



# HIGHLIGHTS

Office of Inspector General  
United States Department of State

ISP-I-20-16

## What OIG Inspected

OIG inspected the executive direction, program and policy implementation, resource management, and information management operations of Mission Geneva.

## What OIG Recommends

OIG made 20 recommendations: 18 to Mission Geneva, 1 to the Bureau of International Organization Affairs, and 1 to the Bureau of Global Talent Management.

In its comments on the draft report, the Department concurred with 18 recommendations and neither agreed nor disagreed with 2 recommendations. OIG considers all 20 recommendations resolved. The Department's response to each recommendation, and OIG's reply, can be found in the Recommendations section of this report. The Department's formal written responses are reprinted in their entirety in Appendix B.

June 2020

OFFICE OF INSPECTIONS

BUREAU OF INTERNATIONAL ORGANIZATION AFFAIRS

## Inspection of U.S. Mission to the United Nations and Other International Organizations in Geneva, Switzerland

### What OIG Found

- The Chargé d'Affaires and the acting Deputy Chief of Mission led the U.S. Mission to the United Nations and Other International Organizations in Geneva in a professional and collegial manner.
- The mission lacked documentation to support its 2019 Annual Chief of Mission Management Control Statement of Assurance.
- Mission Geneva and the Bureau of International Organization Affairs did not have shared procedures for promoting and tracking U.S. citizen employment at Geneva-based UN and other international organizations.
- Mission Geneva had deficiencies in its procurement program, including unauthorized commitments and poor contract administration. The mission did not complete reviews of blanket purchase agreements as required.
- Although the Information Management Office met customer needs, the mission did not always carry out information security responsibilities, putting the Department of State's information systems at risk of compromise.
- Spotlight on Success: The mission effectively integrated staff from all agencies represented at post, reflecting a "whole of government" approach to humanitarian, economic, and health issues.
- Spotlight on Success: A disarmament-focused exchange program, jointly organized by the U.S. missions in Geneva and Vienna, was a successful example of multilateral missions working together to advance shared policy goals.