



HIGHLIGHTS

Office of Inspector General
United States Department of State

ISP-I-21-26

What OIG Inspected

OIG inspected the Grants Branch, which is located in the Bureau of Administration, Office of the Procurement Executive, Office of Acquisitions Management, International Programs Division.

What OIG Recommends

OIG made 2 recommendations to the Bureau of Administration.

In its comments on the draft report, the Bureau of Administration concurred with both recommendations. OIG considers both recommendations resolved. The Bureau of Administration's response to each recommendation, and OIG's reply, can be found in the Recommendations section of this report. The bureau's formal written response is reprinted in its entirety in Appendix B.

July 2021

OFFICE OF INSPECTIONS
DOMESTIC OPERATIONS

Inspection of the Bureau of Administration, Office of the Procurement Executive, Office of Acquisitions Management, International Programs Division's Grants Branch

What OIG Found

- The Grants Branch was managed effectively and generally succeeded in its mission of supporting the Federal assistance management needs of its customers.
- Branch grants officers did not regularly engage in post-award management tasks for the Federal assistance awards they issued.
- The branch did not close out all awards within the 1-year time-period required by Federal regulation.
- The Grants Branch did not establish defined service standards to guide communication with customers and lacked internal controls to monitor the consistency and quality of the service it provided.