

# Monthly Recommendations Report

June 28, 2019



Office of Inspector General

Department of State  
U.S. Agency for Global Media  
(USAGM)

## Recommendation Status

As of June 28, 2019, the OIG Management Information System (MIS) reported the following recommendation counts:

		Unclassified	Sensitive and Classified	Total
Open	State	649	422	1114*
	USAGM	16	20	
Closed within Month	State	28	13	41
	USAGM	0	0	
Newly Issued	State	84	40	125
	USAGM	1	0	

\*this total includes the following recommendations associated with the IBWC: Open Sensitive: +7. This total excludes 1 DOS report issued in May 2019 with 32 recommendations, 27 of which are resolved and 5 are unresolved..

## Recommendation Status Explained

**Unresolved:** No agreement between OIG and management on the recommendation or proposed corrective action (remains open).

**Resolved:** Agreement on the recommendation and proposed corrective action (remains open) but implementation has not been completed.

**Closed:** Agreed upon corrective action is complete.

**Action Office:** The organization to which a recommendation has been assigned for action.

## Searching Explained

The recommendations are sorted alphabetically by action office, then by the date the report containing the recommendations was issued.

Use Ctrl+F within your internet browser to search for keywords within this PDF document.

Example searches:

- To find recommendations related to a particular bureau or office, type the name of that bureau or office. For example, "Office of the Deputy Secretary" or "Bureau of Diplomatic Security." [View the Department of State Organizational Chart](#) for more information on Department bureaus and offices.
- To find recommendations related to a particular embassy, type "Embassy" and the city in which the embassy is located. For example, "Embassy Berlin" or "Embassy Kabul."
- To find recommendations with a specific word or phrase, type the keyword. For example, "information technology" or "contracts."

## Additional Information

- This report includes only unclassified information entered into our MIS system as of the last business day of the previous month. For example, the November report will include information in our system as of 4 P.M. on the last business day of October.
- Action office have up to 30 days after a report is issued to respond to newly issued recommendations.
- Questions? Contact the OIG [Office of Congressional and Public Affairs](#).

UNCLASSIFIED  
U.S. Department of State - Office of Inspector General  
Recommendations Closed in June 2019  
Unclassified

Use CTRL+F to Enter Search Terms

#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
1	Bureau of Administration	AUD-FM-17-51	Audit of Select Cost-of-Living Allowances for American Employees Stationed in Foreign Areas	8/31/2017	7	OIG recommends that the Bureau of Administration develop and implement standard operating procedures to specify how analysts maintain and update the base schools list.	Closed - Implemented	6/20/2019
2	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	1	OIG recommends that the Bureau of Consular Affairs immediately set the fee amounts charged for Machine Readable Visas in accordance with Office of Management and Budget Circular A-25 and applicable fee statutes.	Closed - Implemented	6/18/2019
3	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	2	OIG recommends that the Bureau of Consular Affairs, in coordination with the Bureau of Budget and Planning, (a) propose legislative changes, as suggested by Office of Management and Budget Circular A-25, to allow it to retain all consular fees collected or (b) seek appropriated funds during the annual budgeting process for any projected funding shortfalls created by not being allowed to retain all consular fees collected.	Closed - Implemented	6/18/2019
4	Bureau of Consular Affairs	AUD-FM-17-53	Audit of the Bureau of Consular Affairs Fee-Setting Methodology for Selected Consular Services	9/7/2017	9	OIG recommends that the Bureau of Consular Affairs develop standardized reports within the Travel Documents Issuance System and Consular Consolidated Database to ensure the complete, accurate, and consistent generation of workload counts related to providing consular services.	Closed - Implemented	6/18/2019
5	Bureau of Near Eastern Affairs	AUD-MERO-16-41	Audit of Task Orders for the Union III Compound Awarded Under the Operations and Maintenance Support Services Contract	7/8/2016	2	OIG recommends that the Bureau of Near Eastern Affairs develop and implement a Quality Assurance Surveillance Plan in accordance with Federal Acquisition Regulation 46.4, "Government Contract Quality Assurance," and the revised Performance Work Statements, to guide oversight of all ongoing and future revitalization, transition, and sustainment requirements for task orders SAQMMA15F0567 and SAQMMA15F1245.	Closed - Implemented	6/5/2019
6	Bureau of Overseas Buildings Operations	AUD-MERO-19-31	Management Assistance Report: Modernizing Processes To Maintain Overseas Buildings Operations Commissioning Documentation Is Needed	6/13/2019	4	Until such time as Recommendation 3 is fully implemented, OIG recommends that the Bureau of Overseas Buildings Operations appoint a senior representative to oversee the bureaus' efforts to address the limitations of OBOLink and periodically report progress toward the establishment of an effective repository of all construction projects records.	Closed - Implemented	6/13/2019

UNCLASSIFIED  
U.S. Department of State - Office of Inspector General  
Recommendations Closed in June 2019  
Unclassified

