the Department and consider whether attorneys in other offices should report directly to the Legal Adviser.	Resolved

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596	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	1	The U.S. Mission to Somalia should review and correct its process for preparing the annual Chief of Mission Management Controls Statement of Assurance to identify vulnerabilities in accordance with Department guidance. (Action: U.S. Mission to Somalia)	Resolved
597	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	4	The U.S. Mission to Somalia, in coordination with the Bureau of African Affairs, should conduct a risk assessment to determine whether counterterrorism name-check vetting or other enhanced monitoring of foreign assistance to Somalia is warranted to mitigate terrorist finance risks. (Action: U.S. Mission to Somalia, in coordination with AF)	Resolved
598	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	5	The U.S. Mission to Somalia, in coordination with the Bureau of Administration, should bring the outstanding FY 2016 grants awards into compliance with Department standards. (Action: U.S. Mission to Somalia, in coordination with A)	Resolved
599	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	6	The U.S. Mission to Somalia should implement a records management program in accordance with Department standards. (Action: U.S. Mission to Somalia)	Resolved
600	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	7	The U.S. Mission to Somalia should appoint a post records coordinator in accordance with Department standards. (Action: U.S. Mission to Somalia)	Resolved
601	U.S. Mission to the African Union	ISP-I-18-20	Inspection of the U.S. Mission to the African Union, Addis Ababa, Ethiopia	5/25/2018	1	The Bureau of African Affairs, in coordination with the U.S. Mission to the African Union, should implement mechanisms to obtain and track information on foreign assistance programs supporting the African Union. (Action: AF, in coordination with USAU)	Resolved
602	Under Secretary for Civilian Security, Democracy, and Human Rights	AUD-ACF-15-43	Management Assistance Report: Action Still Needed To Update the Department's Standards of Conduct as They Relate to Trafficking in Persons and To Comply With a Related Recommendation	9/15/2015	2	OIG recommends that the Under Secretary for Civilian Security, Democracy, and Human Rights provide a plan of action to complete corrective actions, including appropriate milestones, to address Recommendations 1 and 2 from Audit Report AUD/IP-12-02.	Resolved

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603	U.S. Agency for Global Media	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	5	OIG recommends that the International Broadcasting Bureau, Office of Contracts, in coordination with the Office of the Chief Financial Officer, develop and implement policies and procedures to ensure that funds are available at the beginning of the period of performance for each contract, which should include the tracking of contract period of performance and the maintenance of appropriate documentation within the contract file. If funds are not available for the entire term of a contract because of a continuing resolution, a subject to availability clause should be included in the terms and conditions of the contract, per the Federal Acquisition Regulation.	Resolved
604	U.S. Agency for Global Media	AUD-CG-IB-14-26	Audit of the Broadcasting Board of Governors Administration and Oversight of Acquisition Functions	6/13/2014	6	OIG recommends that the International Broadcasting Bureau develop and implement fund control regulations, obtain approval from the Office of Management and Budget for the fund control regulations, and post the fund control regulations on its Web site, as required by Office of Management and Budget Circular A-11.	Resolved
605	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	1	OIG recommends that the Broadcasting Board of Governors define its grant monitoring structure, formally document the roles and responsibilities of all parties involved in the grant monitoring process, and revise its Grantee Handbook accordingly.	Resolved
606	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	2	OIG recommends that the Broadcasting Board of Governors develop and implement a comprehensive grant oversight program and revise its Grantee Handbook to document the specific procedures for the grant oversight program.	Resolved

