



HIGHLIGHTS

Office of Inspector General
United States Department of State

ISP-I-21-15

What OIG Inspected

OIG inspected the contract management, oversight, and support services of the Office of Acquisition Management's Diplomatic Security Contracts Division

What OIG Recommends

OIG made 3 recommendations to the Bureau of Administration.

In its comments on the draft report, the Bureau of Administration concurred with all 3 recommendations. OIG considers all 3 recommendations resolved. The Bureau of Administration's response to each recommendation, and OIG's reply, can be found in the Recommendations section of this report. The bureau's formal written response is reprinted in its entirety in Appendix B.

July 2021

OFFICE OF INSPECTIONS

DOMESTIC OPERATIONS

Inspection of the Bureau of Administration, Office of the Procurement Executive, Office of Acquisitions Management, Diplomatic Security Contracts Division

What OIG Found

- The Office of Acquisitions Management's Diplomatic Security Contracts Division fostered a collaborative relationship with the Bureau of Diplomatic Security.
- The Office of the Procurement Executive had not conducted a comprehensive staffing analysis for the Diplomatic Security Contracts Division.
- The division lacked integrated financial management and procurement information technology systems to support efficient contracting operations. Additionally, the division did not have a knowledge management strategy to efficiently store and retrieve information essential to its operations.
- Spotlight on Success: The division initiated two informal training sessions that gave contracting officers and contracting officer's representatives a platform to share information on contracting topics.