Use CTRL+F to Enter Search Terms

#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
7	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	1	OIG recommends that the Bureau of South and Central Asian Affairs immediately terminate grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014 with Omran Holding Group and deobligate the \$5,092,874 in remaining funds.	Closed - Implemented	6/17/2019
8	Bureau of South and Central Asian Affairs	AUD-CG-14-37	Management Assistance Report—Termination of Construction Grants to Omran Holding Group	9/18/2014	2	OIG recommends that the Bureau of South and Central Asian Affairs direct Omran Holding Group to reimburse the Department for the \$1,203,426 in unspent funds related to grant agreements S-AF200-13-CA-012 and S-AF200-13-CA-014, and verify that the Department has received reimbursement for all unspent funds.	Closed - Implemented	6/13/2019
9	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	1	The Bureau of South and Central Asian Affairs should institute a formal, periodic process to measure program and policy performance against strategic goals.	Closed - Implemented	6/28/2019
10	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	2	The Bureau of South and Central Asian Affairs should conduct a second, more comprehensive review of its staffing and skills inventory to achieve a balance among meeting mission needs, delivering efficient service, and managing employees effectively.	Closed - Implemented	6/28/2019
11	Bureau of South and Central Asian Affairs	ISP-I-18-11	Inspection of the Bureau of South and Central Asian Affairs	2/21/2018	6	The Bureau of South and Central Asian Affairs should require all Government Technical Monitors to complete mandatory training.	Closed - Implemented	6/28/2019
12	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	1	Embassy Copenhagen, in coordination with the Bureau of European and Eurasian Affairs, and the Bureau of the Comptroller and Global Financial Services, should reprogram at least one Diplomatic and Consular Program-funded Information Management position to an International Cooperative Administrative Support Services-funded position.	Closed - Implemented	6/28/2019
13	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	4	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement a preventive maintenance program that complies with Department standards.	Closed - Implemented	6/28/2019

UNCLASSIFIED  
U.S. Department of State - Office of Inspector General  
Recommendations Closed in June 2019  
Unclassified

Use CTRL+F to Enter Search Terms

#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
14	Embassy Copenhagen	ISP-I-18-23	Inspection of Embassy Copenhagen, Denmark	4/23/2018	5	Embassy Copenhagen, in coordination with the Bureau of Overseas Buildings Operations, should implement an action plan to resolve the embassy's fire protection deficiencies and bring the program into full compliance with Department standards.	Closed - Implemented	6/28/2019
15	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	4	Embassy Koror, in coordination with the Bureau of Consular Affairs, should obtain general authorization from the Bureau of Consular Affairs to issue travel letters to U.S. citizens in emergency situations.	Closed - Implemented	6/28/2019
16	Embassy Koror	ISP-I-19-06	Inspection of Embassy Koror, Republic of Palau	2/4/2019	5	Embassy Koror should develop a consular fraud prevention strategy in accordance with Department guidelines.	Closed - Implemented	6/28/2019
17	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	9	Embassy Majuro, in coordination with Embassy Manila, should establish an Information Technology Configuration Control Board in accordance with Department standards.	Closed - Implemented	6/28/2019
18	Embassy Majuro	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	12	Embassy Majuro should establish a records management program in accordance with Department standards.	Closed - Implemented	6/28/2019
19	Embassy Managua	ISP-I-18-12	Inspection of Embassy Managua, Nicaragua	3/5/2018	4	Embassy Managua should require that all drivers assigned to operate armored vehicles receive required training.	Closed - Implemented	6/19/2019
20	Embassy Manila	ISP-I-19-07	Inspection of Embassy Majuro, Republic of the Marshall Islands	2/4/2019	11	Embassy Manila should complete and document Information Systems Security Officer reviews as required by Department standards.	Closed - Implemented	6/28/2019
21	Embassy Monrovia	ISP-I-17-12	Inspection of Embassy Monrovia, Liberia	5/24/2017	6	Embassy Monrovia should conduct a safety, health, environmental management inspection in accordance with Department guidelines and correct any deficiencies identified.	Closed - Implemented	6/26/2019
22	Embassy Nairobi	ISP-I-19-08	Inspection of Embassy Nairobi, Kenya	10/26/2018	15	Embassy Nairobi should execute a new lease for the tactical holding facility in accordance with Department leasing procedures.	Closed - Implemented	6/25/2019
23	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	3	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, conduct a comprehensive review of all cost reimbursable contractor invoices related to Embassy Air-Iraq to determine whether the charges were allocable, allowable, and supportable.	Closed - Implemented	6/20/2019

UNCLASSIFIED  
U.S. Department of State - Office of Inspector General  
Recommendations Closed in June 2019  
Unclassified

Use CTRL+F to Enter Search Terms

#	ACTION OFFICE	REPORT NUMBER	REPORT TITLE	ISSUE DATE	REC NUMBER	RECOMMENDATION	REC STATUS	REC CLOSE DATE
24	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	4	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, require DynCorp International to provide documentation to INL that clearly, accurately, and completely supports all costs submitted on its invoices.	Closed - Implemented	6/20/2019
25	Office of Acquisitions Management	AUD-MERO-15-35	Audit of the Bureau of International Narcotics and Law Enforcement Affairs Aviation Support Services Contract in Iraq	7/9/2015	7	OIG recommends that the Bureau of Administration, Office of Logistics Management, Office of Acquisitions Management, in coordination with the Bureau of International Narcotics and Law Enforcement Affairs, Office of Aviation, develop a contract definitization process that identifies all scope of work requirements in advance of the period of performance and ensures that the contractor submits accurate price and technical proposals that incorporate the requirements in advance of the period of performance.	Closed - Implemented	6/20/2019
26	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	1	The U.S. Mission to Somalia should review and correct its process for preparing the annual Chief of Mission Management Controls Statement of Assurance to identify vulnerabilities in accordance with Department guidance.	Closed - Implemented	6/20/2019
27	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	5	The U.S. Mission to Somalia, in coordination with the Bureau of Administration, should bring the outstanding FY 2016 grants awards into compliance with Department standards.	Closed - Implemented	6/20/2019
28	U.S. Mission to Somalia, Nairobi	ISP-I-19-09	Inspection of U.S. Mission to Somalia	10/29/2018	7	The U.S. Mission to Somalia should appoint a post records coordinator in accordance with Department standards.	Closed - Implemented	6/20/2019