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607	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	3	OIG recommends that the Broadcasting Board of Governors (BBG) develop and implement a training plan for all employees involved in grant oversight as determined in response to Recommendation 1. This training plan should cover both Government-wide requirements for grant oversight and also BBG's internal grants policies and procedures. BBG should revise its Grantee Handbook to include the training plan.	Resolved
608	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	14	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to revise its processes to include an assessment of the continued need for funds that are either unexpended or committed and to take action to deobligate funds that are no longer needed.	Resolved
609	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	15	OIG recommends that the Broadcasting Board of Governors require Radio Free Asia to annually report on the amount of unused funds.	Resolved
610	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	16	OIG recommends that the Broadcasting Board of Governors develop and implement a process to oversee Radio Free Asia's unused funds.	Resolved
611	U.S. Agency for Global Media	AUD-FM-IB-15-24	Audit of Radio Free Asia Expenditures	6/11/2015	21	OIG recommends that the Broadcasting Board of Governors (BBG) work collaboratively with Radio Free Asia (RFA) to perform a comparability study of RFA salaries and benefits and determine whether the salaries and benefits offered by RFA violate the requirements of the grant agreement. If they do, BBG should direct RFA to bring salaries and benefits into compliance with the grant agreement.	Resolved
612	U.S. Agency for Global Media	AUD-IT-IB-16-25	Management Assistance Report: Broadcasting Board of Governors Incident Response and Reporting	1/15/2016	1	OIG recommends that the Broadcasting Board of Governors Office of Technology, Services, and Innovation amend and implement the Computer Security Incident Response Policy and the Computer Security Incident Response Procedure to reflect all elements of an effective incident response and reporting program in accordance with National Institute of Standards and Technology Special Publication 800-61, Revision 2.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
613	U.S. Agency for Global Media	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	6	The Broadcasting Board of Governors should revise its grant agreement with Radio Free Europe/Radio Liberty to include specific requirements for security policies. (Action: BBG, in coordination with RFE/RL)	Resolved
614	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	1	OIG recommends that the Broadcasting Board of Governors improve guidance and procedures in the Broadcasting Administrative Manual for Contracting Officers related to entering accurate and complete procurement award transaction data into the Federal Procurement Data System–Next Generation.	Resolved
615	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	2	OIG recommends that the Broadcasting Board of Governors develop and issue guidance and procedures in the Broadcasting Administrative Manual for personnel responsible for entering accurate and complete financial assistance award transaction data into the Award Submission Portal.	Resolved
616	U.S. Agency for Global Media	AUD-FM-IB-18-04	Audit of the Broadcasting Board of Governors Implementation of the Digital Accountability and Transparency Act of 2014	11/7/2017	3	OIG recommends that the Broadcasting Board of Governors formally document quality control procedures to include (a) explaining how the Digital Accountability and Transparency Act Files are created, (b) recording reconciliation results, and (c) reviewing of the accuracy of data contained in DATA Act Files D1 and D2 generated from the Federal Procurement Data System–Next Generation and the Award Submission Portal.	Resolved
617	U.S. Agency for Global Media	AUD-FM-IB-18-28	Management Assistance Report: The Broadcasting Board of Governors Did Not Fully Address Invalid Unliquidated Obligations Identified During the FY 2016 Financial Statements Audit	2/21/2018	1	OIG recommends that the Broadcasting Board of Governors develop and implement annual training for allotment holders emphasizing their responsibility to monitor and deobligate invalid unliquidated obligations, as prescribed in the Broadcasting Administrative Manual.	Resolved
618	U.S. Agency for Global Media	AUD-FM-IB-18-39	Audit of Broadcasting Board of Governors FY 2017 Compliance With Improper Payments Requirements	5/14/2018	1	OIG recommends that the Broadcasting Board of Governors develop and implement a process to update annually policies related to complying with improper payment requirements to reflect changes to Office of Management and Budget Circular A-136.	Resolved

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#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS
619	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors’ Middle East Broadcasting Networks	2/8/2017	1	The International Broadcasting Bureau Office of the Chief Financial Officer, in coordination with the Middle East Broadcasting Networks, should implement a schedule to review the approximately \$6,226,940 in unliquidated obligations and deobligate those funds that are no longer required. (Action: IBB, in coordination with MBN)	Resolved
620	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors’ Middle East Broadcasting Networks	2/8/2017	2	The International Broadcasting Bureau Office of Chief Financial Officer should implement an action plan to close out expired Middle East Broadcasting Networks grants. (Action: IBB, in coordination with MBN)	Resolved
621	International Broadcasting Bureau	ISP-IB-17-09	Inspection of the Broadcasting Board of Governors’ Middle East Broadcasting Networks	2/8/2017	8	The International Broadcasting Bureau Office of Security, in coordination with the Middle East Broadcasting Networks, should establish a written protocol to comply with Article X of the grant agreement. (Action: IBB, in coordination with MBN)	Resolved
622	International Broadcasting Bureau	ISP-IB-17-21	Inspection of Radio Free Europe/Radio Liberty	5/19/2017	7	The International Broadcasting Bureau, in coordination with Radio Free Europe/Radio Liberty, should establish a written protocol on background investigations to comply with the grant agreement. (Action: IBB, in coordination with RFE/RL)	Resolved